

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
September 13, 2021

Chairman: Franklin W. Sterling, Jr.

Selectmen: John E. Belletete,

Excused: Kevin Chamberlain

Town Manager: Jon Frederick

Staff: Chief Muilenberg, Administrative Assistant Chatel, Administrative Assistant Zola, Superintendent of Utilities Cavaliere, Police Personnel

Others: Families of Paul Dionne, Chris Anderson and Jeremy LeBlanc, Bill and Dawn Oswalt, Paul Ellston

A. Call to Order - 6:00pm

B. Non-Public- None

C. Public Hearings - None

D. Appointments–

Police Recognitions

Paul Dionne Retirement- Chief Muilenberg remarked on Paul's dedication to the Town of Jaffrey for 2 decades and how thankful the Police Department and Town was for his service. Chairman Sterling then read the Retirement Proclamation that was approved by the Select Board and thanked Paul for his years of service.

Jeremy LeBlanc Promotion - Chief Muilenberg explained that Jaffrey is fortunate to have a lot of qualified staff to choose from for promotions. Officer LeBlanc is now being promoted to Detective. The Chief and the Select Board congratulated Jeremy on his promotion.

Chris Anderson Retirement - Chief Muilenberg explained that this retirement came a bit prematurely due to an injury received in the line of duty. Chris came to Jaffrey in 2006 and worked his way up through the ranks to detective in 2017. The Retirement Proclamation that was approved by the Selectmen was read. The Chief and Select Board thanked Chris for his years of service and dedication to the Town of Jaffrey.

Resident Concern

Paul Ellston came before the Board with his concern for pedestrian safety in the area of Fitzwilliam and Great Road. He had been out walking and a car came towards him. Because of the shoulder of the road was in disrepair or in sections non-existent, he had nowhere to go to avoid the oncoming car. It was explained by Chairman Sterling that there is a road repair plan in place and every year the Highway department is working to repair roads and road shoulders.

The road plan will be reviewed to see where Fitzwilliam Road is scheduled. The Highway department will go out and review the road. Chief Muilenburg will review the video and materials in the incident report that Mr. Ellston filed with the police department. Once reviewed, he will get in touch with Mr. Ellston regarding if the driver is at fault.

E. Approval of Meeting Minutes

On a motion by Belletete, seconded by Sterling, the Public Minutes of August 23, 2021 were approved (2-0).

On a motion by Belletete, seconded by Sterling, the Non-Public Minutes of August 23, 2021 were approved and sealed (2-0)

On a motion by Belletete, seconded by Sterling, the Non-Public Minutes of August 23, 2021 were approved and sealed (2-0).

F. Consent Agenda

1. Payroll and Vendor Manifests
2. Tax Collector's 9th Cycle Septic Haulers Warrant
 - a) \$15,481.36
3. Notice of Intent to Cut Wood or Timber
 - a) #21-233-03-T - Jacoby Cook Realty Trust - Town Farm Road Map 252/Lot2
4. Cemetery Deeds
 - a) Linda Giragosian - Cutter Extension Lot 56 & 57A - \$700
 - b) Nancy Stratton - Cutter Extension Lot 67 B - \$350
5. Raffle Request - Jaffrey Chamber of Commerce - Dozen Days of Dollars

On a motion by Belletete, seconded by Sterling, the Consent Agenda was approved as presented (2-0).

G. Old Business -None

H. New Business

Resolution # 2021-35 - Paul Dionne Retirement Proclamation - On a motion by Belletete, seconded by Sterling, Resolution #2021-35 was approved (2-0).

Resolution #2021-36 - Authorize Withdrawal of \$4,272 from the Bridge Rehabilitation CRF - On a motion by Belletete, seconded by Sterling, Resolution #2021-36 was approved (2-0).

Resolution #2021-37 - Authorize Withdrawal of \$39,800 from the Jaffrey Water CRF - On a motion by Belletete, seconded by Sterling, Resolution #2021-37 was approved (2-0).

Resolution #2021-38 - Accept the New Hampshire Office of Highway Safety Grant of \$3,400 - On a motion by Belletete, seconded by Sterling, Resolution #2021-38 was approved (2-0).

Lead & Copper Rules Discussion - Utilities Superintendent Cavaliere came before the Board to inform them of new Lead and Copper testing and regulations that will be coming into effect from the EPA in 2024. The State would like every service line mapped out on GPS along with the type of pipe and installation date. If the pipe material cannot be identified, then it is to be considered lead. The Town would be responsible for the piping from the curb stop to main line, however, the State is saying Town responsibility is from the meter stop to the main line. Testing would be done for schools and daycares directly to the State. If lead/copper is found, immediate action, within 24 hours must be taken by the Town if it's within its responsible area. There are funding sources available and Tony will be pursuing them for the GPS mapping and pipe identification costs. He wanted to make the Board aware of the changes coming and plan ahead for funding if lead and copper are found in Town portions of the piping.

Cold Stone Springs Funding - There was discussion regarding the plan to include water treatment in the designing of the treatment plan in the event additional treatment is required. With the current changes is acceptable levels, it would be prudent to design and build for it inside the structure, so that connections will be there to hook up for treatment later. The Board Members present agreed.

On a motion by Belletete, seconded by Sterling, the motion to proceed with design for treatment inside the plant with the ability to hook up at a later date, was approved (2-0).

Certification of MS-1 - On a motion by Belletete, seconded by Sterling, the MS-1 was approved as presented. (2-0).

NHMA Guidance on Mandating Vaccinations for Local Government Employees - There was discussion regarding what the NHMA's guidance is on mandating vaccinations for employees. Belletete would like to see what the Federal Government is recommending prior to a decision for Town of Jaffrey Employees. At present, 44% of Jaffrey is vaccinated. There is no mandate yet for Town Employees. The Library Trustees will be meeting regarding this and if discussed, both Unions would be included. The religious exemption isn't valid if any other vaccines were received in adulthood. The Board would like to further discuss this when all members are present.

I. Reports to the Select Board

Selectmen's Reports

Sterling - HDC met to discuss a porch and raising of a roof, and a picket fence on a property on Route 124.

Budget Committee met last week and the budget is tracking well.

Belletete - No meetings were attended. EDC meets this week.

Town Manager's Report

- Primary Election was held with issues with masks being required. It was suggested to have greeters to explain and enforce the mask requirements. Outside voting would be offered for those refusing to wear masks. The BOS needs to schedule for full coverage of the October 26 Special Election.
- Forest Park - materials will be moved away from the right of way near the Carey Park Trailhead.
- Consolidated Communications - The kickoff is underway this month.
- Sarah Hooper is leaving the Recreation Department for a new position closer to her family. Interviews are currently taking place.
- Route 202/Nutting Road - A safety audit was done and the NH DOT wants to keep the current left turn lanes in use with no changes.
- There will be a Meetinghouse Tower Project meeting this week.
- TM Frederick will be at a conference starting Wednesday afternoon through Friday.
- The discussion regarding Kathy Proulx's request for the Humiston Monument will take place when the full board is present.

J. Other Business - None

K. Non-Public – On a motion by Belletete, seconded by Sterling, In Accordance with RSA 91-A:3, II (L) Roll Call Vote to Enter Non-Public Session at 7:05pm.

On a motion by Belletete, seconded by Sterling to exit Non-Public session at 7:25pm and to seal the minutes (2-0). (Belletete - yay, Sterling-yay)

On a motion by Belletete, seconded by Sterling to re-enter public session at 7:25pm (2-0)

On a motion by Belletete, seconded by Sterling, the Memo to the EDC & Budcom regarding TIFD budgeting process was approved (2-0) and will be distributed.

L. Adjournment

On a motion by Belletete, seconded by Sterling, the meeting was adjourned at 7:26pm.

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman

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