

TOWN OF JAFFREY
Budget Committee
April 7, 2022

Members Present: Peter Maki, Frank Sterling, Bob Schaumann, Kathy Batchelder (via Zoom), Sam Greene

Members Absent: Norman Langevin, Charlie Turcotte

Staff: Town Manager Frederick, Finance Director FitzGerald, Administrative Assistant Zola

Meeting opened: 6:02 p.m. by Co-Chair Schaumann.

NEW BUSINESS

The schedule for the remainder of 2022 was reviewed. The consensus of the members present was to have July and August off, and only have June if needed. This will be discussed when the full committee is present to confirm dates.

MEETING MINUTES APPROVAL

On a motion by Batchelder, seconded by Sterling, meeting minutes from February 5, 2022 were approved (5-0).

TOWN MANAGER'S REPORT

For the month ending March 2022, we are 25% through our fiscal year, with 75% being the "Percent Left" as reported in the financial reports.

The total budgeted General Fund expenditures are \$6,867,391, with \$1,688,696 expended to date and 79.23% remaining (percent left).

The following expenditure items are noted for explanation:

Financial Administration – The audit is nearing completion and payment made in March. Full annual payments were made for the website and BMSI.

Property Records – Vision software licenses paid in full for the year.

Personnel Administration – Workers Compensation and Unemployment paid in full for the year.

Emergency Management – Dispatch and Code Red contracts paid for the year.

Highway Administration – Overtime is over due to our spectacular winter.

Highway Operations – Winter Maintenance is up due to contract plowing and road salt.

Patriotic Purposes – Flags and bunting purchased for the year.

All other accounts are on target.

Total General Fund revenues are \$2,121,431 and we are currently at 79.2% remaining to collect.

The following revenue line items are noted for explanation:

Meals & Room Tax – Disbursed at the end of the year.

Water revenue is \$343,789 and expenditures are \$345,456.

Sewer revenue is \$728,580 and expenditures are \$519,467.

On a motion by Greene, seconded by Maki, the Town Manager's Report was accepted as presented (5-0)

DISCUSSION

The January meeting schedule was discussed briefly. The thought was to combine all the department presentations into one meeting, a possible Saturday, as well as one night for the Petitions. This would cut down on the number of meetings spread out over the month. It was decided to wait until a full committee was present to discuss and decide.

Overtime is a concern at DPW due to the icing storms we've been having. There's a lot more hours required for salting and sanding these types of storms.

Greene asked about gravel roads. TM Frederick stated that there is leftover funding from the bond that will be used as well money that FEMA will be reimbursing the town from the flooding events last year. Ditching and crowning is being done currently. Peabody Hill Road is now 100% gravel and in good shape.

Nothing is standing out as an issue in the budget at the present time.

JRMA payment procedure is that they send the town an invoice for the amount, then it is paid.

MEETING ADJOURNED: On a motion from Greene, seconded by Batchelder, the meeting was adjourned at 7:16pm.

NEXT MEETING IS SCHEDULED FOR MAY 5, 2022

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