

**TOWN OF JAFFREY**  
**Jaffrey, New Hampshire**  
**Select Board Meeting Minutes**  
**October 30, 2017**

**Chairman:** James Moore

**Selectmen:** Franklin W. Sterling, Jr., James Weimann

**Town Manager:** Jon Frederick

**Staff:** Randall Heglin, DPW Director, Judy Zola, Administrative Assistant

**Others Present:** Tory McCagg, Carl Querfurth, Ed Twaddel, Mike Pimental, Sylvia Pimental

**A. Call to Order & Pledge of Allegiance @ 6:00pm**

**B. Public Hearings - None**

**C. Approval of Meeting Minutes**

On a motion by Weimann, seconded by Sterling, the Public Minutes of 10/09/17 were approved (3-0)

On a motion by Weimann, seconded by Sterling, the Non-Public Minutes of 10/09/17 were approved and sealed (3-0)

**D. Appointments –**

**E. Consent Agenda**

1. Payroll and Vendor Manifests

2. Abatements

- a) #17-58 – Michael Rimkus – 41 Twin Coves Rindge – \$ 188.24 – Water/  
\$1,663.65 Refund (**Tabled**)
- b) #17-60 – David Kellogg – 42 Nutting Road - \$ 134.85 – Sewer
- c) # 17-61 – Shaw’s Septic – \$ 9.81 – Septic Hauler Interest Charge
- d) #17-62 – Mark & Jennifer Stone – 31 Ridgecrest Road - \$ 38.29 - Sewer
- e) #17-63- Gideon LLC – 25 Michigan Road - \$2,264.00 (Refund)
- f) #17-64 – Michele Christian – 23 Squantum Road - \$ 590.35 – Sewer
- g) #17-65 – Gideon LLC – 31 Michigan Road - \$ 11.96 – Water
- h) #17-66 – Francis Hyvarien – 18 Paradise Lane - \$ 80.00 - Water

3. Notice of Intent to Cut Wood or Timber

- a) New England Forestry Foundation – Map 227/Lot 18 – Sandy Lane

4. Veteran’s Exemptions

- a) James Kelly – 21 Windy Fields Lane - \$500.00/ Veteran Tax Credit &  
\$ 1,800/Disabled Veteran’s Credit
- b) Thomas Neff – 39 Melissa Circle - \$ 500.00
- c) John White – 51 Gilmore Pond Road - \$ 500.00
- d) William Taylor – 219 Gilmore Pond Road - \$500.00/ Veteran Tax Credit &  
\$ 1,800/Disabled Veteran’s Credit

- e) David Onorati – 299 Squantum Road - \$500.00/ Veteran Tax Credit & \$ 1,800/Disabled Veteran’s Credit
  - f) Herbert Harvey, Jr. – 109 Nutting Road - \$500.00 Veteran Tax Credit
5. Boat Permit Fee Agent 2018
  6. Raffle Request – Conant Athletics
  7. Andrew Webber- ZBA Resignation
  8. ZBA Appointment
    - a) Ken Durand – Full Member – Term expires 2020
  9. Conservation Commission Appointment
    - a) Ann Marie Furnival – Alternate Member – Term expires 2020
  10. Jaffrey Recreation Raffle Request – Annual Craft Fair – 12/9/17
  11. Tax Collector’s Tenth Cycle 2017 Commitment Warrant
    - a) Water - \$ 105,412.99
    - b) Sewer - \$ 97,740.15
  12. Tax Collector’s Tenth Cycle 2017 Septic Hauler’s Commitment Warrant
    - a) \$ 15,832.50
  13. Tax Collector’s Second Issue 2017
    - a) Stone Bridge Industrial District - \$ 247,590.00
    - b) Property Tax - \$ 6,206.175.05
    - c) Downtown Development District - \$ 367,588.00
    - d) Public Utility Property - \$ 163,780.00
  14. Tax Collector’s 2017 Second Issue Supplemental Real Property Commitment Warrant
    - a) Erkat LLC, 5 Sawmill Drive - \$ 2,747.00
  15. Tax Collector’s 2017 Second Issue Supplemental Real Property Commitment Warrant
    - a) J.M.P. Real Estate, LLC, 10-12 Forcier Way - \$4,507.00

On a motion by Sterling, seconded by Weimann, the Consent Agenda was approved with the exception of #2-A being tabled to gather more information. (3-0)

#### **F. Old Business**

- Transfer Station Report from DPW- The Board reviewed the report from Randy Heglin, DPW Director. The 2 considerations are whether to continue the committee and what changes, if any need to be made to the Transfer Station. Sterling mentioned that the Station looks much better and productivity is increased due to the additional balers. He has an issue with additional staff, he feels the current staff is managing well and making a great deal of progress.

Resident Sylvia Pimental noted that the traffic flow is a problem on Saturday s when the Swap Shop is open. Tory McCagg and Carl Querfurth, members of the Recycling Committee stated that the swap shop had been discussed at meetings and there were suggestions of moving it out of the entrance. They also feel the committee is valuable since staff doesn't have the time to develop ideas. Moore stated the Committee is worthwhile and would like to see it continue for another year.

DPW Director Heglin would like to have a consultant come in to evaluate the station and formulate a plan for better traffic flow and setting up the building to maximize the space and increase efficiency. The BOS and DPW have authority to make changes to the station itself, any changes concerning construction/demo waste and pay as you go would be warrant articles brought up at Town Meeting and voted on by the residents.

On a motion by Sterling, seconded by Weimann, the Recycling Committee was extended for one more year.

- Water and Sewer Rates Discussion: Following the rates proposed at the last BOS meeting, it has been suggested to re-evaluate the numbers, as they do not cover the DPW's expenses to perform the hookups. The average residential hookup is \$ 834 for water and \$ 500.00 for sewer. The BOS would like more investigating of the sprinkler, which TM Frederick will do and report back. Effective as of November 1, 2017, the following rates will be in effect: Water- \$ 850/unit and Sewer - \$500/unit. The charges for sprinkler systems will be TBD.
- Resolution # 2017-40 – Certify Water Connection Fees: On a motion by Sterling, seconded by Weimann, Residential water hookup rates will be \$ 850.00 per unit as of 11/1/17. (3-0)
- Resolution # 2017-41 – Certify Sewer Connection Fees. On a motion by Sterling, seconded by Weimann, Residential sewer hookup rates will be \$ 500.00 per unit as of 11/1/17. (3-0).

#### **G. New Business**

- Request for Right of Way over town land – Mike Pimental – 275 Hadley Road – Mike and Sylvia Pimental spoke to the Board regarding the Town granting them a Right-of-Way over Town land to build a driveway directly to their home. Presently, they have permission to use a shared driveway, however, there is a lot of traffic on the shared driveway and no monetary help with the snow removal and upkeep of the driveway. The area they would like to use runs thru the rails to trails trail, which requires DOT approval as well as the Town's. The driveway would also have to meet the grade requirements, no more than 10%, so switchbacks will have to be made, which the Pimental's understand. The next step would be for them to speak with DPW, make a design with a survey and go to the state for approval. The BOS is willing to consider this request, once the State Requirements are met with approval.

## **H. Reports to the Select Board**

- Selectmen's Reports  
Sterling –Was unable to attend last month's HDC meeting and there is no meeting this month. The Route 202 meeting was on the 24<sup>th</sup>. No plans were finalized, only data is being collected. The intention of the project is to make the downtown more pedestrian friendly and not to harm local businesses. The next public meeting will include tables with the potential layout and opportunities for the public to make comments and give their input.
- Weimann- 1. The Planning Board went for a site visit to Grandview. Grandview will be meeting with the Board again. Tim Gordon was concerned about the noise level generated by events held there, however the plan is to plant trees on the grassy knoll to decrease noise and if fireworks are planned, all permits would be in place. The pavilion may be enclosed at some point.  
2. Millipore's request for 90 additional parking spaces was approved.
- Moore- 1. Webster Street- The monitoring wells on the Western side are in good shape. The cost of the Phase 2 study would be cost about \$51,000. There may be barrels and chemicals still on site. Any potential owners would be required to get grant money for the cleanup from SWRCP. TM Caron had made a plan that the current owner should have some ownership regarding the cleanup.  
2. He met with the Boy Scouts at Jaffrey Grade School. They needed to speak with an elected official to earn a merit badge.
- Town Manager's Report  
1. Erlene Brayall's retirement reception was held last Friday with good attendance by staff and residents. Her final day will be Wednesday, November 1<sup>st</sup>.  
2. Howard Eaves has submitted his retirement paperwork, his last day is November 1<sup>st</sup>.  
3. Department heads who have not scheduled time with TM Frederick, should do so, this will be discussed at the November staff meeting.  
4. There is a need for a Jaffrey School Budget Advisory member.  
5. Chairman Moore will continue to be the BOS rep. on the Recycling Committee.  
6. Attended the ICMA conference in Texas last week. They spoke about Health Care Reform and the need to abolish the 40% Cadillac Tax, which will burden small towns.
- Round Table Discussion  
1. Pesticides will no longer be used on Town Property. This will take effect at the start of the new landscaping contract.  
2. Moore: With Howard Eaves retiring at DPW, there are 2 capable Jaffrey residents who worked for Hancock, who may be of interest.

## **I. Other Business**

## **J. Non-public Session**

**K. Adjournment**

On a motion from Weimann, seconded by Sterling, the meeting was adjourned at 7:33pm (3-0).

Submitted:

Attest:

Judith A. Zola  
Administrative Assistant

James C. Moore  
Chairman

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