

**TOWN OF JAFFREY**  
**Jaffrey, New Hampshire**  
**Select Board Meeting Minutes**  
**August 27, 2018**

**Chairman:** Franklin W. Sterling, Jr.

**Selectmen:** James Weimann, Bonnie Mitchell

**Town Manager:** Jon Frederick

**Staff:** Renee Sangermano, Recreation Director; Caren Lewis, Recreation Administrative Assistant, Judith Zola, Administrative Assistant

**Others:** Ally Hocter, Steve Jackson, Jaffrey Ice Racing, Tim Boudreau

**A. Call to Order/Pledge of Allegiance @ 6:00pm**

**B. Non-Public – None**

**C. Appointments** – Ally Hocter – Acceptance of Inclusive Playground Equipment Donation. Ally came before the Board with her donation of inclusive playground equipment. She held fundraisers to achieve her financial goal. This was for her Girl Scout Silver Project. On a motion by Weimann, seconded by Mitchell, Ms. Hocter's donation was accepted (3-0). A Jaffrey Town Pin was awarded to Ally by Chairman Sterling expressing the Town's gratitude for all her hard work.

**D. Public Hearings - None**

**E. Approval of Meeting Minutes**

- On a motion by Weimann, seconded by Mitchell, the Public Minutes of 08/13/18 were approved (3-0).
- On a motion by Weimann, seconded by Mitchell, Non-Public Minutes of 08/13/18 were approved and sealed (3-0).

**F. Consent Agenda**

1. Payroll and Vendor Manifests
2. Notice of Intent to Cut Wood or Timber
  - a) EMD Millipore Corp.- Map 256, Lot 1-1
3. Cemetery Deeds
  - a) Donna & David Langley – Cutter Extension 8-F- \$ 350.00

4. Meetinghouse Request

- a) #18-12 – Ernest Thompson – Film Shoot – 9/15-21/2018 (one day)

Steve Jackson from the Park Theatre explained that it would be a one-day shoot and would be using Jaffrey residents as extras. The film would be shot primarily in Portsmouth but would have a political rally scene shot in the Jaffrey Meetinghouse. The film maker will clearly state this was filmed in Jaffrey and the thought is to encourage filmmakers to film in New Hampshire. The BOS was asked to waive the user fee as he claimed the budget for the film shoot is small.

On a motion by Weimann, seconded by Mitchell, Meetinghouse request # 18-12 was approved with the waiving the user fee (3-0).

5. Tax Collector's 8<sup>th</sup> Cycle 2018 Water & Sewer Commitment Warrant

- a) Water - \$97,178.28  
b) Sewer - \$147,211.82

6. Tax Collector's 8<sup>th</sup> Cycle Septic Haulers Commitment Warrant

- a) \$15,767.50

On a motion by Weimann, seconded by Mitchell, the Consent Agenda was approved (3-0)

**G. Old Business –**

- Recreation Facility Usage Fees -Renee Sangermano

Ms. Sangermano was present to discuss the proposed fee schedule for recreation facility usage. Most of the new fees address the buildings, not field fees. Discussion followed regarding field fees. Jaffrey has the lowest in the area. The schools are not charged fees, only private organizations, which are made up non-residents & residents. All the field fees go into the maintenance of the fields. Renee has offered the baseball organizations projects to do in lieu of payment, but they have refused. Residents Tim Boudreau and Dwight Burgoyne stated that at the American Legion Field, materials are donated by the teams and Griffin Landscaping donates their service. Renee stated that the complaints her office has received have been primarily from non-residents. Both Chairman Sterling and Selectman Weimann would like to have the baseball teams represented to continue the discussion. TM Frederick will get their contact information and this discussion will be continued at the next BOS meeting, when they can attend.

**H. New Business**

- Tobacco-Free Workplace – Contoocook Beach – The lifeguards working Contoocook beach are aged 16-18 and the beach is their workplace. All workplaces are smoke-free but we are failing in providing a smoke-free environment for our lifeguards at the beach. BOS decided to schedule a Public Hearing on 9/10/18 to discuss the change to the Town Code.
- Resolution #2018-32 – Jaffrey Ice Racing Association – 2018/2019 Season  
On a motion by Weimann, seconded by Mitchell, Resolution #2018-32 was approved (3-0). They will contact the Building Inspector regarding signage and will renew their Liability Certificate, which expires on 1/9/19.

- Doug Starr – Master Roads Scholar II – Chairman Sterling read Doug Starr’s award letter from T2. Doug was awarded this title after completing many hours of training. The Town appreciates his hard work and dedication.
- Letter of Support – Transportation Alternatives Program 2018 – Planning Director Jo Anne Carr requested the letter of support for the grant application to fund sidewalks on Stratton Road and on Peterborough Street.  
On a motion by Weimann, seconded by Mitchell, the Letter of Support was approved (3-0).
- Access Easement – Union Street and Community Field Parking Lot- On a motion by Weimann, seconded by Mitchell, the Union Street access agreement was approved (3-0). Land owner will be notified, and document will be notarized.
- Perambulation of Town Lines – Per state statute, perambulation must occur every seven years and initiated by the senior town. It is time for Jaffrey to initiate the process for the Sharon, Marlborough and Troy borders. Sterling recommended contacting Sharon for perambulation in October/November. TM Frederick will send a letter to the Town of Sharon.
- Resolution #2018-35 - \$1,000,000 General Obligation Bond Anticipation Note for Septage Receiving Station – Per Town Meeting approval in 2016, a \$1M bond was approved for the septage receiving station. The bond anticipation note is required to finance the project in advance of receiving the bond. The receiving station will not have an impact on sewer rates. On a motion by Weimann, seconded by Mitchell, Resolution #2018-35 was approved (3-0).

## **I. Reports to the Select Board**

- Selectmen’s Reports  
Weimann- Planning Board- Reviewing Mountain Zone zoning regulations. Revitalization of downtown by adding a welcome area after the downtown projects was suggested.  
Mitchell – ConCom didn’t have a quorum. Bryant Road paving schedule was inquired about, TM Frederick will review the paving project timeline.  
Should the Amos Fortune House be upgraded and open to the public? Discussion followed.  
Attended an Election Law Seminar.  
Broadband in Jaffrey survey- Jo Anne Carr is currently working on coverage areas.

### Town Manager’s Report

- Bradley Hector- For his project to achieve Eagle Scout rank, he constructed historical guidance signs at the Conant & Phillips Cemeteries. A Thank You letter will be sent to him.
- There was a CIP meeting last week. TM is continuing to meet with Department Heads.
- The new entryway for the Town Building is still under construction. Awaiting railings and then will be backfilled.
- TM will be on vacation 8/29/18 thru 9/5/18.

## **J. Other Business -None**

**K. Non-Public** – In Accordance with RSA 91-A:3, II (d)(e) Roll Call Vote to Enter Non-public  
On a Motion by Weimann, seconded by Mitchell, motion to enter non-public, (Sterling – yay,  
Weimann – yay, Mitchell – yay) at 7:09pm.

On a Motion by Weimann, seconded by Mitchell, motion to exit non-public (3-0) at 7:39pm

**L. Adjournment**

Meeting adjourned at 7:40pm on a motion by Weimann, seconded by Mitchell (3-0).

Submitted:

Attest:

Judith A. Zola  
Administrative Assistant

Franklin W. Sterling, Jr.  
Chairman

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