

**TOWN OF JAFFREY**  
**Jaffrey, New Hampshire**  
**Select Board Meeting Minutes**  
**February 8, 2021**

**Chairman:** Franklin W. Sterling, Jr.

**Selectmen:** John E. Belletete, Kevin Chamberlain

**Town Manager:** Jon Frederick

**Staff:** Police Chief Todd Mullenburg, Administrative Assistant Judy Zola

**A. Call to Order** - 6:01pm

**B. Non-Public** – None

**C. Appointments** – None

**D. Public Hearings** – None

**E. Approval of Meeting Minutes**

On a motion by Belletete, seconded by Chamberlain, the Public Minutes of January 25, 2021 were approved (3-0).

On a motion by Belletete, seconded by Chamberlain, the Non-Public Minutes of February 2, 2021 were approved and sealed (3-0).

**F. Consent Agenda**

1. Payroll and Vendor Manifests
2. Abatements
  - a) #2021-3 – Forest Park Tenant’s Association – 62 Scenic Drive - \$ 1,177.23 – Taxes
3. Veteran Exemption
  - a) James Domian – 109 Michigan Road - All Veteran’s Tax Credit - \$500.00
  - b) Kristine Domian – 109 Michigan Road - Veteran’s Tax Credit - \$500.00
  - c) Russell Hannagan – 30 Oak Street – All Veteran’s Credit - \$500.00
  - d) Kevin Kiley – 47 Lakewood Drive – Veteran’s Tax Credit - \$500.00 and Veteran’s Disability Credit-\$1,800.00
4. Yield Tax Levy
  - a) Christopher & Kelly Marcotte – Map 225/Lot 16& 17 - \$646.16
  - b) Jessica & Gerrit Bradley – Map 223/Lot 13 - \$225.47

5. Land Use Change
  - a) DPD Properties, LLC – Map 255/Lot 8-5-1- \$2,950.00
  - b) DPD Properties, LLC – Map 255/Lot 8-5-2- \$2,950.00
  - c) DPD Properties, LLC – Map 255/Lot 8-5-3- \$2,950.00
  - d) DPD Properties, LLC – Map 255/Lot 8-5-4- \$2,950.00
  - e) DPD Properties, LLC – Map 255/Lot 8-5-5- \$4,470.00
  - f) DPD Properties, LLC – Map 255/Lot 8-5-6- \$5,170.00
  - g) DPD Properties, LLC – Map 255/Lot 8-5-7- \$2,950.00
  - h) DPD Properties, LLC – Map 255/Lot 8-5-1- \$2,950.00
6. Tax Collector's Second Cycle 2021 Septic Hauler's Commitment Warrant
  - a) \$6,432.00
7. Acceptance of Donations
  - a) Playground Fund: \$100.00 – Monadnock Insurance Agency, Inc.

On a motion by Belletete, seconded by Chamberlain, the Consent Agenda was approved (3-0).

#### **G. Old Business – None**

#### **H. New Business**

Poole Tank Weather Station MOU with the State of New Hampshire – This would be an automated, solar powered weather station that would be placed on Town property. The Town would be allowed to use weather services. All maintenance would be the responsibility of State.

On a motion by Belletete, seconded by Chamberlain, the MOU with the State of New Hampshire for the Poole Tank Weather Station was approved (3-0).

Resolution #2021-05 – Withdrawal of Bridge Capital Reserve Funds - \$29, 281.96

On a motion by Belletete, seconded by Chamberlain, Resolution #2021-05 was approved (3-0).

Resolution #2021-06 – Withdrawal of Police Cruiser Capital Reserve Funds - \$48,940

This is to replace the 2012 sedan that wasn't completed last year. The price was negotiated down to \$34,301. The outfitting will be done with the regular company that has been used before. They received \$2,000 for a trade in from DPW. They would still need to withdraw \$47,940 to cover the vehicle and outfitting.

On a motion by Belletete, seconded by Chamberlain, Resolution#2021-06 was approved (3-0).

Approval and Certification of the 2021 Warrant and Layman's Warrant

The warrant articles #1-31 were reviewed and approved at the January 25<sup>th</sup> Select Board Meeting.

Articles #32 through 41 were reviewed. Article # 41 for Reality Check is based on old census numbers. It was suggested that their request be based on the current census numbers and the amount adjusted. Mary Drew will be notified.

On a motion by Belletete, seconded by Chamberlain, Articles #32 to #41 were recommended (3-0) with new amount pending on #41.

Article #42 is a non-monetary request, therefore does not need BOS recommendation.

On a motion by Belletete, seconded by Chamberlain, The Warrant and Layman's Warrant were Approved and Certified (3-0).

**I. Reports to the Select Board**

Selectmen's Reports

Sterling- Budget Public Hearing was held via Zoom successfully last Saturday 2/6/2021. The budget was approved for \$6,494,493, which was a 1.48% decrease from last year. Chairman Sterling thanked the Budget Committee for their time and commitment.

Belletete – Nothing to report.

Chamberlain- There is now a revised Broadband figure. The Broadband Committee will be reviewing this at their next meeting on February 19<sup>th</sup> and then pass along their findings to the BOS for the February 22<sup>nd</sup> meeting.

Town Manager's Report

- Tony has met with Dan Weeks regarding the WWTP. Evaluations continue regarding solar.
- The Cold Stone Springs RFQ submission were due by January 29<sup>th</sup> and Jaffrey met with Peterborough. Interviews will be held on Wednesday February 10<sup>th</sup> via Zoom.
- Town Meeting Planning meetings will begin shortly.
- March 9<sup>th</sup> is confirmed for elections at Pratt Auditorium.
- Town Report is being finalized.

**J. Other Business- None**

**K. Non-Public-** On a motion by Belletete, seconded by Chamberlain to enter Non-Public Session pursuant to RSA 91-A:3, II (J) at 6:23pm (Sterling-yay, Belletete - yay, Chamberlain-yay)

On a motion by Belletete, seconded by Chamberlain to exit Non-Public session at 7:00pm and to seal the minutes (3-0).

**L. Adjournment**

On a motion by Belletete, seconded by Chamberlain, the meeting was adjourned at 7:01pm (3-0).

Submitted:

Attest:

Judith A. Zola  
Administrative Assistant

Franklin W. Sterling, Jr.  
Chairman

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