

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
October 25, 2021

Chairman: Franklin W. Sterling, Jr.

Selectmen: John E. Belletete, Kevin Chamberlain

Town Manager: Jon Frederick

Staff: Superintendent of Highways & Facilities Croteau, Administrative Assistant Zola

Guests: Don Lawler, Mary Lawler, Dan Lawler

A. Call to Order - 6:00pm

B. Non-Public - None

C. Appointments- Boston Post Cane Award

Don, Mary and Dan Lawler were in attendance for the awarding of the Boston Post Cane award to Don. Don was found to be the oldest registered voter in Jaffrey, making him the candidate for the cane. He has lived in Jaffrey for 3 years after coming here from Sharon. He had worked for years as a mechanic, owning his own shop and was a stock car racer in the region. Chairman Sterling explained the history of the cane and presented the cane and the Proclamation to Don, who was most appreciative. This achievement will be published in the paper and on the Town Facebook page. Don's name will be inscribed on the plaque at the Jaffrey Town Office.

D. Public Hearings - None

E. Approval of Meeting Minutes

On a by Belletete, seconded by Chamberlain, the Public Minutes of October 11, 2021 were approved (3-0).

On a motion by Belletete, seconded by Chamberlain, the Non-Public Minutes of October 11, 2021 were approved and sealed (3-0).

F. Consent Agenda

1. Payroll and Vendor Manifests
2. Abatements
 - a) #2021-37 - Mark & Jennifer Stone - 31 Ridgecrest Road - \$21.28 - Sewer
 - b) #2021-38 - Harvey Sawyer - 204 Turnpike Road - \$204.69 - Water
3. Tax Collector's 10th Cycle 2021 Water and Sewer Commitment Warrant
 - a) Water - \$109,869.81
 - b) Sewer - -\$119,929.01

4. 2022 Select Board Meeting Schedule
5. Notice of Intent to Cut Wood or Timber
 - a) #21-233-05-T - Marguerite Deschenes - Map 247/Lot 63.1 - Town Farm Road
6. Authorization to Expend Funds: Reclamation Fund
 - a) \$750.00 Northeast Resource Recovery Association - Tire Container Swap

On a motion by Belletete, seconded by Chamberlain, the Consent Agenda was approved as presented (3-0).

G. Old Business

Transfer Station Fee Schedule- Todd Croteau was here to discuss the current fee schedule. Currently there is no fee for tire disposal, which was discussed and it was decided to charge \$5 for tires under 19 inches, \$10 for larger than 19 inches. Shingle disposal will remain, with the possibility of ending collection in the future. Regarding box springs, mattresses and carpet- there would be a flat fee of \$5, but if rugs are larger than 5 x 8, they would cost \$10. Bulky waste fees will be increasing 20% due to lack of landfill space after the first of the year and will be needed to be considered. The suggestion of a card reader was mentioned to eliminate the need for cash or check payments. A full list of fees/updates will be generated and distributed to inform residents of the changes before they go into effect.

Thorndike Pond Road - Belletete had asked about talking with Dublin Highway department regarding a section of the road into Dublin that isn't maintained. Todd will reach out to Dublin.

The new truck arrived 2 weeks ago and is currently being updated.

H. New Business

Resolution #2021-42 - Authorize withdrawal of \$6,726.40 from the Jaffrey Water Department CRF for engineering services for Sawtelle & Bryant Road.

On a motion by Belletete, seconded by Chamberlain, Resolution #2021-42 was approved (3-0).

Resolution #2021-43 - Authorize withdrawal of \$3,822.62 from the Jaffrey Bridges CRF for Nutting Road Bridge easement and Letourneau Drive culvert invoices.

On a motion by Belletete, seconded by Chamberlain, Resolution #2021-43 was approved (3-0).

2022 Budget Guidance- Discussion started regarding employee pay raises. By contract, the Police is receiving a 2.5% increase and DPW a 3.0% increase. TM Frederick stated that the non-union employees worked continually throughout the pandemic and similar raises should be considered for them. Paving should be staying on track via the 10-year plan and funding should stay the course. The BOS would like to see the tax rate remain level while the roads are being done. Letourneau Drive project will have 25% funded by FEMA. The final bridge repair will be funded from the Bridge CRF, presently there is \$100,000 encumbered. The BOS will await word from TM Frederick regarding the budget until after he has met with Department heads.

2021 Tax Rate - No decisions were made regarding the tax rate as we are still awaiting the school portion amount. This will be discussed at a later meeting.

I. Reports to the Select Board

Selectmen's Reports

Sterling - No meetings for Budget or HDC.

Belletete- Planning Board approved the Hilson site plan for subdividing land on Highland Avenue. He was unable to attend EDC.

Chamberlain- Concom discussed town forest easements and Nora's bench. There was discussion about erosion at Forest Park and the DES will be contacted to look into erosion control measures. There was a walk through at the Cheshire Pond Conservation Area to look at bridges and walkways in order to review and plan for additional work if needed. They will also be installing additional trail markers next year.

The Cemetery Committee reviewed what work was done and decided their warrant article requests will be the same as last year. Trees are an ongoing hazard. They will be reviewing by-laws and trying to engage more volunteers.

Town Manager's Report

- Attended a Consolidated meeting with the Chamber of Commerce last week.
- Capital pieces are being worked on with Departments.
- He will be on vacation starting on Friday and next week.
- Old County Road update - October 28th is the firm date.

J. Other Business - None

K. Non-Public – None

L. Adjournment

On a motion by Belletete, seconded by Sterling, the meeting was adjourned at 7:09pm. (3-0)

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman

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