

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
July 23, 2018

Chairman: Franklin W. Sterling, Jr.

Selectmen: James Weimann, Bonnie Mitchell

Town Manager: Jon Frederick

Staff: Judith Zola, Administrative Assistant

Others:

A. Call to Order/Pledge of Allegiance @ 6:00pm

B. Non-Public – None

C. Appointments – None

D. Public Hearings - None

E. Approval of Meeting Minutes

- On a motion by Weimann, seconded by Mitchell, the Public Minutes of 07/09/18 were approved (3-0).
- On a motion by Weimann, seconded by Mitchell, the Non-Public Minutes of 07/09/18 were approved and sealed (3-0).
- On a motion by Weimann, second by Mitchell, the Non-Public Minutes of 07/09/18 were approved and sealed (3-0).

F. Consent Agenda

1. Payroll and Vendor Manifests

2. Abatements

- a) #18-37 -Jon Parkersen – 14 Coolidge Street - \$ 321.59 - Sewer
- b) #18-38 – Forest Park Tenant Assoc. – 64 Summit Drive - \$ 1,000.00
(\$ 905.00 Approved)– Sewer
- c) #18-39 – Thomas DeSteph – 1 Dustin Lane - \$ 19.00 – Taxes - **Denied**
- d) #18-40 - David McNary – 30 Florence Drive - \$ 18.86/\$14.56 – Water
- e) #18-41- Suzanne Cullen – 20 First Tavern Road - \$ 9.17 – Tax Interest
- f) #18-42 – DPD Properties – Maria Drive - \$ 11.15 – Excavation Tax Interest
- g) #18-43 – Richard & Ann Sawyer – 265 Turnpike Road - \$ 11.76 – Excavation Tax Interest

3. Yield Tax Levy

- a) Birgit Johanson – Map 248/Lot 21- \$ 1,010.79
- b) Keith Dupuis – Map 255/Lot 8.5 - \$ 1,020.49
- c) Royce Rev. Trust – Map 226/Lot 22 - \$ 1,929.97

4. Acceptance of Donations
 - a) Hampsey & Grenier - \$ 100.00 – Jaffrey Meetinghouse
5. Cemetery Deeds
 - a) Amy Reagle Meyers – Cutter Extension 30-F - \$ 350.00
 - b) Sarom Ung – Conant 1337-B - \$ 350.00
6. Tax Collector's 7th Cycle 2018 Water & Sewer Commitment Warrant
 - a) Water - \$ 112,734.31
 - b) Sewer - \$ 118,316.06
7. Tax Collector's 7th Cycle Septic Hauler's Commitment Warrant
 - a) \$ 23,031.37
8. Signatures on Waste Water Capital Reserve Account- Septage Upgrade Project
Was approved at 7-9-18 meeting, request made by DPW Director to have approval and signatures on the original memo.

G. Old Business

- Festival of Fireworks Signage- Approve the Festival of Fireworks request for three variances to place signs and a banner on off-premise sites in the downtown area and grant permission to hang the banner on town property.
On a motion by Weimann, seconded by Mitchell, the variances were approved (3-0).

H. New Business

- Resolution #2018-27 Special Event Permit – Moore Pike – Fireworks Parking
On a motion by Mitchell, seconded by Weimann, Resolution #2108-27 was approved (3-0).
- Resolution #2018-28 - Authorize the Expenditure of \$ 408.33 from the Reclamation Trust Fund for Tire Collection/Disposal
On a motion by Mitchell, seconded by Weimann, Resolution #2108-28 was approved (3-0).
- Resolution #2018-29 – Special Event Permit – Silver Ranch – Fireworks Parking
On a motion by Weimann, seconded by Mitchell, Resolution #2018-29 was approved (3-0).
- Resolution #2018-30 – Special Event Permit – Jaffrey Bible Church – Fireworks Parking
On a motion by Weimann, seconded by Mitchell, Resolution #2018-30 was approved (3-0).

I. Reports to the Select Board

- **Selectmen's Reports**

Weimann-

Planning Board met on 7/10 and discussed plans for the old SAU building. There is an interested party that would like to do some renovations. Fire Dept. will look into fire protection and bringing exiting up to code. They will be sub-dividing part of the building to allow for different business to use.

The Shattuck Annex – Kathy VanDyke – Purpose of hearing was to settle the matter of vesting of this property. Criteria was met for vesting. Investor feels confident that it would be done, is about 60% completed. Abutters had concerns that they were not conforming to Mountain Zone conditions, however, conditions with met. Garages were a concern as they may block the view of abutters. They will come before the Board again for review and consideration.

Met with the Gilmore Pond Association on Saturday was concerned that they weren't taking Sandy Pond issue as serious as they should be. Since its private property, they need to speak with the land owners in order for more actions to be taken. Jaffrey PD has been doing a great job ticketing cars and people for infractions.

Mitchell – Will be going to Conservation meeting this month.

Had some questions regarding liability regard the Festival of Fireworks. Chairman Sterling explained it is a Chamber event, their insurance would be liable and as far as off-site parking, each land owner would be using their own liability insurance. It is not a Town function; therefore, the Town is not liable.

Sterling-

HDC- No meetings.

Meetinghouse – No meetings.

202 Advisory Committee- Met 2 weeks ago to discuss the best way to proceed. They discussed 2 roundabouts- one at the 5-way and one at River Street. Also, would include a river crossing from River Street to Blake Street. This would require less taking of private property and produce a traffic calming effect downtown. They will be setting up a demonstration of the roundabout with participation of trucks, busses and fire apparatus.

Town Manager's Report

- Town Clerk/Tax Collector will be closed 7/24 morning for upgrades to computer systems.
- August 17th and 20th the Town Office entryway will be fixed. Staff will be able to enter thru the rear door, but building will be closed to the public.
- Old Sharon Road lights were removed in the past by the State, the option of having LED lights is available by Eversource, if the BOS approves. The Board consented to add the light.
- Deb Sumner follow up- no vote was taken to take any action at July 9th's meeting.
- Library driveway potholes have turned into sink holes, some are on the lawn also. DPW will be digging on Thursday (7/26) and the driveway and lawn will be marked off to restrict public access.

J. Other Business -None

K. Non-Public – None

L. Adjournment

Meeting adjourned at 6:36 pm on a motion by Weimann, seconded by Mitchell (3-0).

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman

The Town of Jaffrey prohibits discrimination on the basis of race, color, national origin, sex, sexual orientation, religion, age, disability, marital or family status.

The Town of Jaffrey is an equal opportunity employer.