

**TOWN OF JAFFREY**  
**Jaffrey, New Hampshire**  
**Select Board Meeting Minutes**  
**June 14, 2021**

**Chairman:** Franklin W. Sterling, Jr.

**Selectmen:** John E. Belletete, Kevin Chamberlain

**Town Manager:** Jon Frederick

**Staff:** Recreation Director Kohlmorgen, Administrative Assistant Zola

**Others:** None

**A. Call to Order** - 6:00pm

**B. Non-Public** - None

**C. Public Hearings** –None

**D. Appointments** – John Kohlmorgen - Jaffrey Parks & Recreation Director

John was present to meet the BOS. Chairman Sterling welcomed him and stated that Jaffrey was excited to have him on staff. John stated that he is settling in and Summer camp begins next Monday. There are no lifeguards on the beaches due to Covid last year causing all the training classes being cancelled. He went to FPU for sports/recreation and has worked for the past 7 years in Milford, Peterborough and Rindge, where he worked on sports programs and the After-School program.

Chamberlain asked about staffing and John stated they are, except for lifeguards.

They are presently looking into the repairing the ceiling of the main building.

A warm welcome was extended from the Board.

**E. Approval of Meeting Minutes**

On a motion by Belletete, seconded by Chamberlain, the Public Minutes of May 24, 2021 were approved (3-0).

On a motion by Belletete, second by Chamberlain, the Non-Public Minutes of May 24, 2021 were approved and sealed.

**F. Consent Agenda**

1. Payroll and Vendor Manifests

2. Abatements

a) #2021-21 - Timothy & Tania Rose - 58 Prospect Street - \$90.33 - Sewer

b) #2021-23 - David & Rebecca Myott - 14 Bourgeois Street - \$674.40 - Sewer

c) #2021-24 - State of New Hampshire - 4 Stratton Road - \$2,438.00 - Taxes

d) #2021-25- Northern N.E. Telephone Operations, LLC - \$1,420.00 - Taxes

3. Elderly Exemption - Gloria Blair - 15 Nelson Circle
4. Tax Collector's 6<sup>th</sup> Cycle Septic Hauler's Warrant
  - a) \$20,075.52
5. Meetinghouse Request
  - a) #21-10 - Annual Fair - First Church in Jaffrey - August 4, 2021
6. Cemetery Deed
  - a) Jeffrey & Peggy Rodimer - Cutter Extension Lot 53-A - \$350.00
7. Acceptance of Donation
  - a) Jaffrey Historical Society - \$1,500 - Meetinghouse Tower Fund
8. License to Sell Pistols & Revolvers
  - a) Pine Street Gun Shop - 18 Pine Street
  - b) Pelletier's Sport Shop - 106 Peterborough Street

On a motion by Belletete, seconded by Chamberlain, the Consent Agenda was approved as presented (3-0).

**G. Old Business- None**

**H. New Business**

Resolution #2021-23- TEAM Jaffrey - Concerts on the Common - June 30 - August 25

On a motion by Belletete, seconded by Chamberlain, Resolution #2021-23 was approved (3-0).

Resolution #2021-24 - JFFCI - Run for the Rescue 5K - July 31

On a motion by Belletete, seconded by Chamberlain, Resolution #2021-24 was approved (3-0).

St. Patrick's School Exemption - A memo from the town Assessor was read that recommended denying the charitable exemption due to the school building not being utilized. They had been asked to either have the building renovated or sold as well as providing documentation of usage, with no response.

On a motion by Chamberlain, seconded by Belletete, the charitable exemption was denied (3-0).

Broadband Bond Discussion - The bonding plan was reviewed and it was decided to follow through bonding the full amount. Consolidated reimbursement will be either monthly or annually.

On a motion by Belletete, seconded by Chamberlain, the Consolidated Loan Agreement was accepted as presented (3-0).

## **I. Reports to the Select Board**

### Selectmen's Reports

Sterling- Budget Committee met and budget is on track. They will be on recess until September.

Belletete- Planning Board had a work session last Tuesday and discussed short term goals for WW Cross and St. Patrick's School. Jo Anne Carr gave a presentation on the grant that has been received and to determine what mitigation needs to be done and the cost. The Master Plan is dated 2012 and needs to be updated. A sub-committee was formed. The Down Town plan needs to be revised and committees will be formed.

Chamberlain- There have been no meetings scheduled since his last update.

### Town Manager's Report

- Memorials- In order to have a name engraved on Jaffrey war Memorial Monuments it was decided that Jaffrey must be listed on the DD214 as the place of residence. Vote was taken- (3-0) approved.
- Finance Policy - The BOS was asked to review the policy and send comments to TM Frederick before the next BOS meeting. The policy will be approved at the next meeting.
- HDC Donation- The Commission would like to donate 10% of their trust balance which equals \$663.00 toward the Meetinghouse Project.  
On a motion by Belletete, seconded by Chamberlain, The BOS authorizes the withdrawal of \$663 from the HDC trust fund and accepts it as a donation. (3-0).

## **J. Other Business -**

- Chamberlain asked if there were any additional funding for the sidewalk project. TM Frederick stated that the sewer and paving would be completed prior to the sidewalks. Tony, Todd and Jo Anne are working together to make sure projects will be done in the appropriate order. Sidewalks are in the planning stage; this year sewer work will be done and paving will be done next year. Paving will be done after curbing per Todd Croteau.

## **K. Non-Public -** On a motion by Belletete, seconded by Chamberlain to enter Non-Public Session pursuant to RSA 91-A:3, II (J) at 6:43pm (3-0) (Sterling-yay, Belletete-yay, Chamberlain-yay)

On a motion by Belletete, seconded by Chamberlain to exit Non-Public session at 6:57pm and to seal the minutes (3-0). (Sterling-yay, Belletete-yay, Chamberlain-yay)

Public Session was re-entered at 6:57pm

- On a motion by Belletete, seconded by Chamberlain, the Supplemental 2021 First Issue Property Tax Warrant was approved (3-0).

**L. Adjournment**

On a motion by Belletete, seconded by Chamberlain, the meeting was adjourned at 6:58pmpm

Submitted:

Attest:

Judith A. Zola  
Administrative Assistant

Franklin W. Sterling, Jr.  
Chairman

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