

**Jaffrey Public Library Board of Trustees  
Meeting Minutes**

**Date** October 19, 2022

**Time** 10:00 am

**Chair** John Stone

**Present** John Stone, Jaime Hutchinson, Emily Carr, Jim Draper (Alternate), Julie Perrin  
(Library Director)

**Absent** Grace Flesher, Deb Weissman

***Meetings are open to the public except as allowed under RSA 91-A:3.***

*If requested, the meeting may become a non-public session per RSA 91-A: 3, II (a) personnel; (b) hiring of any person as an employee; (c) matters which, if discussed publicly, would affect adversely the reputation of any person; (d) consideration of acquisition, sale, or lease of property; (e) consideration or negotiation of pending claims or litigation.*

**Call to Order**

10:03 am JS

**Motion to enter Nonpublic Session EC/JH**

**Specific Statutory Reason cited as foundation for the nonpublic session:**

√ RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has the right to a public meeting, and (2) requests that meeting be open, in which case the request shall be granted.

**Roll Call**

Jaime Hutchinson Aye

John Stone Aye

Emily Carr Aye

**Motion passes 3:0**

**Entered Nonpublic Session at 10:04 am**

**Public Session reconvened at 10:48 am**

**Motion to seal the minutes of the nonpublic session because it is determined that divulgence of this information likely would:**

√ Affect adversely the reputation of any person other than a member of this board

**Motion EC/JH**

**Roll Call**

Jaime Hutchinson Aye

John Stone Aye

Emily Carr Aye

**Motion passes 3:0**

**Motion to take \$1,000 out of the Wetherell Fund to offset tuition costs as per Educational Assistance Benefits for eligible employees in the Town of Jaffrey Employee Handbook. The Board of Trustees will include an increase in the education line in the 2023 budget to cover future eligible requests per the Town of Jaffrey Employee Handbook. EC/JH**

Roll Call

John Stone     Aye

Emily Carr     Aye

Jaime Hutchinson Aye

**Motion Passes 3:0**

### **Approval of Minutes**

9/21/22 Public Meeting

**Motion to approve as presented.    EC/JH**

Roll Call

Emily Carr             Aye

John Stone             Aye

Jaime Hutchinson     Aye

**Motion passes 3:0**

### **Corresponding Secretary's Report**

As submitted

### **Treasurer's Report**

**Motion to approve as submitted. EC/JH**

Roll Call

Emily Carr             Aye

John Stone             Aye

Jaime Hutchinson     Aye

**Motion Passes 3:0**

**Motion to accept and expend the following recent grants:**

**NH Humanities Grant- \$250 for our October book discussion for adults, to pay for our Humanities presenter**

**EC/JH**

Roll Call

Emily Carr             Aye

John Stone             Aye

Jaime Hutchinson     Aye

**Motion Passes 3:0**

### **Director's Report**

As submitted

### **Old Business**

- a. New Trust Fund Policy – Deb hasn't heard back from Charter Trust yet. Julie has added the basic information to the library's website.
- b. Preservation Grants Update – Julie is still waiting for a site visit from Mae Williams.
- c. Outdoor Sign – on hold until the spring
- d. History Floor Update – Julie gathered information on the cost of having the portraits appraised with the intent of having them added to our insurance. She received information on appraisal costs from Grogan & Co. (based in Boston) and NH Antiquities Coop (based in Milford, NH). Grogan & Co. estimated a lower cost for their appraisal and they will not charge for mileage or travel.

**Motion to authorize Julie Perrin to engage the appraisal services of Grogan & Co. and schedule an appraisal of the library's portraits. The Board of Trustees will allocate funds to pay for the appraisal at the November meeting. EC/JH**

Roll Call

Emily Carr                      Aye

John Stone                      Aye

Jaime Hutchinson              Aye

**Motion Passes 3:0**

- e. Social Library Cabinet – John has not found any antique dealers in the area who are interested in the cabinet. A few options were discussed for what to do with the cabinet. We could replace the broken glass and continue to use the cabinet for display. (It is not an archival cabinet.) Or we could get rid of the cabinet and purchase an archival cabinet or display box for the social library that is currently housed in the cabinet.

It was decided that Jim Draper will examine the cabinet and figure out the best way to replace the broken glass.

### **New Business**

- a. Investment Policy and Social Responsibility Review – postpone until November meeting

**Meeting concluded at 11:37 am.**

**Motion to adjourn. EC/JH**

Roll Call

Emily Carr                      Aye

John Stone                      Aye

Jaime Hutchinson              Aye

**Motion Passes 3:0**

**These minutes were recorded by Jaime Hutchinson.**