

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
March 27, 2023

Chairman: Franklin W. Sterling, Jr.

Selectmen: Kevin Chamberlain

Excused: John E. Belletete

Town Manager: Jon Frederick

Staff: Recreation Director Kohlmorgen, Superintendent of Highways & Facilities Croteau,
Administrative Assistant Zola

Others: Rob Stephenson

A. Call to Order - 6:00pm

B. Non-Public - None

C. Public Hearings - None

D. Appointments

Rob Stephenson - Meetinghouse Rehabilitation Project Report

Rob reports that all the work has been completed. The clock facing East isn't keeping the correct time. Sean Driscoll and Rob had fixed it via phone instructions and it was keeping time until Phil came out to do the time change this week. Rob will contact Phil.

The south façade was painted, which was an additional \$9,500. Gary from DPW rebuilt the east end stairs and assisted with cleaning out the storage that was in the tower. Rob's report shows what money came in thru funding and what was spent. Rob will not be renewing his term as the VIS representative on the Meetinghouse Committee. He has suggested Sean Driscoll as his replacement as he has been assisting Rob. Steve Miller, the First Church in Jaffrey's minister has been given a key to assist with showings and clock upkeep. The VIS will make a recommendation of Rob's replacement to the BOS. The BOS thanked Rob for all his years of hard work and dedication to the Meetinghouse.

E. Approval of Meeting Minutes

On a motion by Chamberlain, seconded by Sterling, the Public Minutes of March 13, 2023 were approved (2-0).

On a motion by Chamberlain, seconded by Sterling, the Non-Public Minutes of March 13, 2023 approved (2-0).

F. Consent Agenda

1. Payroll and Vendor Manifests
2. Elderly Exemption
 - a) Donna Cormier - 20 Brook Street
 - b) Doris Drew - 3 Hathorn Road
3. Solar Exemption
 - a) Richard & Elizabeth Littlefield - 257 Nutting Road
 - b) Carl Querfurth & Dorothy McCagg - 8 Turner Road
4. Veterans Tax Credit
 - a) Paul Ellston - 493 Mountain Road - All Veteran's Credit - \$500
5. Authorize withdrawal of \$198.00 from the Town Clock ETF for Payment of Town Clocks Bi-Annual Service
6. Raffle Request
 - a) Jaffrey Woman's Club - Annual Raffles - May 1, 2023 to April 30, 2024
7. Tax Collector's Third Cycle 2023 Septic Haulers Commitment Warrant
 - a) \$2,600.00
8. Tax Collector's Third Cycle 2023 Water & Sewer Commitment Warrant
 - a) \$110,399.99 Water
 - b) \$132,743.47 Sewer
9. Board/Committee Appointments
 - a) Peter Maki - Planning Board Member - Term to expire 2026
10. Authorize withdrawal of \$5,272.5 from the Bridges CRF for Payment of Nutting Road Bridge - Professional services - Quantum Construction.

On a motion by Chamberlain, seconded by Sterling, the Consent Agenda was approved as presented (2-0).

G. Old Business - None

H. New Business

Resolution #2023-8 – Use of Recreation Equipment CRF for Bus Purchase

Presently there is \$47,000 in the Recreation CRF and \$50,000 more was appropriated at the Budget Hearing. The plan is to use \$95,000 from the recreation Revolving fund to purchase the new bus. While waiting for the new vehicle to arrive, John Kohlmorgen has made a deal with the Milford Recreation Dept. to borrow theirs.

He had met with Todd Croteau to review specs for the new vehicle. They opted for more storage instead of handicapped lift. If a lift is needed, the Milford vehicle is available. They also decided a gas-powered model would be more cost effective than a diesel model. Usage was 18 Recreation trips last year, which was down due to Covid, and the school uses it for swim team and robotics per contract and they pay \$150 per week plus gas. Chamberlain asked if there was any driver training for non-town usage, Kohlmorgen explained that all who drive must go through Primex driver training. The vehicle is on a 10-year replacement schedule with between \$10,000 and \$15,000 being deposited annually. The Board agreed with the vehicle choice.

On a motion by Chamberlain, seconded by Sterling, Resolution #2023-8 was approved (2-0).

Ratification of the 2023 MS-232

On a motion by Chamberlain, seconded by Sterling, the 2023 MS-232 was ratified (2-0)

I. Reports to the Select Board

Selectmen's Reports

Sterling- Town meeting went well. The residents appreciated the streamlining of the warrant articles. Awards were given out at the Volunteer Dinner.

HDC- 3 members had to resign due to term limits (Ron, Rick and Kit)

Budget Committee will meet on 4/13/23.

Chamberlain - Covered for Belletete for Planning Board- They received a conceptual plan for the revitalization of the St. Pat's property. It was well received from the Planning Board. There would be work force housing. The school building is too costly to salvage, so that will be taken down. The convent would be separated out from the plan and could be sold at market value. All the plans are preliminary as of yet.

There was a technical subdivision plan for Knight Street to clean up the lot lines and make a conforming lot that was approved.

Peter Maki will be stepping up to a full member from an alternate to cover Laurel McKenzie's open position. There are other residents that are interested in filling positions.

Covered for Belletete for EDC also, they didn't have a quorum, so they only had an informal discussion, not a meeting.

There was a meeting with DOT, TM Frederick, Jo Anne Carr and a couple of EDC members to go over the plans from Toole Designs. There is more work to do on the plan. The State is proposing changes that weren't on the Toole design and were not favorable. There will be more discussions, there is a meeting in May. Sidewalks will be discussed.

ConCom - Kirk Stenersen presented plans to replace a collapsed culvert on the house at the corner of Prescott Road. They had to come before the ConCom as part of the replacement approval process. The Concom approved his plans. There was discussion of the need of members to go into Carey Park/Children's Woods and Cheshire Pond areas because of storm damage and the need for trail maintenance. This may take a lot of hands to complete. There are a lot of events planned for the month between April 6th and 28th. One is hiking through Carey Park and Children's Woods, which may have to be postponed if the trails aren't cleaned up. There are presentations that will be happening at the Civic Center. A listing will be posted on the Town Website when finalized.

Thank you to the community for passing the Community Power article at Town Meeting. The plan is under review at the Public Utilities Commission and we should hear something from them by mid-April. The next step is working with a broker to get competitive bids, another public hearing and then notices will go out to residents.

Town Manager's Report

- Teleflex Ground Breaking- Thanks to the BOS members who attended.
- Attended a ribbon cutting at the new Bank of Walpole in Rindge.
- Wednesday is the Chamber Breakfast at Millipore.
- There was a meeting with School Board Members discussing housing issues and the use of the town-line land owned by the school district. FPU is looking for housing for their coaches.
- Veterans Committee (250th) is planning an event on June 17th at the Meetinghouse with a Chicken BBQ in town.
- Water/Sewer billing company has changed. The former company had charged the Town \$14,000 in fees for online transactions. Other towns require the residents to pay the online fees along with their payments. Can avoid these by paying in cash or by check.

J. Other Business - None

K. Non-Public- In Accordance with RSA 91-A:3, II (J) Roll Call Vote to Enter Non-Public Session at 6:45pm

On a motion by Chamberlain, seconded by Sterling to exit non-public at 7:15pm. (2-0)

L. Adjournment

On a motion by Chamberlain, seconded by Sterling to adjourn at 7:15pm (2-0).

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman

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