

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
March 25, 2019

Chairman: Franklin W. Sterling, Jr.

Selectmen: James Weimann, Bonnie Mitchell

Town Manager: Jon Frederick

Staff: William Oswalt, Police Chief; Judy Zola, Administrative Assistant

Others: Charlie Turcotte

A. Call to Order – 6:00pm

B. Non-Public – None

C. Pledge of Allegiance

D. Appointments – None

Election of Chairman – Sterling asked for nominations. On a motion by Weimann, seconded by Mitchell, Sterling was nominated as Chairman. Vote- Weimann – Yay, Mitchell- Yay, Sterling – Present).

E. Public Hearings -None

F. Approval of Meeting Minutes

On a motion by Weimann, seconded by Mitchell, the Public Minutes of 3/11/19 were approved (3-0).

On a motion by Weimann, seconded by Mitchell, the Non-public Minutes of 3/11/19 were approved and sealed (3-0).

G. Consent Agenda

1. Payroll and Vendor Manifests

2. Abatements

- a) #19-21–River Street Market, LLC- 62 River Street - \$145.78- Sewer
- b) #19-23 – Arthur Snow – 32 South Shore Drive - \$12.60 - Water
- c) #19-24- Jeanne Ann Norwood – 47 Webster Street - \$17.42 Water/\$22.68 Sewer
- d) #19-25- Robert Wimpory – 38 North Street - \$19.99 Water/\$26.03 Sewer
- e) #19-26 – Lambert Properties – 100 River Street - \$75.15 Water/\$97.85 Sewer
- f) #19-27 – Robert Thomas – 299 Main Street - \$75.15 Water/\$97.85 Sewer
- g) #19-28 – River Mill Association – 8 Main Street - \$809.60 Water/\$1,054.22 Sewer
- h) #19-29 – Steven Thurber – 13 Cutter Hill - \$809.60 Water/\$1054.22 Sewer
- i) #19-30 – Tina O’Neil – 41 Prospect Street - \$111.20 Water/\$144.80 Sewer
- j) #19-31 – Stephen Weiner – 42 First Tavern Road - \$38.66 Water
- k) #19-32 – Robert & Renee Poirot – 104 Thayer Road, Rindge - \$58.06 Water

- l) #19-33 – Rachel Harrison – 9 Nelson Circle - \$94.94 Water/\$123.63 Sewer
 - m) #19-34 – Stones Septic – Septic Haulers Refund - \$2,187.50
 - 3. Veteran’s Exemptions
 - a) Peter Pineault – 35 South Shore Drive – All Veteran’s Tax Credit - \$500.00
 - b) Susan Pineault – 35 South Shore Drive – Veteran’s Tax Credit - \$500.00
 - c) Arthur Rivard – 9 Lehtinen Road – Veteran’s Tax Credit (spouse) - \$500.00
 - 4. Authorization to Expend from the Clock Fund
 - a) D’Avanza Clock Repair - \$192.00
 - 5. Acceptance of Donation
 - a) Monadnock Christian Conference - \$ 1,000
 - 6. Alternate Trustees of the Library Appointments
 - a) Travis Shattuck – Alternate Trustee – Term expires 2020
 - b) Louis Casagrande– Alternate Trustee – Term Expires 2020
 - c) Suzanne Mieso – Alternate Trustee – Term Expires 2020
 - 7. Planning Board Appointments
 - a) Robert Sherman – Full Member – Term Expires 2022
 - b) Amy Meyers – Full Member-Term Expires 2022
 - 8. Meetinghouse Request
 - a) #19-3 – First Church in Jaffrey- Church Fair – August 4-8, 2019
 - 9. Certification of the MS-232
 - 10. Tax Collector’s Third Cycle 2019 Water & Sewer Commitment Warrant
 - a) \$95,897.11 Water
 - b) \$95,203.03 Sewer
- There was discussion regarding the abatement for water meters. TM Frederick explained that the approximate life span of meters is 10 years and for the radio read is 20 years. Once the meters fail, the customers are sent a notice that the bills will be estimated until a new meter is installed. The Water Department works on Saturdays to accommodate customers. All these customers above were notified.

On a motion by Weimann, seconded by Mitchell, the Consent Agenda was approved (3-0).

H. Old Business – None

I. New Business

- Request to Utilize Police Cruiser Capital Reserve Funds – Chief Oswalt was present to discuss this request. The money requested will be used to purchase a new Ford Explorer cruiser. They will look into a hybrid model; the life span of these models is longer than the traditional gas-powered models.
On a motion by Weimann, seconded by Mitchell, the request to withdraw \$47,796 from the Police Cruiser Capital Reserve Fund for police cruiser purchase was approved (3-0).

J. Reports to the Select Board

Selectmen's Reports

Sterling- No meetings.

Weimann – Thanked Sterling for sitting in for him at the Planning Board meeting.

Planning Board heard from abutters regarding the Athen's Pizza move, concerns were about lighting and noise. Belletete's project had the scheduled maintenance reviewed and the Alteration of Terrain is still pending from the State.

EDC- They reviewed the Housing workshop event and will be discussing Phase 2 of the WW Cross site at their next meeting.

Mitchell – No updates.

Town Manager's Report

- DPW Loader- The purchase order has been submitted to the TM. There is a rental unit that has the same warrantee as a brand new one that will save the Town \$15,000. This is the loader that will be purchased.
- Town Meeting Review- The podium will be off-set, more training will be required for the microphone runners. Overall, Chairman Sterling was pleased with how Town Meeting was run.
- Planning Board has a vacancy for an alternate, if anyone has suggestions, let TM know.
- BOS Goal Planning Meeting will be planned for tomorrow, March 26th at 9:00am at the Town Office. Staff Meeting will be postponed until 11:00am.

K. Other Business -None

L. Non-Public — On a motion by Weimann, seconded by Mitchell to enter Non-Public Session pursuant to RSA 91-A:3, II (J) at 6:22pm (Sterling-yay, Weimann-yay, Mitchell – yay).

On a motion by Weimann seconded by Mitchell to exit Non-Public session at 7:45pm and to seal the minutes (3-0).

L. Adjournment

Meeting adjourned at 7:45pm on a motion by Weimann, seconded by Mitchell (3-0).

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman

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TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board
Non- Public Meeting Minutes
March 25, 2019

Chairman: Franklin W. Sterling, Jr

Selectmen: James Weimann, Bonnie Mitchell

On a motion by Weimann, seconded by Mitchell to enter Non-Public Session pursuant to RSA 91-A:3, II (J) at 6:30pm (Sterling-yay, Weimann-yay, Mitchell – yay).

A. Discussion-

1. Police Grievance – There has been a dispute about payment of time for 2/20/19. There was a staff meeting along with PTSD training done. There is an hour that is being disputed that it should be subject to call back pay amounts. Final findings will be made known when available.
2. Library – A contract has been signed with the Town of Sharon for library services. Julie Perrin has cited an RSA stating that the Library can keep all the funds from this contract. Per RSA 202-A, unanticipated revenue must be listed on the agenda along with the amount that is accepted. Sterling would like a copy of this meeting agenda. Perrin has been found to be very hard to work with. Many Trustees have resigned and DPW has had difficulties dealing with her. Harry Young was appointed to be a liaison between the Library and Town. Sterling suggested having a meeting with the Library Trustees to discuss the difficulty working with Perrin. It was also suggested that the Library be treated as an independent entity from the Town and they run their own facilities, payroll etc...
3. First Church of Jaffrey – Janet Grant talked with Sterling about a church member, not clergy, who has been living in the parsonage. They have been giving donations to offset the cost of their utilities. Does this interfere with the Tax-exempt status? Sterling will gather more information.

B. Adjournment

On a motion by Mitchell seconded by Weimann to exit Non-Public session at 7:45pm and to seal the minutes (3-0).

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

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