

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
February 9, 2023

Chairman: Franklin W. Sterling, Jr.

Selectmen: John E. Belletete (via Zoom), Kevin Chamberlain

Town Manager: Jon Frederick

Staff: Administrative Assistant Zola

A. Call to Order - 10:01am

B. Warrant Review

Art. 1. To choose the following Town Officers: (By Official Ballot)

Selectman - one person for three-year term

Town Clerk one person for three-year term

Treasurer - one person for three-year term

Supervisor of Checklist - one person for six-year term

Trustee of Trust Funds - one person for three-year term

Library Trustees - one person for three-year term

Art. 2. To see if the Town will vote to adopt the following amendments to the Jaffrey Zoning Land Use Code, as proposed by the Jaffrey Planning Board to be voted by Official Ballot: (The exact text of each of the proposed changes is available at the Town Clerk's and Planning Offices and on the Town website on the Planning Board page).

1. Are you in favor of Amendment #1 to the Land Use Code to amend Section XII:
Guide to Zoning Districts to correct a scrivener's error in the Residence A District
(West)?

YES

NO

2. Are you in favor of Amendment #2 to the Land Use Code to amend Section II:
Definitions to amend the definition of dwelling unit and add definitions for Inn/Hotel,
Senior Housing, Short-term Rental and Transient Occupancy?

YES

NO

3. Are you in favor of Amendment #3 to the Land Use Code to amend Section VI: Areas and
Setbacks for Buildings – All Districts, to address legislative changes which affect Senior
and Workforce Housing?

YES

NO

4. Are you in favor of Amendment #4 to the Land Use Code to amend Section IV: District Regulations and Permitted Uses and Section V: General Provisions that may apply to more than one Zoning District, to regulate the rental of short-term stays?

YES

NO

Art. 3. To see if the Town will vote to raise and appropriate the sum of \$10,000,000 (Ten Million Dollars) for the purpose of constructing and installing a water treatment building, associated water treatment equipment, and any costs related thereto for the purpose of removing Manganese and Per- and Polyfluoroalkyl Substances (PFAS) from the public drinking water well located at 104 Turnpike Road in Jaffrey, NH. And further, to authorize the issuance of not more than \$4,011,563 (Four Million, Eleven Thousand, Five Hundred Sixty-Three Dollars) of bonds and notes in accordance with the provisions of the Municipal Finance Act (RSA 33 et.seq.), as amended, and to authorize the Board of Selectmen to issue, negotiate, sell, and deliver such bonds or notes, and to determine the rate of interest thereon and the maturity and other terms thereof, and to take any other action the Board deems appropriate to effectuate the sale and/or issuance of said bonds. The sum of \$2,988,860 (Two Million, Nine Hundred Eighty-Eight Thousand, Eight Hundred Sixty Dollars) is to come from grants and the sum of \$2,962,445 (Two Million, Nine Hundred Sixty- Two Thousand, Four Hundred Forty-Five Dollars) is to come from principle forgiveness. The remainder amount of \$37,132 (Thirty-Seven Thousand, One Hundred Thirty-Two Dollars) is to come from the water fund balance. And further, to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may become available for said project, and to comply with all laws applicable to this project. And further, without impairing the status of his bond as a general obligation to the Town, it is the intention and expectation of the Selectmen that debt service on this bond will be supported 100% by Water User Fees.

Discussion: this is just to lock in the funding now, but we are not obligated to use the funds. Cold Stone Springs may a seasonal restriction, so we cannot shut down Turnpike and use that instead, although our engineers said there is no restriction.

Recommended by the Select Board (3-0) 3/5 Ballot Vote Required Kevin will Present.

Art. 4. To see if the Town will vote to raise and appropriate the sum of \$1,500,000 (One Million, Five Hundred Thousand Dollars) for the purpose of municipally managing the design, engineering, permitting and construction of the replacement bridge for Letourneau Drive, and any other costs related thereto. Ninety percent (90%) of the appropriation in the amount of \$1,350,000 (One Million, Three Hundred Fifty Thousand Dollars) is to come from FEMA Hazard Mitigation Grant Program Declaration DR 4622. And further to authorize the withdrawal of 10% town-funded match in the amount of \$150,000 (One Hundred Fifty Thousand Dollars) from the Bridge Rehabilitation Capital Reserve Fund created for that purpose.

Recommended by the Select Board (3-0) Frank will Present.

Art. 5. That all reports submitted by Town Officers be accepted as read and as printed in the Town Report. **Frank will Present.**

Art. 6. To see if the Town will vote to raise and appropriate the following sums for the operation of the water and sewer systems, to be funded entirely through user fees and other non-property tax resources:

Water Department	\$ 1,106,919
Sewer Department	<u>\$ 2,094,034</u>
	\$ 3,200,953

Recommended by the Select Board (3-0). Norm will Present.

Art. 7. To see if the Town will vote to raise and appropriate the following sums for the operation of the Tax Increment Finance Districts, to be funded entirely through tax increments:

Downtown TIF District	\$ 181,311
Stone Arch TIF District	<u>\$ 68,637</u>
	\$ 249,948

Recommended by the Select Board (3-0) Norm will Present.

Art. 8. To see if the Town will vote to raise and appropriate the sum of \$ 7,156,964 (Seven Million, One Hundred Fifty-Six Thousand, Nine Hundred Sixty-Four Dollars) for general municipal operations.

Recommended by the Select Board (3-0) Norm will Present.

Art. 9. To see if the town will vote to raise and appropriate the sum of \$1,232,500 (One Million, Two Hundred Thirty-Two Thousand, Five Hundred Dollars) to be deposited into in the following existing Capital Reserve Funds (CRF) previously established for the listed purposes:

<u>Trust Name</u>	<u>Year Established</u>	<u>Amount</u>
1 Road Paving CRF	2021	\$ 575,000
2 Highway Equipment CRF	1997	\$ 200,000
3 Town Office CRF	2017	\$ 25,000
4 Fire Department CRF	1996	\$ 60,000
5 Land Acquisition CRF	2008	\$ 5,000
6 Municipal Building Maintenance CRF	2010	\$ 150,000
7 Bridge Rehabilitation CRF	2017	\$ 120,000
8 Police Cruiser Replacement CRF	2019	\$ 40,000
9 Jaffrey 250th Celebration CRF	2020	\$ 7,500
10 Recreation Equipment CRF	2021	<u>\$ 50,000</u>
		<u>\$ 1,232,500</u>

Recommended by the Select Board (3-0) Jon will Present.

Art. 10. To see if the town will vote to raise and appropriate the sum of \$100,000 (One Hundred Thousand Dollars) to be deposited into the following existing Capital Reserve Funds previously established for the listed purposes, with the sum of \$60,000 (Sixty Thousand Dollars) to come from Downtown Tax Increment Finance District and the sum of \$40,000 (Forty Thousand Dollars) to come from Stone Bridge Tax Increment Finance District:

<u>Trust Name</u>	<u>Year Established</u>	<u>Amount</u>
1 Downtown TIF District CRF	2017	\$ 60,000
2 Stone Bridge TIF District CRF	2022	\$ 40,000
		<u><u>\$ 100,000</u></u>

Recommended by the Select Board (3-0) Kevin will Present.

Art. 11. To see if the town will vote to raise and appropriate the sum of \$24,000 (Twenty-Four Thousand Dollars) to be deposited into in the following existing Expendable Trust Funds previously established for the listed purposes:

<u>Trust Name</u>	<u>Year Established</u>	<u>Amount</u>
1 Gravestone Restoration TF	2000	\$ 1,000
2 Cemetery Trees TF	2007	\$ 5,000
3 Meetinghouse TF	1991	\$ 3,000
4 Retirement Buyout TF	2021	\$ 15,000
		<u><u>\$ 24,000</u></u>

Recommended by the Select Board (3-0). Jack will Present.

Art. 12. To see if the Town will vote to raise and appropriate the sum of \$260,000 (Two Hundred Sixty Thousand Dollars) to purchase a new Highway dump truck, plow and sander, and authorize the withdrawal of \$260,000 (Two Hundred Sixty Thousand Dollars) from the Highway Equipment Capital Reserve Fund created for that purpose.

Recommended by the Select Board (3-0) Frank will Present.

Art. 13. To see if the Town will vote to raise and appropriate the sum of \$139,000 (One Hundred Thirty-Nine Thousand Dollars) to purchase a new Highway snow blower, and authorize the withdrawal of \$139,000 (One Hundred Thirty-Nine Thousand Dollars) from the Highway Equipment Capital Reserve Fund created for that purpose.

Recommended by the Select Board (3- 0) Frank will Present.

Art. 14 To see if the Town will vote to raise and appropriate the sum of \$75,000 (Seventy-Five Thousand Dollars) to purchase a new Highway pickup truck, and authorize the withdrawal of 75,000 (Seventy-Five Thousand Dollars) from the Highway Equipment Capital Reserve Fund created for that purpose. ***Recommended by the Select Board (3-0) Frank will Present.***

Art. 15. To see if the town will vote to raise and appropriate the sum of \$1,625 (One Thousand, Six Hundred Twenty-Five Dollars) to be deposited into the Meetinghouse Trust Fund established in 1991. This sum is to come from unassigned fund balance (this sum represents Meetinghouse donations and income collected in 2022). No amount to be raised by taxation.

Recommended by the Select Board (3-0). Jack will Present.

Art. 16. To see if the town will vote to designate the Selectmen as agents to expend from the Highway Equipment Capital Reserve Fund established in 1997 for the purpose of purchasing new, or refurbishing existing highway equipment.

Recommended by the Select Board (3-0). Frank will Present.

Art. 17. To see if the town will vote to designate the Selectmen as agents to expend from the Fire Department Capital Reserve Fund established in 1996 for the purpose of purchasing new, or refurbishing existing firefighting and/or rescue equipment.

Recommended by the Select Board (3-0). Frank will Present.

Art. 18. To see if the Town will vote to expand the Downtown Tax Increment Finance District under the provisions of RSA 162-K:5 to include 39 Webster Street (former W.W. Cross site) for the purpose of facilitating redevelopment of the site. No change in the Financing Plan is proposed with this request.

Recommended by the Select Board (3-0). Jack will Present.

Art. 19. Shall the Town of Jaffrey approve the readoption of the Optional Veteran's Tax Credit in accordance with RSA 72:28 II to allow for the expansion of the criteria needed to qualify for the Optional Veteran's Tax Credit of \$500 to now include those service members that are currently serving and have not yet been honorably discharged from the armed services. The readoption of the Optional Veteran's Tax Credit, if approved would continue to offer an annual \$500 tax credit on residential property to all honorably discharged Veterans that qualify under the current requirements but as of April 1, 2023, it would expand the eligibility requirements to now include those individuals that have not yet been discharged from active service.

Recommended by the Select Board (3-0). Frank will Present.

Art. 20. Shall the Town of Jaffrey approve the readoption of the All Veteran's Tax Credit in accordance with RSA 72:28.b to allow for the expansion of the criteria needed to qualify for the All Veteran's Tax Credit of \$500 to now include those service members that are currently serving and have not yet been honorably discharged from the armed services. The readoption of the All Veteran's Tax Credit, if approved would continue to offer an annual \$500 tax credit on residential property to all honorably discharged Veterans that qualify under the current requirements of (RSA 72:28.b) but as of April 1, 2023, it would expand the eligibility requirements to now include those individuals that have not yet been discharged from active service.

Recommended by the Select Board (3-0). Frank will Present.

Art. 21. To see if the Town will vote to adopt the Jaffrey Community Power Electric Aggregation Plan, which authorizes the Select Board to develop and implement Jaffrey Community Power as described therein (pursuant to RSA 53-E:7). The program would provide a new default electric supply and new renewable energy supply options for customers in Jaffrey. There is no impact on the Town’s operating budget, and there is no obligation to participate. Customers can opt out at any time and return to utility default service. ***Recommended by the Select Board (3-0) Kevin will Present.***

Art. 22. To see if the Town will vote to modify the income and asset limits for elderly exemption in accordance with the provisions of RSA 72:39-a, exemption for elderly from property tax based on assessed value for qualified tax payers, to the following amounts to be effective April 1, 2023:

<u>Limits</u>	<u>Current</u>	<u>Proposed</u>
Income - Single	\$24,000	\$35,000
Income - Married	\$30,000	\$45,000
Asset - Single/Married	\$50,000	\$75,000

Recommended by the Select Board (3-0) Jack will Present.

Art. 23. To see if the Town will vote to modify the income and asset limits for disabled exemption in accordance with the provisions RSA 72:37-b, exemption for disabled from property tax based on assessed value to qualified tax payers to the following amounts to be effective April 1, 2023:

<u>Limits</u>	<u>Current</u>	<u>Proposed</u>
Income - Single	\$18,000	\$28,000
Income - Married	\$25,000	\$40,000
Asset - Single/Married	\$50,000	\$75,000

Recommended by the Select Board (3-0). Jack will Present.

C. Adjournment -On a motion by Belletete, seconded by Chamberlain to adjourn at 11:09am (3-0).

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman

The Town of Jaffrey prohibits discrimination on the basis of race, color, national origin, sex, sexual orientation, religion, age, disability, marital or family status.

The Town of Jaffrey is an equal opportunity employer.