

**TOWN OF JAFFREY
BUDGET COMMITTEE MEETING
October 11, 2017**

Members Present: Norm Langevin, Bob Schaumann, Tom Lambert, Peter Maki, Charles Turcotte, Frank Sterling, Jack Belletete

Others Present: Town Manager Frederick, Finance Director Langille, Administrative Assistant Zola

Meeting opened: 6:01 p.m.

MEETING MINUTES APPROVAL

On a motion by Schaumann, seconded by Langevin, meeting minutes from February 11, 2017 were approved, all in favor (3-0).

On a motion by Sterling, seconded by Schaumann, meeting minutes from September 13, 2017 were approved as written, all in favor (6-0)

OLD BUSINESS:

Revenues-

Finance Director Langille went over updated Revenue Reports with the committee. The budget is tracking well. Water and Sewer amounts are shown as collected and track outside of the general fund.

- One additional form of revenue is from Eversource from a hydro plant that sells them electricity and in turn pays the town.

Paving Projects-

- TM Frederick handed out a DPW report indicating what paving/crack sealing projects were on the calendar. With cold weather coming, paving time is limited. Sterling explained that the SB 38 funds can be used for unplanned projects and can be encumbered for next year

TOWN MANAGER UPDATES –

The General Fund expenditures are tracking at 27.26%, 2.26% above the budget. The following expenditure items are noted for explanation:

- IT Contracted Services – not budgeted correctly. An additional \$209/month was added to back up the town office server system. Previously combined servers with the Police Department had to be separated for security purposes.
- Property Records Assessing Services – Per Town Meeting Warrant Article, \$7,500 will be transferred in December and will account for the remaining funds not budgeted.
- Ambulance Service - \$7,500 quarterly payment should have been made out of Warrant Articles. Corrected and will reflect in the October report.
- Emergency Management – Fire and Mutual Aid paid in full in January.

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- Conservation Commission - \$75 will be reimbursed in October.
- Economic Development – Over expended on Marketing due to ads in regional publications and the development of a Jaffrey marketing map.

NEW BUSINESS:

There will be a meeting held on October 19th at 6:00pm at the Jaffrey Town Office with members from the Select Board, Budget Committee, Planning Board and School Board contingent to discuss the school apportionment formula. Members were encouraged to attend to support the Jaffrey Board's goal of not incurring a tax rate increase because of a formula change.

The Committee agreed to meet again on Wednesday, November 8th at 6:00pm at the Town Office.

On a motion from Sterling, seconded by Maki, the meeting was adjourned at 6:51pm.