

**TOWN OF JAFFREY**  
**Jaffrey, New Hampshire**  
**Select Board Meeting Minutes**  
**May 8, 2023**

**Chairman:** Franklin W. Sterling, Jr.

**Selectmen:** Kevin Chamberlain, Charles Turcotte

**Town Manager:** Jon Frederick

**Staff:** Police Chief Muilenberg, Fire Chief Chamberlain, Recreation Director Kohlmorgen,  
Administrative Assistant Zola

**Others:** None

**A. Call to Order - 5:29 PM**

**B. Non-Public -** In Accordance with RSA 91-A:3, II (J) Roll Call Vote to Enter Non-Public Session at 5:30 pm Roll Call Vote (3-0) (Sterling-yay, Chamberlain-yay, Turcotte-yay)

On a motion by Chamberlain, seconded by Turcotte to exit non-public session at 5:55pm and seal the minutes Roll Call Vote (3-0) (Sterling-yay, Chamberlain-yay, Turcotte-yay)

**C. Appointments –** Jaffrey 250<sup>th</sup> Committee - August 19<sup>th</sup> Concert and Fireworks Event Plan  
Police Chief Muilenberg - Humiston is a better location than at the school because there are more sidewalks and the crowd can be better controlled. An estimate of 1400 parking spaces (2.5 people per car) would be needed, and parking locations could be on Plantation Drive and surrounding areas. A daytime event is preferred for safety and manpower reasons. Limiting attendance to Jaffrey Residents only would decrease the numbers, but the logistics of ticket sales would be an issue.

Selectman Chamberlain feels an earlier event, without fireworks would be less taxing on staff, since it's a very full day with the parade happening earlier in the day.

Additional staffing at the parking areas would be needed.

The question of mandating employees to work was discussed and police and fire can schedule staff, but the majority of staff would be volunteers and those you cannot count on. There would be a lot of cleanup at the end of the event also to consider.

Sterling was concerned about the residents around Humiston Field, who would experience a major intrusion, from people, noise and road blocks.

All of the Board agreed a daytime option without fireworks would be better, due to timing and the fire hazard possibility.

In conclusion:

Sterling is not in favor of this plan at all and feels its overkill since there are enough events going on the same day.

Turcotte feels a daytime event would be better, but without fireworks due to the fire hazard.

Chamberlain is not in favor of the event and it's asking too much of the town's staff to participate in all events.

Sterling suggested polling the residents and businesses in the Humiston area to see if parking would be available and to get a feel for resident's opinions.

Chief Chamberlain suggested a concert on their tractor trailer stage during the parade and shows at the Park Theatre after would be the most controllable situation.

Tonight's meeting was to discuss with Steve Pelkey the options available and his plans, since he didn't show, another meeting will have to be scheduled.

**D. Public Hearings - None**

**E. Approval of Meeting Minutes**

On a motion by Chamberlain, seconded by Turcotte, the Public Minutes of April 24, 2023 were approved as amended (3-0).

**F. Consent Agenda**

1. Payroll and Vendor Manifests
2. Elderly Exemptions
  - a) Susan Lovell - 99 Stratton Road
3. Bridges CRF withdrawal of \$7,361.74 - Nutting Road Bridge - Quantum Construction
4. Board/Committee Appointments
  - a) Peter Chamberlain - EDC Member - Term to Expire 2026
  - b) Tarah Castiglioni - EDC Member - Term to Expire 2026
  - c) Mike Shea - EDC Member - Term to Expire 2026
  - d) Kelly Bergeron - EDC Member - Term to Expire 2025
  - e) Peter Davis - Community Power Committee - Term to Expire December 31, 2024
  - f) Margaret Dillon - Community Power Committee - Term to Expire December 31, 2024
  - g) Sue Sturges - Community Power Committee - Term to Expire December 31, 2024
  - h) Elizabeth Webster - Community Power Committee - Term to Expire December 31, 2024

5. Notice of Intent to Cut Wood or Timber
  - a) #23-233-02-T - Map 254/Lot 20 - Town of Jaffrey - Chamberlain Road
  - b) #23-233-03-T - Map 256/Lot 12 - Ann Sawyer - Turnpike Road
6. Raffle Request
  - a) Jaffrey Chamber of Commerce- Ron Despres Golf Tournament 50/50 Raffle - 7/10 -7/17/23
7. Meetinghouse Requests
  - a) #2023-5 - Electric Earth - Concert - August 25, 2023
  - b) #2023-Fist Church in Jaffrey - Church Fair - July 30-August 3, 2023
8. Tax Deed Waivers
  - a) 7 Mark Street - Map 238/Lot 147
  - b) 39 Webster Street - Map 245/Lot 7

On a motion by Chamberlain, seconded by Turcotte, the Consent Agenda was approved as presented (3-0).

#### **G. Old Business - None**

#### **H. New Business**

##### Policy Adoption - Acceptance of Electronic Payments

Electronic payments are already being accepted, a policy has to be adopted.

On a motion by Chamberlain, seconded by Turcotte, the policy was adopted (3-0).

##### Jaffrey-Rindge School District Policy KF-R - Use of School Buildings and Facilities

There was a sub-committee that met and decided to change the priority order of facility usage. The Recreation Department was moved down to #6 priority. There was also a list of user fees for the facilities. In the past, the Town would use facilities and in turn, the School District would use Humiston and Community fields for soccer and baseball with no charge and the Town maintains the fields. In total, the Town uses school facilities about 120 hours and the School uses Town Facilities 600+ hours. TM Frederick will talk to Superintendent Duncan to clarify this new policy and see if we can stay with the friendly/cooperative plan we have followed for years.

#### **I. Reports to the Select Board**

##### Selectmen's Reports

Sterling - Planning Board is tomorrow. They have been reviewing the McCoy subdivision, Millipore Parking and JEMD 13-unit project on Squantum Road.

Chamberlain- ConCom- Eversource will be donating a tree for the 250<sup>th</sup> and it will be planted on the Meetinghouse Common on April 28<sup>th</sup>. Their speaking events concluded on April 28<sup>th</sup>.

Community Power - We've received conditional approval from the PUC. It was noted that communication should have happened to educate those who want to opt out. Later this month work with the Broker will begin. The hope is that the 2<sup>nd</sup> wave of approvals go smoother than the first. There have been delays with an on slot of phone calls of potential new clients and not enough staff to handle the calls.

Turcotte- No Meetings.

Town Manager's Report

- Cemetery Flags will be placed on Veteran graves on May 20<sup>th</sup>.
- Memorial Day Parade this month.
- During his trip to Gettysburg, he learned that children of the unknown soldier were buried in Jaffrey.

**J. Other Business** -None

**K. Non-Public** - None

**L. Adjournment**

On a motion by Chamberlain, seconded by Turcotte to adjourn at 7:05pm (3-0).

Submitted:

Attest:

Judith A. Zola  
Administrative Assistant

Franklin W. Sterling, Jr.  
Chairman

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