

**Jaffrey Public Library Board of Trustees
Meeting Minutes**

Date June 21, 2023
Time 10:00 AM
Chair John Stone

Present John Stone, Deb Weissman, Emily Carr, Julie Perrin (Library Director)

Absent Grace Flesher, Jaime Hutchinson

Meetings are open to the public except as allowed under RSA 91-A:3.

If requested, the meeting may become a non-public session per RSA 91-A: 3, II (a) personnel; (b) hiring of any person as an employee; (c) matters which, if discussed publicly, would affect adversely the reputation of any person; (d) consideration of acquisition, sale, or lease of property; (e) consideration or negotiation of pending claims or litigation.

Call to Order JS

10:00am

Approval of Minutes

Public Meeting Minutes – May 17, 2023

Motion to approve as presented. EC/DW

Roll Call

John Stone AYE

Deb Weissman AYE

Emily Carr AYE

Motion passes 3:0

Corresponding Secretary's Report

As submitted

Treasurer's Report – May 2023 as submitted

Motion to approve Treasurer's Reports for May 2023 as presented.

EC/JS

Motion passes 3:0

Roll Call

John Stone AYE

Deb Weissman AYE

Emily Carr AYE

Motion passes 3:0

Motion to accept and expend the following donations/grant funds: EC/DW

Anonymous Cash - \$33.00

James & Ann Banghart -\$1,000 (children's programming)

Roll Call

John Stone AYE

Deb Weissman AYE

Emily Carr AYE

Motion passes 3:0

Motion passes 3:0

Director's Report -As submitted

Julie explained that she has cleared out expired library accounts. This presents a truer picture of our account holders and helps us with setting the cost for non resident card holders. We will need to take a look at our non resident card fees.

Old Business

We tabled the nonpublic minutes review and spreadsheet for another meeting.

New Business

Request for Donation Jar at Wreathmaking Workshop

We reviewed our program policy which states that "Library programs shall generally be voluntary, free, and open to the public." The Trustees interpret and understand this to mean that no library program shall charge fees or suggest donations for the program from program participants.

Motion to deny request for donation jar at library program. EC/DW

Roll Call

John Stone AYE

Deb Weissman AYE

Emily Carr AYE

Motion passes 3:0

Marlborough Library Discussion

John Stone, Grace Flesher, and Julie Perrin met with Marlborough library trustees to discuss Marlborough contracting for library services this fall when the Marlborough Library closes for renovations. This would involve Marlborough users obtaining JPL cards. JPL Trustees will discuss as a board and offer Marlborough a price for this.

Since the meeting, Marlborough has contacted Julie to suggest other arrangements. They would like to convert their library to the Apollo system. However, they have no library director nor any trained professional staff. They propose contracting for JPL service (Julie and Bailey) to convert the Marlborough Library to Apollo and estimate that they would need 20% of our professional staff time. Once the conversion has occurred, they would be interested in consortium arrangement with JPL.

This is a large, complicated process and needs the entire JPL board to be involved in these discussions. If the JPL board wants to proceed with this larger idea, a joint meeting of both library boards could take place.

Motion to hold a JPL work session to discuss options for cooperation with Marlborough library. EC/DW

Roll Call

John Stone AYE

Deb Weissman AYE

Emily Carr AYE

Motion passes 3:0

Legal Update

Julie shared the letter our lawyer drafted to DCYF asking that court-supervised visits and observations not be held at JPL due to the lack of safety/security protection for patrons, staff, and participants.

Motion to send letter to DCYF JS/EC

Roll Call

John Stone AYE

Deb Weissman AYE

Emily Carr AYE

Motion passes 3:0

Willa Cather Letter

The library has been given an undated handwritten letter from Willa Cather appraised for tax purposes for \$1000.

Motion to accept donation of letter DW/EC

Roll Call

John Stone AYE

Deb Weissman AYE

Emily Carr AYE

Motion passes 3:0

Town Finance Office

A town employee disparaged Julie and the JPL as uncooperative on a state-wide listserv. Julie has asked for an apology and retraction. Jon Frederick has spoken to John Stone about it and told him this would happen. Jon Frederick would appreciate an opportunity to meet with the JPL trustees and he will be invited to a future meeting.

JPL sign

Our wooden sign is rotting. We hope to replace it with a stone sign.

Motion to ask DPW to remove the sign and the posts. EC/DW

Roll Call

John Stone AYE

Deb Weissman AYE

Emily Carr AYE

Motion passes 3:0

Motion to enter Non-Public Session EC/DW

Specific Statutory Reasons cited as foundation for the non-public session:

√ RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

Roll Call

John Stone AYE

Deb Weissman AYE

Emily Carr AYE

Motion passes 3:0

Entered in Non-Public Session at 11:45 am

Public Session reconvened at 12:00 pm

Motion by EC / DW to seal the minutes of the Non-Public Session because it is determined that divulgence of this information likely would:

√ **Affect adversely the reputation of any person other than a member of this board**

Roll Call

John Stone AYE

Emily Carr AYE

Deb Weissman AYE

Motion passes 3:0

Discussion of Future Meetings

John is not available for the July 19th meeting. Julie will poll trustees for availability on July 26th. And for possible dates for Trustee work session to discuss Marlborough library

Meeting concluded at 12:20 pm

Motion to adjourn

EC/ DW

Meeting concluded at 12:06pm

Roll Call

John Stone AYE

Emily Carr AYE

Deb Weissman AYE

Motion passes 3:0

These minutes recorded by Deb Weissman