

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
April 22, 2019

Chairman: Franklin W. Sterling, Jr.

Selectmen: James Weimann, Bonnie Mitchell

Town Manager: Jon Frederick

Staff: Judy Zola, Administrative Assistant

Others: Ted Bergeron, Tori McCagg, Carl Quarforth

A. Call to Order – 6:00pm

B. Non-Public – None

C. Pledge of Allegiance

D. Appointments – Ted Bergeron came before the Board to discuss his frustrations with the opening of the baseball field. Bergeron stated that the fields need to be opened in a timely manner because the baseball teams are at a disadvantage because other towns are using their fields before Jaffrey and they have missed 6 games due to the inability to use the fields. He also stated that the previous Recreation director opened the fields earlier and field use was never an issue. He would like to see a solution put in place for next year and feels that the current director does not respond in a timely manner. Chairman Sterling stated the fields are always opened the 3rd week in April, going back many years and directors. The director oversees the fields and determines the date that they are safe for use, not the Select Board or Town Manager. When asked why the egg hunt was allowed and not the baseball team, it was explained that there isn't any damage caused by small children in sneakers as compared to full baseball team with cleats on. Other sports, such as soccer, cause much less damage than baseball, and if use was allowed too soon in baseball season, the field would be ruined for sports in seasons following baseball season. There are certain safety requirements for the frost level in the field so that players don't fall on hardened turf and obvious restrictions when the field is water-logged. The current director has reached out to the Athletic Director and coaches and invited them to walk the fields to check on their status and has been declined. The Athletic Director is fully aware of the maintenance schedule of the fields prior to the baseball season. Bergeron mentioned that the baseball community has tried to help move along the process of opening day by donating stairs for the press box, which TM Frederick corrected him stating that only the labor was donated, materials were paid for by the Town. Chairman Sterling also noted that the fields were open on the same date last year. He welcomed coaches and the A.D. to communicate with the Recreation Department and create a joint agreement about notification of field use. Also, of note, he informed Mr. Bergeron that the Recreation staff didn't feel safe and felt threatened the last time he visited the department.

E. Public Hearings – Chairman Sterling Opened the Hearing at 6:01pm

The following changes to the Town Code were proposed. On Memorial Drive, the Code wording was changed to reflect a parking ban is in effect in snow, not a snowstorm. There were numerous roads that would have stop signs added at intersections and a few roads that would have yield signs added. The full list is attached to these minutes.

There were no comments or questions from the public.

Public Hearing was closed by Chairman Sterling at 6:06pm.

F. Approval of Meeting Minutes

On a motion by Weimann, seconded by Mitchell, the Non-Public Minutes of 4/8/19 were approved (3-0).

G. Consent Agenda

1. Payroll and Vendor Manifests
2. Elderly Exemption
 - a) Thomas Descoteaux – 9 Brendan Lane
3. Notice of Intent to Cut Wood or Timber
 - a) #19-233-01-T – Society for the Protection of NH Forests-Lot 211/Map 21
4. Authorization to Expend from the Water Department Fund
 - a) Tighe & Bond, Inc. - \$43,755.81
5. Authorization to Expend from the Cemetery Tree Fund
 - a) Chris Lane Enterprises, LLC - \$3,200.00
6. Board Appointments
 - a) Keith Dupuis – Planning Board Alternate – Term Expires 2022
 - b) Jack Belletete – Selectman – Term Expires 2020
On a motion by Mitchell, seconded by Sterling, the appointment of John E. Belletete to the Select Board was approved (2-0).
7. Raffle Request
 - a) Daughters of the American Revolution
8. Tax Collector's Fourth Cycle 2019 Water & Sewer Commitment Warrant
 - a) \$97,004.80 Water
 - b) \$101,235.89 Sewer
9. Tax Collector's Fourth Cycle 2019 Septic Haulers Commitment Warrant
 - a) \$8,280.00
10. Tax Collector's First Issue 2019 Stone Bridge Industrial District

a) \$254,943.00

11. Tax Collector's First Issue 2019 Downtown Development District

a) \$372,530.00

12. Tax Collector's First Issue 2019 Property Tax

a) \$6,387,497.00

On a motion by Weimann, seconded by Mitchell, the Consent agenda was approved (3-0) with the exception of 6-B being approved (2-0) Weimann recusing himself.

H. Old Business - None

I. New Business

- Resolution # 2019-4 – Special Event Permit – JaffJam -8/10/19 (Harvest Christian Fellowship)
On a motion by Weimann, seconded by Mitchell, Resolution #2019-4 was approved (3-0).
- Resolution # 2019-7 – Amend Town Code Chapters 185-12, 185-17 and 185-18
On a motion by Weimann, seconded by Mitchell, Resolution #2019-7 was approved (3-0).
- Resolution #2019-8- Special Event Permit – Hope for Nica 5K- 5/4/19 (Hope Fellowship Church)
On a motion by Weimann, seconded by Mitchell, Resolution #2019-8 was approved (3-0).
- Liquor License Request – Shattuck Golf Club
On a motion by Weimann, seconded by Mitchell, Resolution #2019-4 was approved (3-0).

J. Reports to the Select Board

Selectmen's Reports

Sterling- Nothing to report, none of his committees/boards have met.

Weimann- Planning Board Meeting (4/9)- The following was approved: Technical Subdivision (69 & 71 Bryant Road); Site Plan (6 Maria Drive), Technical Subdivision (51 Fitzgerald Drive Silver Ranch, Inc.) and Site Plan (51 Fitzgerald Drive)

EDC- Jo Anne Carr talked about State tax incentives for renovating buildings in the Downtown Historic area.

WW Cross Meeting (4/10)- Phase II – The building is in better condition than first thought and the Town will be moving forward.

Rindge Separation Study- (4/18)- Attended with Jack Belletete. The committee has 180 days to report their findings to DOE. If DOE doesn't approve, withdrawal from the district is not allowed. May 9th 4pm at the Jaffrey Town Office is the next meeting date.

Weimann feels that keeping the student's interest should be the top priority, as well as keeping the Special Education students in mind in both towns.

Mitchell – Hasn't attended any meetings, but the Cemetery Committee will be meeting soon.

Town Manager's Report

- The FPU Football team will be assisting the Conservation Commission in work in Carey Park.

K. Other Business –

- Resolution #2019-9 – Little League Parade – 5-4-19

On a motion by Weimann, seconded by Mitchell, Resolution #2019-9 was approved (3-0).

- A framed proclamation was presented to Selectman Weimann to thank him for his service as a Selectman for the past 2 years and he was wished well by the Board, Staff and audience members.
- On a motion by Weimann, seconded by Mitchell, The Town Manager's Employment contract was approved as presented (3-0).

L. Non-Public - In Accordance with RSA 91-A:3, II (A)(D) Roll Call Vote to Enter Non-public at 6:43pm (Sterling-yay, Weimann-yay, Mitchell-yay)

On a motion by Weimann, seconded by Mitchell to exit Non-public and seal the minutes at 7:08pm (3-0).

M. Adjournment

Meeting adjourned at 7:19pm on a motion by Weimann, seconded by Mitchell (3-0).

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman

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