

**TOWN OF JAFFREY**  
**Jaffrey, New Hampshire**  
**Select Board Meeting Minutes**  
**February 12, 2018**

**Chairman:** James Moore

**Selectmen:** Franklin W. Sterling, Jr., James Weimann

**Town Manager:** Jon Frederick

**Staff:** Judy Zola, Administrative Assistant

**Non-Public – 5:30pm**

On a motion by Sterling, seconded by Weimann to enter Non-Public Session pursuant to RSA 91-A:3, II (j) at 5:30:pm (3-0)

On a motion by Sterling, second by Weimann, per RSA 91-A:3, II (j) to exit non-public session at 6:27pm (3-0)

**A. Call to Order & Pledge of Allegiance 6:28 pm**

**B. Public Hearings – 6:29pm**

The public hearing was opened at 6:29pm by Chairman Moore to Accept & Expend USDA Rural Development Grant for \$ 351,000. There were no public comments or questions.

The public hearing was closed at 6:33pm.

On a motion by Sterling, seconded by Weimann, the Board voted 3-0 to accept and expend the USDA grant funds in the amount of \$351,000.

**C. Approval of Meeting Minutes**

On a motion by Sterling, seconded by Weimann, the public minutes of 01/22/18 were approved (3-0).

On a motion by Weimann, seconded by Sterling, the non-public minutes of 01/22/18 were approved and sealed (3-0).

On a motion by Sterling, seconded by Weimann, the public minutes of 02/08/18 were approved (3-0).

**D. Appointments –**

Chairman Moore recused himself due to bid submission by a family member. TM Frederick opened bids for 8 Linden Street – One bid from Holden Moore in the amount of \$ 6,320 was received with a 10% deposit of \$632.

On a motion by Weimann, seconded by Sterling, the bid was accepted (2-0).

## **E. Consent Agenda**

1. Payroll and Vendor Manifests
2. Abatements
  - a) #18-8 Alan Bartunek – 88 Main Street - \$ 217.64 – Sewer  
\*Amount being corrected to \$ 178.80\*
  - b) #18-9 Penny Steinberg – 575 Thorndike Pond Road - \$ 9.93 – Interest
  - c) #18-10 Jaffrey Recreation Dept. – 31 Howard Hill Road - \$ 104.61 - Sewer
3. Veteran's Exemptions
  - a) Jason Hamblen – 12 Eastwood Drive – Veteran's Tax Credit - \$500.00
4. Yield Tax Levy
  - a) Mark Eber – Map 222/Lot 16 - \$40.42
  - b) Joe Deschenes – Map 247/Lot 63.3 - \$ 866.76
5. Refund Voucher
  - a) Michael Grenier – 371 Main Street - \$ 77.63
6. Raffle Request – Shelter from the Storm – Taste of Monadnock and Antiques Roadshow
7. Meetinghouse Request
  - a) #18-1 Monadnock Garden Club – June 20, 2018 – Open Meeting
  - b) #18-2 Kristine Sullivan – May 5, 2018 – Wedding
8. Municipal Workzone Agreement with NH DOT.

On a motion by Sterling, seconded by Weimann, the consent agenda was approved with Abatement # 18-8 amount being changed to \$178.80. (3-0).

## **F. Old Business**

Article 11 on the Town Meeting Warrant was changed at the public budget hearing on 2-10-18. The BOS will have to re-vote on the changes. On a motion by Weimann, seconded by Sterling, the article was approved (3-0).

## **G. New Business**

- Resolution #2018-7 – To Enter Primex 3 Property & Liability Contribution Assurance Program. On a motion by Sterling, seconded by Weimann, Resolution # 2018-7 was approved (3-0).
- Request for Public Hearing – Comcast Franchise Agreement Renewal. On a motion by Sterling, seconded by Weimann, the date of March 26, 2018 was approved as the public hearing date (3-0).
- Consideration of the Finance Policy- TM Frederick explained this Finance Policy covers all financials. Chairman Moore asked who had credit cards and if there any safeguards in place.

TM Frederick explained that all purchases are coded to line items by the department heads. Cards are given to department heads. On a motion by Sterling, seconded by Weimann, the Finance Policy was accepted (3-0).

#### **H. Reports to the Select Board**

- Selectmen's Reports

Sterling: HDC has not met. Ron Reid has turned in the HDC report or the Town Report. HB 413 came up for reconsideration, but was rejected.

Weimann: EDC met last Thursday. There's a public workshop on the Rte. 202 improvements on 2/20.

Keno will be on ballots, which may help fund full day kindergarten in some towns. There's a resident who has an extensive match book collection in town.

Moore: ConCom met last month and are getting driveway permits for the Cheshire Pond Conservation area. They are also having owls visit for an educational program. He attended Budget Hearing on 2-12-18.

DOT inspected all the town bridges, Nutting Road bridge was posted as an E-2.

- Town Manager's Report

- There is an advisory committee meeting tomorrow about school funding.
- Article 5 & 9 will have a huge impact on Jaffrey residents. There is a valid need to get the word out and get residents to vote. Rindge typically has a higher voter turnout than Jaffrey.

- Round Table Discussion

#### **I. Other Business**

#### **J. Non-public Session**

#### **K. Adjournment**

On a motion from Sterling, seconded by Weimann, the meeting was adjourned at 7:11pm (3-0).

Submitted:

Attest:

Judith A. Zola  
Administrative Assistant

James C. Moore  
Chairman

*The Town of Jaffrey prohibits discrimination on the basis of race, color, national origin, sex, sexual orientation, religion, age, disability, marital or family status.*

*The Town of Jaffrey is an equal opportunity employer.*