

TOWN OF JAFFREY
Budget Committee
December 2, 2021

Members Present: Norman Langevin, Peter Maki, Frank Sterling, Kathy Batchelder, Charlie Turcotte, Sam Greene, Bob Schaumann

Staff: Town Manager Frederick, Administrative Assistant Zola

Meeting opened: 5:59pm

MEETING MINUTES APPROVAL:

On a motion by Batchelder, seconded by Sterling, meeting minutes from November 4, 2021 were approved (5-yay, 2 abstain).

BUDGET REVIEW:

TM Frederick reviewed his monthly report to the committee for the month ending November 2021. We have one month remaining in our fiscal year, with 8.3% being the “Percent Left” as reported in the financial reports.

The total budgeted General Fund expenditures are \$6,504,752, with \$5,405,617 expended to date and 16.9% remaining (percent left). The following expenditure items are noted for explanation:

All accounts are on target. No concerns heading into our last month.

Total budgeted General Fund revenues are \$2,132,418 with 26.8% remaining to collect. The following revenue line items are noted for explanation:

Meals & Room Tax and Other Taxes – Disbursed at the end of the year. The two together account for nearly 25% of our GF revenue.

Water revenue is \$1,324,271 and expenditures are \$880,862.
Sewer revenue is \$1,817,625 and expenditures are \$1,649,495.

OTHER BUSINESS:

- Budget Season - Starts on January 4th. All meetings will be at the Fire Station with the exceptions of January 4th and 11th being at the Town Office.

Batchelder will not be here on January 25th.

TM Frederick will be meeting with Department Heads this and next week.

December 13th will be the presentation of the budget to the Select Board.

- Staffing Study - MRI will be conducting a staffing study of the Police and Fire Departments. Regarding the fire department they will be assessing if a model change is needed due the aging of volunteer fire fighters retiring and aging out.

- Debt Service amount will be increased, but there will be reimbursement for the broadband, causing it to be an in and out amount.
- Chairman Langevin asked about Brownfields assessment/cleanup on WW Cross and St. Patrick's properties. WW Cross- EPA is cleaning it up and will be removing debris and demo the building affected by the fire. Assessment on both buildings isn't completed yet.
- Broadband status is accessible on the front page of the Town website. Residents can sign up for updates and request service updates. 5% of the revenue will be paid back to the town. The user fee will be \$11/month per resident.

ADJOURNMENT:

Motion presented by Schaumann to adjourn meeting seconded by Greene at 6:19pm.

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