

**TOWN OF JAFFREY, NH**  
**PLANNING BOARD WORK SESSION**  
**Minutes**  
**June 8, 2021**

**Present:** Amy Meyers, Ed Merrell, Keith Dupuis, Margaret Dillon, Jack Belletete, William (Bud) Taylor, and John Peard (alt)

**Absent:** Laurel McKenzie

**Staff:** JoAnne Carr, Director of Planning and Economic Development, Becky Newton

**Others:** Carl Querfurth & Dorothy McCagg

**CALL TO ORDER** – Chairman Meyers called the public hearing to order at 6:00 pm.

**MEETING MINUTES APPROVAL**

On a **motion** by Taylor, seconded by Merrell the minutes of May 11, 2021 were approved as amended. (6-0-0)

**PUBLIC HEARING**

The Board considered the following questions:

- 1) What do we see as the most pressing issue for the Board to address
  - a. Short term
  - b. Long term
- 2) Do our current planning documents reflect these issues?
  - a. Have we met the goals and action items of the plans?
  - b. Are the goals/actions items still relevant?
- 3) Prioritize actions for 2021
  - a. Master Plan Chapter updates/new chapters
  - b. Downtown Plan - new/revised
  - c. Zoning/Regulation Amendments

Suggestions and concerns:

- Clarify and simplify the planning board process and make sure it is equitable.
- Create an explanatory checklist for applicants who are new to the process.
- Create a welcome packet for people who are new to town addressing where to register a car, get a driver's license, list of utilities, etc. *Perhaps this is something the Chamber could address.*
- Review the Implementation Plan and to see what has been completed and what is still relevant.
- Include a Sustainability Chapter in the Master Plan which would include sections on energy efficiency and renewable sources. *M Dillon will write a draft to present to the Board in August.*
- Arrange an energy audit for all municipal buildings.
- Address the issue of how to maintain the rural character of the Town, keeping an attractive and vibrant downtown while providing more housing.
- Consider working together with TEAM Jaffrey and the Economic Development Committee to accomplish mutual goals.
- Establish a downtown revitalization advisory committee.
- Address concerns with enforcement of Planning Board decisions. What is the Select Board's responsibility?
- W.W. Cross and St. Patrick School continue to be major issues.

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On a **motion** Peard, seconded by Taylor to form a subcommittee consisting of John Peard, Margaret Dillon, William Taylor and JoAnne Carr to review the Downtown Plan and the Master Plan. (7-0-0)

J Carr noted that the following items should be addressed:

- 1) Setbacks in the industrial zone
- 2) Building envelopes
- 3) Res A vs. Res B, what is the difference?

**OTHER**

A Voluntary Merger for Cathy & Rick Furze was signed - Map 246 57 & 58. *Note: this merger was put on hold by the owner the following day.*

**ZONING BOARD DECISIONS**

ZBA 21-14 Courtney – Approved  
ZBA 21-15 Stonemen Properties– Approved  
ZBA 21-16 Kamm – Approved  
ZBA 21-17 Dublin Rd Realty– Approved  
ZBA 21-18 MilliporeSigma– Approved

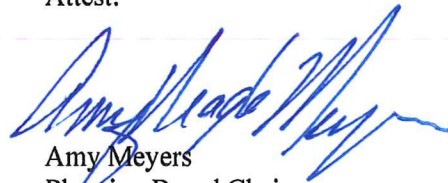
**ADJOURNMENT**

The meeting adjourned at 7:03 pm  
Submitted:



Rebecca Newton  
Recording Secretary

Attest:



Amy Meyers  
Planning Board Chair