

Jaffrey Public Library Board of Trustees Meeting Minutes

Date June 10, 2020
Time 4:00pm
Chair John Stone

Present Grace Flesher, John Stone, Deb Weissman, Emily Carr, Julie Perrin (Library Director)

Absent

Meetings are open to the public except as allowed under RSA 91-A:3.

If requested, the meeting may become a non-public session per RSA 91-A: 3, II (a) personnel; (b) hiring of any person as an employee; (c) matters which, if discussed publicly, would affect adversely the reputation of any person; (d) consideration of acquisition, sale, or lease of property; (e) consideration or negotiation of pending claims or litigation.

Call to Order

4:00pm JS

Read by Julie Perrin:

As a Representative of the Chair of the Jaffrey Public Library Board of Trustees, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:

We are utilizing Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone number 1-646-558-8656, entering meeting ID 883 0261 3376 and password 437652, or by clicking on the following website address:

<https://us02web.zoom.us/j/88302613376> and entering password 437652.

b) Providing public notice of the necessary information for accessing the meeting:

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Jaffrey Public Library at www.jaffreypubliclibrary.org

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:

If anybody has a problem, please email jperrin@townofjaffrey.com.

d) Adjourning the meeting if the public is unable to access the meeting:

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

Roll Call

| | |
|---------------|-----------------------------|
| Julie Perrin | No other person in the room |
| Emily Carr | No other person in the room |
| Grace Flesher | No other person in the room |
| John Stone | No other person in the room |
| Deb Weissman | No other person in the room |

Motion to enter Non-Public Session DW / EC

Specific Statutory Reason cited as foundation for the non-public session:

√ **RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has the right to a public meeting, and (2) requests that meeting be open, in which case the request shall be granted.**

Roll Call

| | |
|---------------|-----|
| Grace Flesher | AYE |
| John Stone | AYE |
| Deb Weissman | AYE |
| Emily Carr | AYE |

Motion carries 4:0

Entered Non-Public Session at 4:02pm

Public Session reconvened at 4:35pm

Motion to seal the minutes of the Non-Public Session because it is determined that divulgence of this information likely would:

√ **Affect adversely the reputation of any person other than a member of this board**

√ **Render a proposed action ineffective**

Pertains to preparation or carrying out of actions regarding terrorism

Motion EC / DW

Roll Call

| | |
|---------------|-----|
| Grace Flesher | AYE |
| John Stone | AYE |
| Deb Weissman | AYE |
| Emily Carr | AYE |

Motion carries 4:0

In the past, the Trustees authorized the Library Director to make some personnel decisions with the approval of the Chair, rather than referring all decisions to the full Board. The Library Director can always accept or decline this authority.

Motion to give the Library Director authority to increase or decrease the hours of non-benefited employees with the approval of the Chair only. All such actions must be accommodated within the approved budget.

Motion DW / GF

Roll Call

| | |
|---------------|-----|
| Grace Flesher | AYE |
| John Stone | AYE |
| Deb Weissman | AYE |
| Emily Carr | AYE |

Motion passes 4:0

Motion to give the Library Director authority to hire non-benefited employees with the approval of the Chair only. All such actions must be accommodated within the approved budget.

Motion GF / DW

Roll Call

| | |
|---------------|-----|
| Grace Flesher | AYE |
| John Stone | AYE |
| Deb Weissman | AYE |
| Emily Carr | AYE |

Motion passes 4:0

Motion to give the Library Director authority to increase the rate of compensation of all employees with the approval of the Chair only. All such actions must be accommodated within the approved budget.

Motion GF / DW

Roll Call

| | |
|---------------|-----|
| Grace Flesher | AYE |
| John Stone | AYE |
| Deb Weissman | AYE |
| Emily Carr | AYE |

Motion passes 4:0

Meeting concluded 4:37pm

Motion to adjourn GF / EC

Roll Call

| | |
|---------------|-----|
| Grace Flesher | AYE |
| John Stone | AYE |

Deb Weissman AYE

Emily Carr AYE

Motion carries 4:0

These minutes recorded by Grace Flesher.