

JAFFREY PUBLIC LIBRARY BOARD OF TRUSTEES MEETING MINUTES

Date: October 25, 2019

Time: 1:30 pm

Chairs: Pat MacIsaac and Lou Casagrande

Present:

Lou Casagrande, Pat MacIsaac (until 3:27 pm), Suzanne Mieso, Ann Marie Furnival, Travis Shattuck (alternate)

Library Director: Julie Perrin

Absent: Emily Carr

Meetings are open to the public except as allowed under RSA 91-A:3.

Item	Motion/ Second	Vote
Call to order at 1:34 PM appointed TS to vote at this meeting. Request for nonpublic session at 1:52 pm for two issues: to consult on legal matter with attorney and to finalize the library director performance review.	LC, SM	
Specific Statutory Reason cited as foundation for the nonpublic session: RSA 91-A:3, II (e) and (a) Roll Call vote to enter nonpublic session yes Lou Casagrande yes Travis Shattuck yes Patricia MacIsaac yes Ann Marie Furnival yes Suzanne Mieso		Roll call
Roll Call vote to exit nonpublic session at 2:22 and seal the minutes per RSA 91-A:3, III yes Lou Casagrande yes Travis Shattuck yes Patricia MacIsaac yes Ann Marie Furnival yes Suzanne Mieso	LC, PM	Roll call
Board Reports (<i>Please read in advance</i>) <ul style="list-style-type: none"> Secretary – Approval of meeting minutes Public minutes: 10/7 and 10/15 	LC/SM	5:0 Motion passes

Item	Motion/ Second	Vote
<ul style="list-style-type: none"> Secretary – Approval of meeting minutes Non Public minutes: 10/7 and 10/15 	LC/PM	5:0 Motion passes
<ul style="list-style-type: none"> Corresponding secretary's report - absent Treasurer's report 	LC/TS	5:0 Motion passes
Library Director's report (<i>Please read in advance</i>) Discussion: None		
<p>Stroller policy adjustment to Code of Conduct policy Discussion: Perrin explained recent events, parental concerns with stroller security, discussions with Primex, and correspondence with Fire Chief.</p> <p>Motion for adjustment to the Code of Conduct policy, to add: "In order to comply with visitor safety requirements, strollers/carriages and bicycles are not allowed in the building. Please do not park such items on the walkways/stairs/entrances. A outside bike rack is available for your use." As #7.</p> <p>Action: prepare signage and explain to parents Assigned to: JP</p>	LC/PM	5:0 Motion passes
<p>Health Benefits concern Discussion: Julie read the letter from staff to the board regarding possible changes in health coverage per the Town. Casagrande stated the board's intent, "This is of high level concern to us, and the board will stay engaged with Perrin regarding this and show our support."</p>		
<p>2020 Budget discussion Discussion: Budget work session summary and presentation of proposed budget to the board by Perrin and Mieso.</p> <p>Motion for the Jaffrey Library Trustees to adopt a general policy of a 3% cap drawdown on all trustee managed trust funds, beginning Jan 2020.</p>	LC/PM	5:0 Motion passes
<p>Motion: For strategic reasons, the Trustees will adopt the proposed 2020 budget as presented by the director and treasurer.</p>	TS/SM	4:0 (PM left at 3:27 pm) Motion passes
<p>Signing of the Ethics Pledge All attending trustees signed a pledge to adhere to the NHLTA Code of Ethics</p>		
Adjournment at 3:36 pm	SM/AF	4:0 Motion passes
These minutes recorded by Julie Perrin.		