

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
September 25, 2017

Chairman: James Moore

Selectmen: Franklin W. Sterling, Jr., James Weimann

Town Manager: Jon Frederick

Staff: Judy Zola

Others Present: Laurel McKenzie, Reuben Duncan, John McCarthy, David Reilly

A. Call to Order – 6:00 pm. Pledge of Allegiance

B. Public Hearings - None

C. Approval of Meeting Minutes

On a motion by Sterling, seconded by Weimann, the public minutes of 09/11/17 were approved (3-0).

D. Appointments

6:00pm – Laurel McKenzie, along with Superintendent Reuben Duncan, Facilities Manager David Reilly and Jaffrey School Board Rep. John McCarthy, presented their proposal for a traffic pattern change for the Jaffrey Grade School. When the Complete Streets Program did a “mock up” of proper traffic patterns surrounding the school, it was well received and addressed many safety concerns regarding walking students, parents dropping students off and bus loading and unloading. What they propose is an island placed on School Street to provide separate areas for bus drop off, and for through traffic on School Street. Parental drop off would be on Charlonne street. This would decrease vehicles crossing thorough the driveway and playground area, which would also allow proper drainage to be installed for the side of the school which is now a pass through for vehicles. Emergency vehicles would still have access to the building as only temporary blockades would be used. School Street is wide enough to accommodate these changes without making any road changes. They are developing a proposal and wanted the BOS approval in concept. With this approval, they will go ahead with getting plans sent to the Town for approval from the Planning Board and Town Departments. They will also get staff and parental input.

E. Consent Agenda

1. Payroll and Vendor Manifests

2. Abatements

- a) #17-54 – Lynn Howard - 82 Nutting Road - \$95.00-Sewer
- b) #17-55 – William Chapman – 95 Nutting Road -\$161.34 – Sewer
- c) #17-56 – Michelle Zewiey – 76 Loop Road - \$1,301.50 – Water
- d) #17-57 – Com2 Media – 21 North Street - \$107.60 Water/\$126.80 Sewer
- e) #17-58 – Michael Rimkus – 41 Twin Coves Rindge -**Tabled (more info. needed)**

3. Cemetery Deeds
 - a) Transfer Harvey Revocable Trust - Conant Cemetery - \$10.00
 - b) Sharon Tyler – Cutter Extension - \$ 350.00
4. Meetinghouse Request
 - a) #17-10 Jennifer Hushaw & Jeremy Shakun – Wedding- July 21, 2018
5. EDC Appointments
 - a) Michael Shea – Full Member – Term Expires March 2020
 - b) Stephanie Niemela – Full Member – Term Expires March 2020

On a motion by Sterling, seconded by Weimann, the consent agenda was approved with Item 2E being tabled (3-0).

F. Old Business - None

G. New Business

1. Resolution #2017-33 – Authorization to Use Municipal Building Maintenance Capital Reserve Funds. Request for \$4,020 to reconstruct the Town Clerk's Counter.
On a motion by Sterling, seconded by Weimann, Resolution #2017-33 was approved (3-0).
2. Resolution #2017-34 – Authorization the Transfer of Funds from the Meetinghouse Trust Fund. \$5,000 to assist with funding of roofing repairs.
On a motion by Sterling, seconded by Weimann, Resolution #2017-34 was approved (3-0).

H. Reports to the Select Board

Selectmen's Reports

- Weimann: 1. The Planning Board is reviewing a request from Millipore for an additional parking. There is also a request from MacDonald's to replace their menu board and update the front façade of the building.
2. Café 532 is looking to get a liquor permit for their new location on Hadley Road.
3. Cemetery Committee updates: The fence at Phillips-Heil was repaired. Rob Stephenson is working on rotten tree removal. There are many damaged stones and others that need cleaning, which the committee is addressing.
- Sterling: 1. The HDC is not meeting in September.
2. The Route 202 Advisory Committee will be holding a public meeting at the Jaffrey Fire Station on October 17th at 6:30pm.
- Moore: 1. School Apportionment Committee – Jaffrey and Rindge could not come to a mutual agreement. Both Towns were asked to review and return to the school board with an approved agreement. A Jaffrey member presented a proposal to the School Board without the knowledge or approval of the other Jaffrey members.
This proposal would increase the school tax portion for Jaffrey by over \$ 3.00 and phasing in over 5 years.

TM and BOS want to make sure the School Board is informed that this proposal is not sanctioned by the Town and the Jaffrey member was not acting on the Town's behalf or with the Town's approval. 51% approval from both towns is needed for passage of this formula.

Town Manager's Report

- A summary of current payment agreements was present for BOS review.
- Iraq dates are wrong on the War Memorial and may be corrected for \$1523.
- Reconstruction of the Town Clerk/Tax Collector's office will be taking place in October. This will add another service window to accommodate more staff to serve more customers at a faster pace.
- The BOS will need to advise the Budget Committee on their recommendations for department budget goals for next year.
- October 9th and 10th the NH DMV system will be down, so no vehicle registrations will be processed. This has been posted in the building, Website and Facebook.
- TM Frederick will be at a conference from October 21st to October 25th. He will miss the October 23rd BOS meeting. Chairman Moore is comfortable having the meeting without the TM present.
- Livestream is up and running. There was some WIFI interference from cell phones in the audience, this has been corrected.
- BOS would like to see public meetings held in the Town Office broadcasted on Livestream.

Round Table Discussion

Chairman Moore was approached by a resident who was interested in building a 12-unit apartment building, but with a \$ 48,000 fee to hook up to town water and sewer, were discouraged. Chairman Moore would like to propose a reduction in these fees. The fees were initially developed to recapture major developments/improvements in the system. The BOS has the authority to change the rates and Moore would like the BOS to think about it and act upon it at a later time. The TM will meet with the DPW Director and Town Engineer to ascertain what hookup fees currently are. This subject was brought up to the EDC a few months back and the Planning Board is currently considering rates also.

Selectman Weimann asked there were any updates on the Pompino building. Building Inspector Deschenes is working to find the estate owner.

I. Other Business – None

J. Non-public Session –

On a motion by Weimann, seconded by Sterling to enter Non-Public Session pursuant to RSA 91-A:3(j) at 7:07 pm (3-0)

On a motion by Weimann, second by Sterling, to exit non-public session at 7:46pm (3-0)

K. Adjournment

Meeting adjourned at 7:47pm, on a motion by Weimann, seconded by Sterling (3-0).

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

James C. Moore
Chairman

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