

TOWN OF JAFFREY
Budget Committee
June 3, 2021

Members Present: Norman Langevin, Charlie Turcotte, Peter Maki, Frank Sterling, Robert Schaumann, Kathy Batchelder

Members Excused: Sam Greene

Staff: Town Manager Frederick, Finance Director FitzGerald

Meeting opened: 6:02pm

MEETING MINUTES APPROVAL:

On a motion by Batchelder, seconded by Schaumann, meeting minutes from May 6, 2021 were approved (5-0) Langevin Abstained

BUDGET REVIEW:

TM Frederick reviewed his monthly report to the committee,

We are 5/12 through our fiscal year, with 58.3% being the “Percent Left” as reported in the financial reports.

The total budgeted General Fund expenditures are \$6,504,752, with \$2,441,311 expended to date and 62.47% remaining (percent left). The following expenditure items are noted for explanation:

Executive Office – Town Report is over expended due to household mailers for Town Meeting.

Financial Administration – IT Software contracts paid in full for the year. Audit expenditures are up with the audit nearing completion.

Property Records – Vision software license paid in full for the year.

Personnel Administration – Workers Compensation and Unemployment paid in full for the year.

Planning & Zoning – RPC membership paid in full for the year.

Emergency Management – Dispatch and Code Red paid in full for the year.

Highway Administration – Overtime is up due to winter.

Highway Operations – Winter Maintenance is up due to contract plowing.

Recycling/Transfer Station Admin – Overtime is high due to being down one employee at the beginning of the year and utilizing Highway staff to fill the void.

All other accounts are on target.

Total General Fund revenues are \$2,132,418 and we are currently at 64.7% remaining to collect. The following revenue line items are noted for explanation:

Meals & Room Tax and Other Taxes – Disbursed at the end of the year.

Water revenue is \$546,239 and expenditures are \$480,928.

Sewer revenue is \$952,698 and expenditures are \$599,396.

Water and sewer budgets are ahead, sewer because of SAG revenue that has been received.

TM Frederick also noted that the Audit is near completion and the Town is very happy with the new auditors.

OTHER BUSINESS:

Chairmen Langevin asked if a report from Todd Croteau could be provided with a summary of the physical paving

The schedule of the remaining 2021 meetings was reviewed with the next meeting being September 2, 2021.

Location will be at the Town Office. In person meetings will be the course.

ADJOURNMENT:

Motion presented by Schaumann to adjourn meeting seconded by Batchelder at 6:19pm.

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