

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
January 22, 2018

Chairman: James Moore

Selectmen: Franklin W. Sterling, Jr., James Weimann

Town Manager: Jon Frederick

Staff: Randy Heglin, DPW Director, Judy Zola, Administrative Assistant

Guests: Vic Krea

A. 5:30 pm Call to Order & Pledge of Allegiance

Non-Public –

On a motion by Sterling, seconded by Moore to enter Non-Public Session pursuant to RSA 91-A:3, II (j) at 5:31:pm (3-0)

On a motion by Sterling, second by Moore, per RSA 91-A:3, II (j) to exit non-public session at 5:59pm (3-0)

6:00pm Public Meeting Resumed

B. Public Hearings – None

C. Approval of Meeting Minutes

On a motion by Weimann, seconded by Sterling, the Public Minutes of 1/8/18 were approved (3-0)

On a motion by Weimann, seconded by Sterling, the Non-Public Minutes of 1/8/18 were approved and sealed (3-0).

On a motion by Weimann, seconded by Sterling, the Non-Public Minutes of 1/19/18 were approved and sealed (3-0).

D. Appointments – Primex and NH Lottery Commission appointments were rescheduled due to bad weather conditions.

E. Consent Agenda

1. Payroll and Vendor Manifests

2. Abatements

a) #17-64 - Michelle Christian – 23 Squantum Road - \$94.71- Sewer

b) #18-5 – Jaffrey Recreation Dept. – 31 Howard Hill Rd. - \$ 293.62 – Sewer

c) #18-6- Rob Wimpory- 105 River Street - \$ 6.88 – Sewer

3. Veteran's Exemptions

a) Kevin Kamm – 46 Turnpike Road - \$500.00 – All Veterans Credit

4. Land Use Change Tax
 - a) Alan Devlin – 70 Prospect Street - \$40.00
5. Tax Collector's 1st Cycle 2018 Septic Haulers Commitment Warrant
 - a) \$ 7,947.50
6. Tax Collectors 1st Cycle 2018 Water & Sewer Commitment
 - a) \$ 97,091.74 Water
 - b) \$ 103,028.29 Sewer

On a motion by Sterling, seconded by Weimann, the Consent Agenda was approved, (3-0).

F. Old Business – None

G. New Business

1. Water & Sewer Rate Review for 2018 – Randy Heglin and Vic Krea were present to discuss Water and Sewer Rates. Krea had done his study of the Jaffrey systems in mid-November. Both water and sewer need changes in user fees.

Water- The largest water user in town is using more town water than usual because they are unable to use their wells. This may become a problem for the town if it turns into a long-term situation. DWP will be talking with Millipore to ascertain the situation. The water fund is doing well with saving for future projects. It is felt that a 5% rate reduction would give water users a break in the rate and yet still raise enough funds to maintain a surplus for repairs and fund Phase II.

Sewer-The septage revenue should be able to pay for the treatment in theory, but the balance in the septic fund is lower than desired. There are loan payments that need to be paid and it would be desirable to pay off the loan ahead of schedule. It was advised to raise sewer rates 5% to help fund necessary repairs to the infrastructure. On a motion by Sterling, seconded by Weimann, Water rates were decreased 5% and Sewer rates were increased by 5% effective January 1, 2018 (3-0). Changes will be reflected in February billing.

2. Schedule Public Hearing for USDA RD Grant Acceptance. Public hearing will be scheduled for the 2/12/18 BOS Meeting.
3. Resolution# 2018-4 – RSA 31:95b – Acceptance of Donation from First Church in Jaffrey. On a motion from Sterling, seconded by Weimann, Resolution #2108-4 was approved (3-0).
4. Construction & Demolition Waste at the Transfer Station – Chairman Moore would like to propose the removal of construction and demolition waste from the transfer station. TM Frederick received an analysis from town counsel and the Select Board cannot remove it as it is in a Town Ordinance. The BOS can impose a pay per bag or require a permit for construction debris.

There was the suggestion of when a homeowner/contractor pulls a building permit, it could also include a dumping permit for debris, so it could be verified where the debris is coming from. A warrant article would have to be passed by town vote to remove C & D debris. Chairman Moore feels that he won't pursue the matter further.

H. Reports to the Select Board

Selectmen's Reports

Sterling- Budget Committee Updates- Welfare budget was decreased by \$ 1,700.00. The amount needed for a replacement Police cruiser went from \$41,000 to \$ 44,000 because of the present cruiser breaking down and not having any trade in value.

Weimann- No Updates.

Moore-No Updates.

Town Manager's Report

1. Tax Deed Listing- This document was given to the BOS for informational purposes only. No action is needed at this time.
2. Town Warrant Vote- A BOS meeting will need to be scheduled to vote on Warrant Articles prior to the public budget hearing. The date chosen was Tuesday, February 6th at 6:00pm @ the Town Office Conference Room. The meeting notice will be posted online and at the Town Office and Library.
3. Linden Street- Seal bid auction has been advertised online at the Town Office. There will be an open house at the property on January 31st from 10am to Noon.
4. Keno- NH Lottery Commission Executive can be present for the public hearing to answer questions. There will be a public hearing held at the February 26th BOS meeting.

I. Other Business

J. Non-public Session

K. Adjournment

On a motion from Sterling, seconded by Weimann, the meeting was adjourned at 7:31pm (3-0).

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

James C. Moore
Chairman

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