

Date Received: \_\_\_\_\_ by \_\_\_\_\_

Check One: ☐ Mail ☐ Phone for pick-up



## TOWN OF JAFFREY

### PERMIT TO CONSTRUCT DRIVEWAY AND/OR ALTER EXISTING CURB OR SIDEWALK

Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_

Tax Map/Block/ \_\_\_\_\_

Lot Number: \_\_\_\_\_

Telephone: \_\_\_\_\_

Location of Driveway: \_\_\_\_\_

Contractor: \_\_\_\_\_

Pursuant to the provision of the Driveway Law (RSA: 236:13) permission is requested to construct driveway entrance(s) to my property located above. Driveway will meet the requirements for safety as specified in said statutes and Town of Jaffrey Driveway Regulations in the Zoning Ordinance. The primary activity at this location will be: \_\_\_\_\_ (e.g. Residence, Industry, Business, Subdivision entrance, etc.)

### **PLAN OF PROPOSED WORK WITHIN THE PUBLIC WAY**

**Instructions:** Please indicate below any alteration plans you or your contractor may have with regard to the sidewalk, berm or street at the location of your driveway. Please describe the distances from the street, road or berm where your driveway will be located. Also, include all information on approximate width, length and locations of driveway from property lines. Attach plan if available.



Indicate North

Sketch plan or attach per #4 on back of this permit.

DPW Review Comments & Conditions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Application Fee (\$50.00): \_\_\_\_\_

Surety(\$1,500): \_\_\_\_\_

The Applicant must complete this form and submit it to: **Town Building Inspector/Code Enforcement Officer**  
**Town Office, 10 Goodnow Street, Jaffrey, NH 03452**

*The application will be forwarded to the Department of Public Works and the Planning Board for review.*

As Applicant, I hereby agree to the following:

1. To construct driveway entrances only for the purpose of securing access to private property such that the roadway right-of-way is used for no purpose other than travel.
2. To hold harmless, the Town of Jaffrey against any action for personal injury and/or property damage sustained by reason of the exercise of this permit.
3. To furnish and install drainage structures that are necessary to maintain existing roadway drainage and adequately handle increased runoff resulting from development.
4. To submit three sets of plans drawn to a scale of 1" = 50' or other acceptable scale accompanied by a location plan showing the following:
  - A. Existing and proposed finish ground elevation contours;
  - B. Alignment and grades of the Town Road, at least 200 feet in each direction from each drive access proposed;
  - C. Drainage design showing location and size of existing and proposed drainage structures. If required, submit copies of design computations based on a 25-year design frequency;
  - D. Layout of all improvements, utility proposed locations, parking, etc within the lot (i.e. number of parking spaces, building locations);
  - E. References to any existing or planned contiguous developments.
5. To abide by any and all other applicable Town, State, and Federal regulations.
6. Comply with the current Driveway Regulations located in the Zoning Ordinance
7. Comply with any conditions that may be required by the Town with respect to this application.

\_\_\_\_\_  
*Applicant Signature*

\_\_\_\_\_  
*Date of Applicant Signature*

Applicant: Attach plan(s) showing location of proposed improvements if necessary.

***DPW ACTION – DRIVEWAY APPLICATION***

<i>Approved As Submitted:</i>  _____ Director of Public Works	<i>Approved with Conditions:</i>  _____ Director of Public Works
<i>Disapproved:</i>  _____ Director of Public Works	<i>Date:</i>  _____

Service Request Number: \_\_\_\_\_