

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
July 26, 2021

Chairman: Franklin W. Sterling, Jr.

Selectmen: Kevin Chamberlain

Excused: John E. Belletete

Town Manager: Jon Frederick

Staff: Administrative Assistant Zola

Others: Nate Parks & Jason Headlee from Berea, Mary Taylor, Letourneau Road Residents (Zoom)

A. Call to Order -6:01pm

B. Appointments – Jason Headlee, Site Director & Nate Parks, President/CEO Berea came to introduce themselves to the Board. Berea has taken over the operations at Monadnock Christian Conference will be now called “Camp Monadnock”. They had been in talks with the conference and the Covid 19 pandemic sped up the process. For now, they are getting the buildings updated so that they will pass inspection. They will be putting on some Fall retreats and possibly some winter programs, although they are not up to full operations yet. They are considering launchpoint for the Fall of 2022. They would like to keep the property well maintained and operational and be a good neighbor to the Town. They will be conducting fundraising to get the buildings updated. They had asked about grants, the dry hydrant on the property and also about a cell tower on the property for better cell reception. They will be reaching out to the appropriate town staff and people for more information. The Board welcomed them to town.

C. Public Information – Letourneau Drive Emergency Culvert Replacement - Numerous residents attended via Zoom. Mary Taylor attended in person. Todd Croteau explained that they would be replacing both culverts tomorrow due to the emergency state of the bridge due to the excessive rains. This won't be the final replacement, but will an interim solution. The road will be closed at 8am, with everything being torn down and replaced by 5pm. They may be pedestrian traffic available for part of the day, but the Cheshire Pond trail is accessible and will be labeled with directions. Peggy Rivard of 83 Nutting Road offered her property for parking. A fire Truck and firemen will be inside the neighborhood for fire emergencies and residents will be able to be evacuated for medical emergencies. After the repair is done, delivery trucks will be able to cross it for deliveries etc... Residents were notified of the repairs by Code Red and from door to door in person notifications. DPW will be going around with a loud speaker in the morning to let residents know the timing of the closure.

D. Public Hearings - Resolution #2021-29 Adoption of the Hazard Mitigation Plan
Chairman Sterling opened the Public Hearing at 6:44pm.

This plan is reviewed every 5 years. Chamberlain had reviewed the plan and had no issues.

Seeing that there were no public comments or concerns, Chairman Sterling closed the Public Hearing at 6:46pm.

On a motion by Chamberlain, seconded by Sterling, Resolution # 2021-29 was approved (2-0).

E. Approval of Meeting Minutes

On a motion by Chamberlain, seconded by Sterling, the Public Minutes of July 12, 2021 were approved (2-0).

On a motion by Chamberlain, seconded by Sterling, the Non-Public Minutes of July 12, 2021 were approved and sealed. (2-0)

F. Consent Agenda

1. Payroll and Vendor Manifests
2. Tax Collector's 7th Cycle 2021 Water & Sewer Warrant
 - a) Water - \$113,025.15
 - b) Sewer - \$116,775.29
3. Meetinghouse Requests
 - a) #21-11 - Electric Earth Concert - Violin Recital - August 15, 2021

On a motion by Chamberlain, seconded by Sterling, the Consent Agenda was approved as presented (2-0).

G. Old Business

- Amendment of Resolution #2021-26 Riverfest to Allow Retail Alcohol Sales for Cabana Falls - There were no staff issues or concerns other than that the alcohol cannot be opened or consumed on Town Property. On a motion by Chamberlain, seconded by Sterling the amendment to Resolution #2021-26 was approved (2-0).

H. New Business

Resolution #2021-27 - Monadnock Full Throttle Triathlon - September 11, 2021 - on a motion by Chamberlain, seconded by Sterling, Resolution #2021-27 was approved (2-0).

Schedule Public Hearing for Review and Update of Cemetery Fees - As discussed at the last Cemetery Committee meeting, the Jaffrey fees were reviewed and it was decided that they need to be adjusted. This has to be addressed at a public hearing. The Board decided to hold the Public Hearing at its August 9th meeting at 6pm.

Request to Conduct Archeological Survey in Carey Park - The ConCom discussed this request at their meeting and are in favor of the request. The dig will happen in the Fall when FPU is back in session. On a motion by Chamberlain, seconded by Sterling, the request was approved (2-0).

I. Reports to the Select Board

Selectmen's Reports

Sterling - Budcom doesn't meet until September. 94% of the property taxes are collected.

Chamberlain - Concom had a presentation by Dr. Goodby. The volunteers had Cheshire Pond Conservation area completed, but the rains washed out some areas in the new bridge area. Concom will have a booth at Riverfest.

Cemetery Committee met at the Village Cemetery. There is tree work and gravestone restoration needed. Cemetery Fees were discussed and all were in favor of changes. There were some rain washouts in Cutter Extension. The next 2 meetings will be work sessions.

Town Manager's Report

- Thank you to Bill Graff and Jim Bearce for all their hard work with conservation projects.
- Thank you for all the storm cleanup and hard work done by Keith Dupuis of Mountain shade, Bruce Coll supplying stone and to Todd Croteau and the DPW for making the damaged roads passable.
- Thank you to Peggy Rivard for donating parking spaces for Letourneau Road residents.
- Old County Road fence is well within Right of way, so fence removal will be discussed with Town Attorney.

J. Non-Public - On a motion by Chamberlain, seconded by Sterling to enter Non-Public Session pursuant to RSA 91-A:3, II (I) at 7:06pm (2-0) (Sterling-yay, Chamberlain-yay)

On a motion by Chamberlain, seconded by Sterling to exit Non-Public session at 7:26pm and to seal the minutes (2-0). (Sterling-yay, Chamberlain-yay)

On a motion by Belletete, seconded by Chamberlain to enter Non-Public Session pursuant to RSA 91-A:3, II (D) at 7:28pm (3-0) (Sterling-yay, Belletete-yay, Chamberlain-yay)

On a motion by Belletete, seconded by Chamberlain to exit Non-Public session at 7:48pm and to seal the minutes (3-0). (Sterling-yay, Belletete-yay, Chamberlain-yay)

K. Adjournment

On a motion by Chamberlain, seconded by Sterling, the meeting was adjourned at 7:26pm.

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman

The Town of Jaffrey prohibits discrimination on the basis of race, color, national origin, sex, sexual orientation, religion, age, disability, marital or family status.

The Town of Jaffrey is an equal opportunity employer.