

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
July 8, 2019

Chairman: Franklin W. Sterling, Jr.

Selectmen: John E. Belletete, Kevin Chamberlain

Town Manager: Jon Frederick

Staff: DPW Director Heglin, Administrative Assistant Zola

Others: Rodney Bartlett, TA Peterborough; Julius Peel, Intern, Ashley Saari, Monadnock Ledger

A. Call to Order – 6:00pm

B. Pledge of Allegiance

C. Appointments – Peterborough Town Administrator Rodney Bartlett and Director of Public Works Randy Heglin – Cold Stone Springs water project briefing. TM Frederick asked TM Bartlett and Director Heglin to bring the newest Selectmen (Belletete and Chamberlain) up to date with the project. TM Frederick gave the BOS a timeline of events. Due to the increase demand for water from Millipore, the Town has been researching potential water sources. Millipore wells have been off-line. Both Jaffrey and Peterborough need alternate sources of water, even without considering Millipore's increased needs. Cold Stone Springs wells are in Jaffrey and Sharon. The plan is to have both Towns (Jaffrey and Peterborough) purchase the wells and equally share the costs of water treatment and management. Both towns will send water quality results into the EPA to determine what the shared water quality should be. Jaffrey is hoping to fund the project without having to use taxation or billing the water users. Millipore, being the largest water customer would be a main financial contributor. Peterborough plans on partial funding by their water users. There are more reports pending from Tighe & Bond, as they become available, more detailed plans and financials will be shared. A completed proposal will be planned for Jaffrey's March 2020 Town Meeting.

D. Public Hearings – None

E. Approval of Meeting Minutes

On a motion by Belletete, seconded by Chamberlain, the Public Minutes of 6/24/19 were approved (3-0).

F. Consent Agenda

1. Payroll and Vendor Manifests
2. Abatements
 - a) #19-42 - Stephen Weiner – 42 First Tavern Road - \$182.33 – Water
 - b) #19-45 – Estate of Carolyn St. Pierre – 5 Wheeler Street - \$648.15 - Sewer
 - c) #19-47 – The Park Theatre – 6 River Street - \$947.00 – Taxes
 - d) #19-48 - Jaffrey Veterans Inc – 12 Hathorn Road - \$14,411.00 – Taxes
 - e) #19-49 – Forest Park – 67 Scenic Drive – Taxes
 - f) #19-50 - Forest Park – 99 Scenic Drive – Taxes
 - g) #19-51 – Forest Park – 129 Scenic Drive – Taxes
 - h) #19-52 – Forest Park – 150 Scenic Drive – Taxes
 - i) #19-53 – Richard Cleveland – 21 Ellison Street - \$95.00 – Billing Error
3. Yield Tax Levy
 - a) #18-233-12T – EMD Millipore – 11 Prescott Road - \$287.04
4. Tax Collector's 6th Cycle Septic Hauler's Warrant
 - a) \$12,543.75
5. Raffle Request – Santa's House – 50/50 Raffle at Festival of Fireworks
6. Acceptance of Donation – Monadnock Monthly Meeting - \$400.00
7. Library Trustee Appointment
 - a) Suzanne Mieso – Library Trustee – Term Expires March 2020
8. Cemetery Deeds
 - a) Peter, Barbara, Harold & Dorothy Davis – Cutter Extension –
Lots # 52,55,58, 61 Block A
 - b) Eric S. Healy – Cutter Extension – Lot# 29 Block F

On a motion by Belletete, seconded by Chamberlain, the Consent Agenda was approved as presented (3-0).

G. Old Business – None

H. New Business-

- Resolution #2019-19 – Special Event Permit – Jaffrey Bible Church- Fireworks Parking (8-17-19)
On a motion by Belletete, seconded by Chamberlain, Resolution #2019-19 was approved (3-0), with the stipulation that they contact Chief Oswalt prior to the event.
- Resolution #2019-20 – Authorize TM to expend an amount not to exceed \$7,900 from the Municipal Building Maintenance CRF for Replacement of the Town Office vault HVAC unit. This unit has been failing for the past 2 years and is 23 years old.
On a motion by Belletete, seconded by Chamberlain, Resolution #2019-20 was approved (3-0).
- Resolution #2019-21 – Authorize TM to expend an amount not to exceed \$45,785 from the Municipal Building Maintenance CRF for the installment of a vehicle exhaust system at the DPW Garage. Chamberlain had a few concerns regarding this request. He wanted to know why there were 2 blowers of 2 different sizes. Also, there was no estimate for electrical work. It also appeared to be a question of whether someone needs to greet the vehicle to hook up the hoses or if the driver must exit the vehicle and manually hook it up. There are more automated systems available, New Ipswich Fire Dept. has one. Peter Chamberlain asked if this request had to go before Town Meeting as a warrant article due to the amount of the request. TM Frederick explained that this was going to be funded out of CIP monies that would be shifted from other projects not being completed. The BOS are the agents to expend from this account, so the request doesn't have to go to Town Meeting. TM Frederick will follow up with DPW Director Heglin to address Selectman Chamberlain's questions. Resolution #2019-21 was tabled pending more information from Director Heglin.
- Modification of Special Event Permits (Farmer's Market & Concerts on the Common). This is to change the time of the road closure from 5pm to 3:30pm. Chief Oswalt had no objections.
On a motion by Belletete, seconded by Chamberlain, request was approved (3-0).

I. Reports to the Select Board

Selectmen's Reports

Sterling- Attended the 4th of July Reading of the Declaration of Independence event at the Meetinghouse, which was well attended. Many Town Staff did readings.

Belletete-No Meetings but will make sure to take notes from ones attended so he can report back to the Board.

Chamberlain – No Meetings

Town Manager's Report

- Forest Park Meeting is tomorrow to discuss the 2 properties that will be taken by tax deed and further actions on abandoned properties in the Park.

J. Other Business – None

K. Non-Public - In Accordance with RSA 91-A:3, II (J) Roll Call Vote to Enter Non-public at 7:10pm (Sterling-yay, Belletete-Yay, Chamberlain – Yay).

On a motion by Belletete seconded by Chamberlain to exit Non-Public session at 7:58pm and to seal the minutes (3-0).

L. Adjournment

The meeting adjourned at 7:58pm on a motion by Belletete, seconded by Chamberlain (3-0).

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman

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