

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
November 14, 2019

Chairman: Franklin W. Sterling, Jr.

Selectmen: John E. Belletete (excused at 5:28pm), Kevin Chamberlain

Town Manager: Jon Frederick

Staff: DPW Director - Randy Heglin; Fire Chief - David Chamberlain, Administrative Assistant- Judy Zola

Others: Laurel MacKenzie, Charlie Turcotte, Peter Maki

A. Call to Order - 4:30pm

B. Non-Public – None

C. Public Hearings – None

D. Appointments – Randy Heglin, DPW Director presented the data from the Street Scan study that was collected last March. It consisted of the updated road conditions, since the Spring, showing deficiencies, along with a pavement management plan weighted to show priorities in repair and replacement. He explained that it is 4 times more expensive to maintain roads if maintenance is deferred. On the Pavement Condition Index (PCI) scale of 1-100, the goal is to bring roads up to between 70 to 90 PCI. There are 49 miles of paved roads in Jaffrey. Gravel roads were not part of the Street Scan study. There is currently a backlog of pavement maintenance in the amount of \$5.8 million. Discussion ensued about increasing the road budget to different amounts to bring the roads up to the 70-90 PCI range. There was discussion of 5- and 10-year plans for different amounts. Bonding would help for the cost of these plans. Laurel MacKenzie commented the upkeep on the better roads should continue and asked if culvert/drainage would be included in this plan, these would not be included. Heglin mentioned that \$1 million a year funding would work, but it's difficult to find pavers. Further discussion stated that sidewalks are in need of \$20,000 per year for repairs as most of them are in poor condition according to the sidewalk study that was done. The BOS will consider the data presented and formulate a plan. If bonding is needed it would go to Town Meeting for a vote.

E. Approval of Meeting Minutes

On a motion by Chamberlain, seconded by Sterling, the Public Minutes of 10/28/19 were approved (2-0).

On a motion by Chamberlain, seconded by Sterling, Non-Public Minutes of 10/28/19 were approved and sealed (2-0).

F. Consent Agenda

1. Payroll and Vendor Manifests
2. Abatements
 - a) #19-72 - Carol Naas - 26 Nelson Circle - \$ 21.62 Sewer
 - b) #19-73 - David Peragallo- 116 Squantum Road - Refund -\$143.73 water/\$187.16 sewer
 - c) #19-74- Angela Hakala - 46 Lakewood Drive - Refund - \$20.00 water
 - d) #19-75 - Chelsea Szlanski - 16 Libby Court - \$23.30 water/\$30.34 sewer
 - e) #19-76 - Nancy Walz - 116 Thayer Road (Rindge) - \$73.26 water
 - f) #19-77 - Blackberry Lane LLC - 380 Main Street - \$117.38 water
 - g) #19-78 - Elizabeth Martorano - 31 Deschenes Street (Rindge) - \$68.03 water
3. Notice of Intent to Cut Wood or Timber Supplement
 - a) #19-233-06- T - Robert Deschenes - Map 247/Lot 1.7 Dean Farm Road
4. Cyclical Revaluation Contract
5. Authorization to Expend from Water Supply Capital Reserve Funds
 - a) Tighe & Bond – Application for Grant Funding for Cold Stone Springs - \$18,000
6. Yield Tax Levy
 - a) #19-233-01T - SPNHF - Map 211/Lot 21 - \$699.47

On a motion by Chamberlain, seconded by Sterling, the Consent Agenda was approved as presented (2-0).

G. Old Business – None

H. New Business

- Update on Stratton Road – Sewer Lines - DPW Director Heglin stated that prior to the water lines being replaced, they did look into the sewer line conditions. There is 200 feet of 6-inch pipe and 1,850 feet of 8-inch pipes that need replacing between Ellison and Forcier. Options for addressing this would be to do nothing now and pave the road or to approach the current contractor and ask for this to be a change order to the current contract. It was advised to get pricing from the current contractor and return to the BOS with an update.

I. Reports to the Select Board

Selectmen's Reports

Sterling- Attended Budcom meeting. Budget is at 16-17% left.

Did not attend HDC because of Budcom meeting.

Chamberlain - No meetings to report on.

Town Manager's Report

- The CIP was presented to the Planning Board
- School District Budget Advisory Committee is looking for a member from Jaffrey.

J. Other Business

- Marc Tieger sent the Board a letter recommending the times for the Town Election be changed from 8am to 7pm to 7am to 7pm. These hours will accommodate working residents, giving them the opportunity to vote before work, if they cannot return to Jaffrey for the 7pm closing of the polls. A change in location to Pratt Auditorium of elections was also recommended. Being centrally located, handicapped accessible and being accessible during weather events were reasons cited. On a motion by Chamberlain, seconded by Sterling, election times and location changes were approved (2-0).

K. Non-Public - On a motion by Chamberlain, seconded by Sterling to enter Non-Public Session pursuant to RSA 91-A:3, II (J) at 5:37pm (Sterling-yay, Chamberlain-yay)

On a motion by Chamberlain, seconded by Sterling to exit Non-Public session at 5:41pm and to seal the minutes (2-0).

L. Adjournment

The meeting adjourned at 5:41pm on a motion by Chamberlain, seconded by Sterling (2-0).

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman

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The Town of Jaffrey is an equal opportunity employer.