

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
June 10, 2019

Chairman: Franklin W. Sterling, Jr.

Selectmen: John E. Belletete, Kevin Chamberlain

Town Manager: Jon Frederick

Staff: DPW Director Heglin, Administrative Assistant Zola

Others: Julius Peel, Peter Chamberlain, Tory McCagg, Karl Quarforth, Margaret Dillon, ConCom members

A. Call to Order – 6:00pm

B. Pledge of Allegiance

C. Appointments –Paving Plan (Handout attached to these minutes)

Randy Heglin, DWP Director explained that this year's paving plan was presented at Budget Season time, making it clear that it would be re-evaluated in the Spring and make changes as needed.

- Ingalls Road – Pave an additional 1,000 feet.
- Gilson Road - Due to numerous complaints, the paver is in next week.
- Fitzwilliam Road – Paving southerly toward Gap Mountain.
- Harkness Road- Addition- will finish that paving.
- Goodnow Street – At the intersection with North Street, will reconfigure to a “T” intersection, will use overlay and seal.
- Bryant Road – Will reclaim the road at the intersection with Proctor Road and will pave 100 feet of Woodbury Hill.
- Gilmore Pond Road – DPW has been fixing road in sections. 89 potholes were patched over the winter. 4,100 feet has been reclaimed. They will be paving 500 feet on Peabody hill Road to stabilize the road and keep silt from building up.
- Aetna Street – repairs will be in line with the sewer project and is slated for next year.
- Whitt Hill Road – Taken off this year's list.

Director Heglin explained the process of the mapping of the pavement plan. Vans with cameras travelled all the roads. Once the videos were reviewed, the program calculates the state of the road and gives a value. The roads with the worst values would be evaluated for repair. However, the good roads would be maintained at the same time. This process was also done on the sidewalks, with a person walking the sidewalks and recording video.

Ingalls Road - Peter Chamberlain, a long-time resident of the road was disappointed to hear it had been pulled from the list once again this year. He stated that there are 28 houses on the road, 21 on the non-paved section. One section was paved to stabilize the road due to ground water seepage, however the remainder hasn't been paved. Due to the many homes being built on the road, the daily traffic exceeds the limits of the road, causing poor road conditions.

Selectman Belletete had asked if the total amount of funds to repair/maintain roads could be put into a long-term bond to bring all the roads up to date. This would have to go to the Select Board and Budget Committee and then on to Town Meeting and be approved.

Chairman Sterling assured Chamberlain that the Town is trying to get to Ingalls, but unfortunately other emergencies arise.

D. Public Hearings – None

E. Approval of Meeting Minutes

On a motion by Belletete, seconded by Sterling, the Public Minutes of 5/15/19 were approved (2-0).

On a motion by Belletete, seconded by Sterling, the Non-Public Minutes of 5/15/19 were approved (2-0).

F. Consent Agenda

1. Payroll and Vendor Manifests
2. Abatements
 - a) #19-43 – Town of Jaffrey – 2A Old Sharon Road - \$45.00 Water
 - b) #19-44 – John Given – 150 Main Street - \$122.18 Sewer
 - c) #19-46 – Northern New England Telephone Operations, LLC - \$5,808.00 – Taxes
3. Veteran Exemption – Removal
 - a) Terry Cook- No longer a Jaffrey resident.
4. Tax Collector's 5th Cycle 2019 Water & Sewer Commitment Warrant
 - a) \$119,372.31 Water
 - b) \$122,009.26 Sewer
5. Tax Collector's 5th Cycle Septic Hauler's Commitment Warrant
 - a) \$14,876.25

6. Tax Collector's Supplemental Water Commitment Warrant
 - a) Rivermill Association – 8 Main Street - \$776.66 Parts
7. Authorization to Expend from Reserve Funds
 - a) Reclamation Fund - \$820.00 NRRA – Tire Hauling & Disposal
 - b) Gravestone Restoration Fund - \$525.00 Peterborough Marble & Granite – Gravestone Repairs
8. Meetinghouse Requests
 - a) #19-8 – Amos Fortune Forum – July 5, 2019 thru August 16, 2019
9. Cemetery Deeds
 - a) Cynthia/Richard Caron- Cutter Extension Lots 26 & 27F - \$700.00
10. Planning Board Appointment
 - a) Margaret Dillon – Alternate Member – Term Expires 2022

This item was tabled from the Consent Agenda to be discussed in Non-Public.
11. Raffle Request – Jaffrey-Rindge Rotary Club

On a motion by Belletete, seconded by Chamberlain, the Consent Agenda was approved with Item #10 being tabled to discuss in non-public session. (3-0)

G. Old Business – None

H. New Business

- Resolution #2019-15 – RiverFest (TEAM Jaffrey) 7-27-19
On a motion by Belletete, seconded by Chamberlain, Resolution #2019-15 was approved (3-0).
- Resolution #2019-16 – Fireworks Parking (Monadnock Sno-Moles) 8-17-19
On a motion by Belletete, seconded by Chamberlain, Resolution #2019-16 was approved (3-0).
- Tory McCagg asked why Consent Item #10 was tabled. Chairman Sterling explained that there is a statute on the amount of Alternate Members boards can have. The BOS will look into the paperwork at the creation of the Planning Board and clarify how many alternates are allowed and inform the Planning Board.

I. Reports to the Select Board

Selectmen's Reports

Sterling – HDC met. There was an issue with roof shingles that was addressed. Budget Committee is off for the summer, will re-convene in September.

Belletete- Attended the Planning Board Workshop. Possible changes to the Land Use Ordinance were discussed to make rural areas denser with population.

Chamberlain- Attended the Vibrant Communities workshop regarding transportation, employment and housing. Surveys will be distributed, and they will gather and share information from the results.
Attended the New Officials training in Concord on Saturday. There was a lot of RSA information and he found it useful.

Town Manager's Report

- The Jaffrey 250th committee is looking for formal creation from the BOS. The celebration will be in 2023.
- There was a strategic planning meeting on May 31st with Millipore to learn more about needs and constraints with their extension project.
- Cold Stone Springs – There is a lack of understanding regarding the funding from DES. The collaboration of the 2 towns is confusing to them. There are specific guidelines that need to be followed according to the Trust Fund. Chamberlain asked about the sharing of the well. TM Frederick stated that there will be an advisory board for each town, capital will be divided, and the water users will be splitting the operating costs.
- Saturday, June 15th from 9am to 1pm will be the WW Cross Visioning Workshop at the Jaffrey Civic Center.
- Town Office will be closed at Noon on Friday June 14th for seasonal bug spraying. Staff must vacate the building for the afternoon.

J. Other Business

- Julius Peel was introduced to the Board. He is doing an internship with the Town Manager. He is currently attending Franklin Pierce University in Rindge. TM Frederick has given him the tour of the town and town facilities.
- Committee/Board Appointments were assigned:
Sterling – Budget, Meetinghouse & Historic District Commission
Belletete – EDC, Planning Board
Chamberlain – Cemetery, Conservation, and Recycling
- Caroline Hollister was in attendance to welcome the newest Select Board members and to determine a time for the BOS to visit the Park Theatre to see the progress of their construction project. The BOS will convene at their River Street location at 5:30pm on June 26th and then continue the meeting at the Town Office.

K. Non-Public –

On a motion by Belletete, seconded by Chamberlain to enter Non-Public Session pursuant to RSA 91-A:3, II (J) at 7:24pm (Sterling-yay, Belletete-yay, Chamberlain -yay)

On a motion by Belletete, seconded by Chamberlain to exit Non-Public session at 8:15pm and to seal the minutes (3-0).

L. Adjournment

The meeting adjourned at 8:16pm on a motion by Belletete, seconded by Chamberlain (3-0).

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman

The Town of Jaffrey prohibits discrimination on the basis of race, color, national origin, sex, sexual orientation, religion, age, disability, marital or family status.

The Town of Jaffrey is an equal opportunity employer.

2.

5/21/2019



Jaffrey Rd

Scott Pond Rd

Mountain Rd

Fitzwilliam Rd

Miliken Rd

Loma's Ln

Red Gate Ln

Brigham Rd

Great Rd

Red Gate Rd

Ingalls Rd

Red Gate 2 1/4 mi

2880

#1 Great Road

Rt to State



Jaffrey Rd

Scott Pond Rd

Hill Rd

Gap Mountain Rd

1227'

Reclaim 2 1/4"

Fitzwilliam Rd

Milken Rd

Loma's Ln

Great Rd

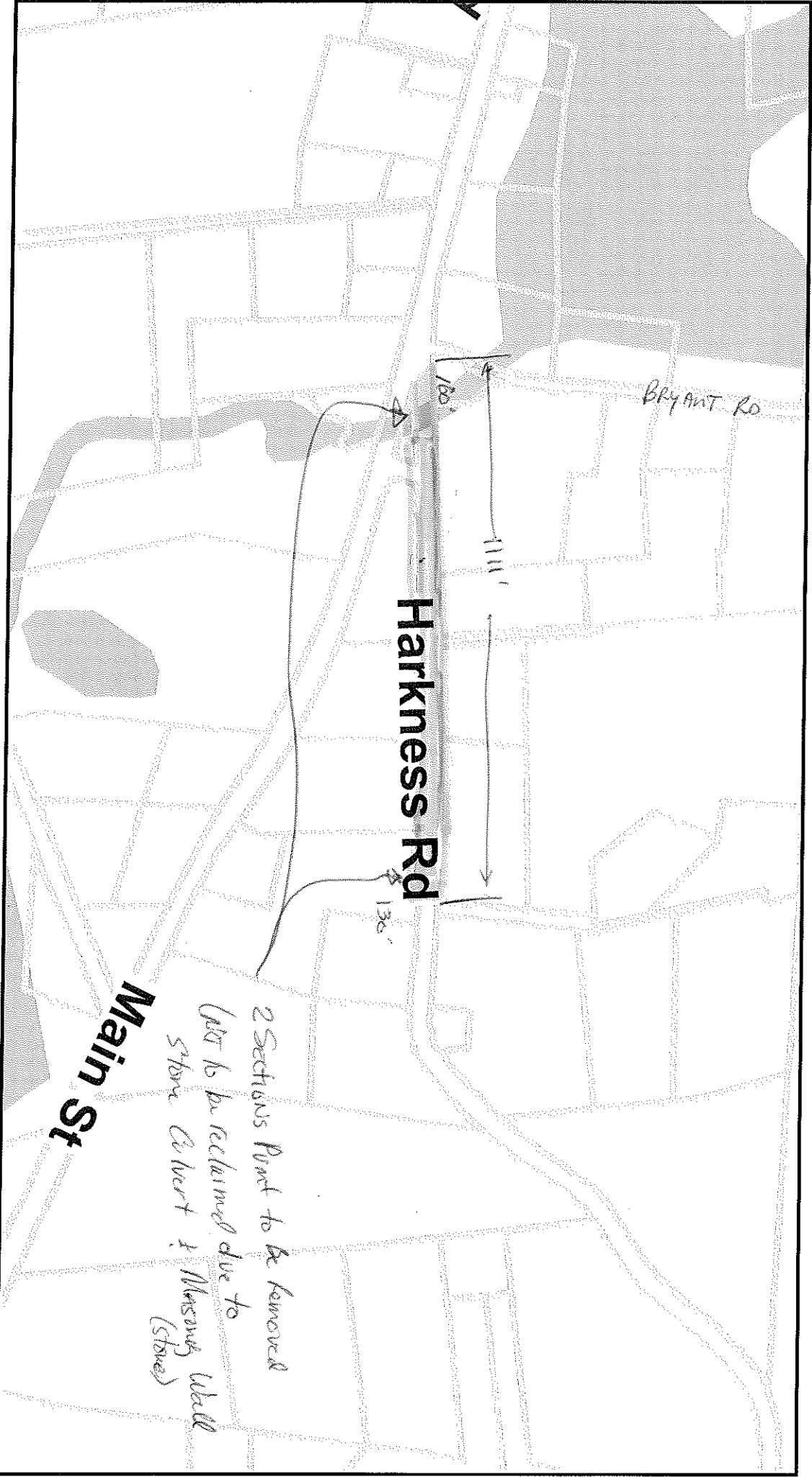
Red Gate Ln

Brigham Rd

Red Gate Rd

#2 Fitzwilliam Rd

Not A Scale



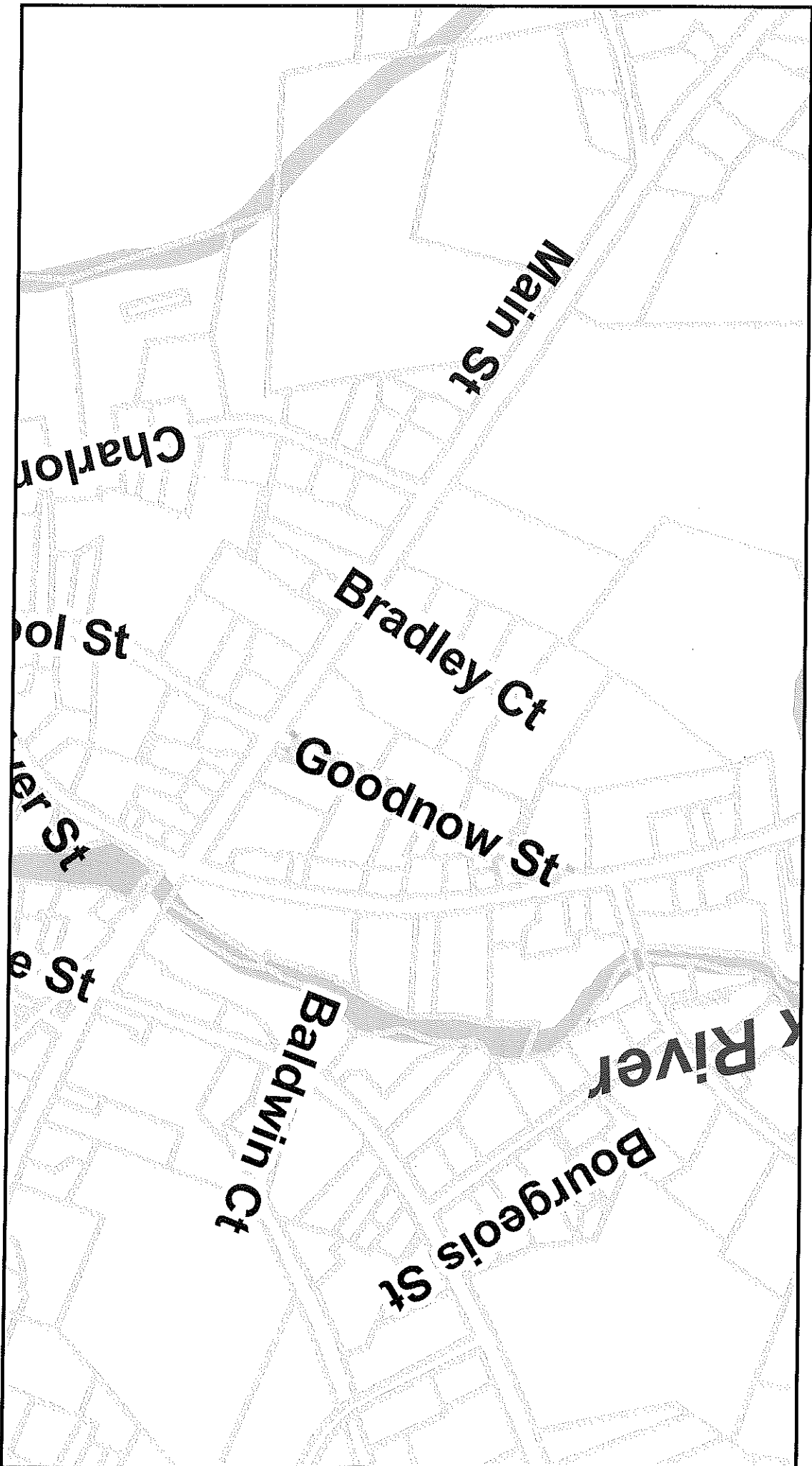
Reclaim #3 Harkness Rd
Pave

Harkness Rd

BRYANT RD

Main St

2 Sections Point to be lowered
(not to be reclaimed due to
stone culvert & Masonry walls
(stone))



Overlay 1-15 #4. Goodnow St

Thorndike

Bryant Rd

Woodbury Hlwy Rd

Proctor Rd

Reclaim 1/2 1800'

Pre 100'±
Gravel to

Reclaim +
Pre
Ponds @
Intersection

#5 Bryant Pond

Gilmore Pond Rd; Kenwick Ave; Stony Lane

Sheets 6, 7, 8, 9

