

**TOWN OF JAFFREY**  
**Jaffrey, New Hampshire**  
**Select Board Meeting Minutes**  
**October 14, 2019**

**Chairman:** Franklin W. Sterling, Jr.

**Selectmen:** John E. Belletete, Kevin Chamberlain

**Town Manager:** Jon Frederick

**Staff:** Director of Planning & Economic Planning- Jo Anne Carr, Administrative Assistant- Judy Zola

**Others:** Jack Dugan, Chris Bean, Delcie Bean, Jim Weatherly, Terry Johnson, Ashley Saari-Monadnock Ledger

**A. Call to Order - 6:00pm**

**B. Non-Public – None**

**C. Public Hearings –**

Opened at 6:01pm by Chairman Sterling

Alcohol Ordinance Changes are being added to help with issues at Sandy Beach, all Town owned beaches and big events such as the Festival of Fireworks. Large events on Private Property would have a memorandum of Understanding with the Town. There were no other questions or concerns from the public.

Hearing was closed by Sterling at 6:05pm

**D. Appointments –** CDBG Loan - DD Bean - Jack Dugan explained that DD Bean would like to make improvements and upgrade their facilities as well as creating positions for 25 new employees. Members of SWCS, who would write and administer the grant as well as DD Bean staff were at tonight's meeting for the Board's approval to go ahead and schedule a Public Hearing. The Board agreed and the Public Hearings will be scheduled at the next BOS meeting which will be October 28<sup>th</sup>. The Public Hearings will be noticed appropriately.

**E. Approval of Meeting Minutes**

On a motion by Belletete, seconded by Chamberlain, the Public Minutes of 9/23/19 were approved (3-0).

**F. Consent Agenda**

1. Payroll and Vendor Manifests
2. Abatements
  - a) #19-67- American Legion - 20 Webster Street - \$1,782.00 - Taxes
3. Tax Collector's 2019 First Issue Added Real Property Commitment Warrant
  - a) American Legion Post 11, 20 Webster Street - \$1,782.00

4. Land Use Change Tax
  - a) Guitard Homes, LLC - Dublin Road Map 230/Lot 3-3 - \$ 4,000
  - b) Guitard Homes, LLC - Dublin Road Map 230/Lot 3-4 - \$ 4,000
5. Tax Collector's Ninth Cycle 2019 Septic Hauler's Commitment Warrant
  - a) \$14,108.22
6. Authorization to Expend from Reserve Funds
  - a) Ewing Electrical - Generator Replacement - \$19,950.00 - Water Department Fund
7. Raffle Request
  - a) Daughters of the American Revolution- Christmas Craft Fair Raffle Basket 12/14/19
  - b) JPRD - Silent Auction - Father/Daughter Dance - 11/8/19
8. Tax Collector's Sixth Cycle 2019 Water & Sewer Commitment Warrant
  - a) Water - \$ 105,813.51
  - b) Sewer - \$105,213.91

On a motion by Belletete, seconded by Chamberlain, the Consent Agenda was approved as presented (3-0).

#### **G. Old Business – None**

#### **H. New Business-**

- Budget Guidance - TM Frederick will be meeting with Department heads in November. He will present the Budget to the Board on December 23, 2019. He is asking for direction from the Board. The CPI this year is 2.3%. It was the desire of the Board to start allocating more money for town roads. They would like him to focus on the minimum that needs to be done and put more money into the road budget. If the School budget drops, that would create more road money. Chamberlain asked if the Town should take out a bond to get the repairs done sooner than trying to budget every year. Bonding would have to go to Town Meeting. TM Frederick will have DPW Director Heglin address the Board with his road plan and projected costs. Belletete would like more input from other departments as well.

- Resolution #2019-28- Annual Tree Lighting- JPRD - December 6, 2019

On a motion by Belletete, seconded by Chamberlain, Resolution #2019-28 was approved (3-0).

- Resolution #2019-29 - Community Tree Burn - JPRD - January 3, 2020

On a motion by Belletete, seconded by Chamberlain, Resolution #2019-29 was approved (3-0).

- Resolution #2019-30 - Adoption of proposed changes to the Town Code for Alcoholic Beverages.

On a motion by Belletete, seconded by Chamberlain, Resolution #2019-30 was approved (3-0).

- Resolution #2019-31 - Transfer \$250,000 from the Water Surplus Fund to the Water Capital Reserve Fund for water main work on Aetna Street.

On a motion by Belletete, seconded by Chamberlain, Resolution #2019-31 was approved (3-0).

## **I. Reports to the Select Board**

### **Selectmen's Reports**

Sterling- Meetinghouse Committee had its Fall Inspection. All exit lights were replaced. In 2020 there will be tower repair and painting needed. The quote was for \$25,000. They may look into an LCHIP Grant to fund the project. They may also ask for \$3,000 for their annual warrant article request.

Belletete- School Separation Committee will be sending a formal request to DOE this week to ask for an extension.

Chamberlain- Attended the Annual Cemetery Committee Meeting. They may be asking for \$3,000 for the annual tree warrant article and \$1,000 for the annual gravestone repair article. Conant Cemetery needs repairs of the road conditions etc. which would cost about \$70,000, and planting of maple trees at Cutter Extension would cost \$1,000. They will be looking into donations. ConCom was rescheduled to next week.

### **Town Manager's Report**

- Budget is tracking well.
- Sent out budget schedule to department heads.
- CIP Meeting is tomorrow.

## **J. Other Business**

- Tax Collector's Tenth Cycle 2019 Septic Hauler's Commitment Warrant
  - a) \$14,759.73

On a motion by Belletete, seconded by Chamberlain, Tenth Cycle 2019 Septic Hauler's Commitment Warrant was approved (3-0).

## **K. Non-Public -**

On a motion by Belletete, seconded by Chamberlain to enter Non-Public Session pursuant to RSA 91-A:3, II (J) at 6:49pm (Sterling-yay, Belletete - yay, Chamberlain-yay)

On a motion by Belletete, seconded by Chamberlain to exit Non-Public session at 7:04pm and to seal the minutes (3-0).

## **L. Adjournment**

The meeting adjourned at 7:30pm on a motion by Belletete, seconded by Chamberlain (3-0).

Submitted:

Attest:

Judith A. Zola  
Administrative Assistant

Franklin W. Sterling, Jr.  
Chairman

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