

TOWN OF JAFFREY
Budget Committee
November 5, 2020

Members present: Norm Langevin, Charlie Turcotte, Peter Maki, Frank Sterling, Robert Schaumann, Kathy Batchelder

Members excused: Sam Greene

Staff: Town Manager Frederick, Finance Director FitzGerald, Administrative Assistant Zola

Meeting opened: 6:00p.m.

MEETING MINUTES APPROVAL

On a motion by Turcotte, seconded by Schaumann, meeting minutes from October 8, 2020 were approved as amended (6-0).

OLD BUSINESS None

NEW BUSINESS

We are 83.02% through our fiscal year, with 16.98% being the “Percent Left” as reported in the financial reports. We are currently 7.83% under budget.

The available General Fund expenditures are \$6,622,500 (\$6,591,884 budgeted + \$30,616 Police CBA Warrant Article), with \$4,979,231 expended to date and 24.81% remaining (percent left).

The following expenditure items are noted for explanation:

Financial Administration – Audit is over due to Melanson – Heath’s audit difficulties.

We are seeking a new firm for the next audit through the RFP process.

Ambulance – Paid in full for \$40,000.

Emergency Management – Mutual Aid Dispatch and Code Red paid in full for the year.

Bridges – Inspection & Repairs are over due to miscoding of Nutting Bridge design.

Funds have been approved for transfer from the CRF. Waiting on funds from the Trustees.

Transfer to Other Funds – Water filtration grant funds from 2019 in the amount of \$32,044 were moved from the general fund to the water fund.

- All other accounts are on target.

Total General Fund revenues are \$2,076,690 and we are currently at 28.2% remaining to collect.

The following revenue line items are noted for explanation:

Meals & Room Tax and Other Taxes – Disbursed at the end of the year.

Other State – Added \$100,847 from State Municipal Aid from biennium budget.

Water Pollution Grant – 100% moved to the Sewer Fund.

Sewer revenue is \$1,624,440 and expenditures are \$1,488,501.

Water revenue is \$1,266,268 and expenditures are \$685,437.

There was discussion of how much the BOS would be contributing toward lowering of the tax rate. Since DRA hasn't set a rate yet, there hasn't been a decision made.

Cold Stone Springs funding is going well for Jaffrey due to being in Cheshire County and our demographics. Peterborough hasn't been as successful in acquiring funding sources.

DEPARTMENT BUDGET REVIEW

Executive- No questions.

Elections – There is a reimbursement coming from the State (Covid funds).

Financial Administration- No questions.

Property Records- No questions.

Legal – No questions.

Personnel- No questions.

Planning & Zoning- No questions.

General Government Buildings – No questions.

Cemeteries- Road reconstruction money will be used for paving costs.

Insurance – No questions.

Police – No questions.

Ambulance – No questions.

Fire Department – No questions.

Building Inspection – No questions.

Emergency Management – No questions.

Prosecution – No questions.

Highway Administration – No questions.

Operations – No questions. Jim Price is retiring in December.

Bridges – No questions.

Street Lighting – Will be decreasing.

Parks & Commons – No questions.

Recycling – Fully operational now.

Solid Waste Disposal – No questions.

Clean up – This will be a permanent line item, will not end.

Health – No questions.

Animal Control – No questions.

Welfare Administration – No questions.

Welfare Assistance – Starting to spike now.

Recreation- No questions.

Library- No questions.

Patriotic Purposes – No questions.

Conservation – They will be using the remainder of their budget.

Economic Development – No questions.

Debt Services – The 2019 filtration grant has been moved.

Principal- No questions.

Capital Outlay- The paving at the Transfer Station will be encumbered for next year.

Water- Highway & equipment time is billable.

Sewer –Tony has reduced this budget as much as possible and there are no encumbrances.

REVENUES New car revenue was \$90,000 over budget this year.

DISCUSSION Schaumann asked if there was anything major upcoming in the foreseeable future. Sterling explained that Cold Stone Springs didn't have much upcoming. The Road bond money was budgeted this year. Webster Street may have issues, but the EPA and Brownfields are involved now. If the Town takes the property, there would be a loss of \$250,000 in taxes. The property owners, present or future would be responsible.

There was also discussion about the new Broadband Committee and the need for residents to complete the Broadband survey in order to determine the limitations and needs of Jaffrey. Once that's completed, bids will go out with the intent to have a warrant article for March's Town Meeting.

ADJOURNMENT

Motion presented by Batchelder to adjourn meeting seconded by Schaumann at 6:36pm.

****Next Meeting will be Thursday, December 3rd 6pm at the Jaffrey Fire Station****

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