

**TOWN OF JAFFREY  
BUDGET COMMITTEE MEETING  
November 6, 2025**

**Members Present:** Norm Langevin, Patty Farmer, Peter Maki, Charlie Turcotte, Kathy Batchelder, Bob Schaumann, Mike Nork (Late- 6:04pm))

**Staff Present:** Town Manager Frederick, Finance Director FitzGerald, Administrative Assistant Zola

Meeting opened: 6:00pm

**MEETING MINUTES APPROVAL**

On a motion by Batchelder, seconded by Maki, meeting minutes from October 2, 2025 were approved (5-0). Schaumann abstained - didn't attend the meeting. Nork wasn't present to vote.

**TOWN MANAGER'S REPORT**

Attached are the expenditure and revenue reports for the month ending October 2025. We are 10 months through our fiscal year, with 16.7% being the "Percent Left" as reported in the financial reports.

The total budgeted General Fund expenditures are \$7,671,303 (includes the \$38,088 DPW CBA article), with \$6,156,284 expended to date and 19.75% remaining (percent left).

The following expenditure items are noted for explanation:

- EX Retirement – Over due to contractual purchase of military service time from the New Hampshire Retirement System.
- P&Z Education & Training – Sending Planning Director Doug Dumont to the NHMA annual conference.
- GGB TO Repairs & Maintenance – Making a Town Office CRF transfer in December.
- Police Department – Over on several items due to officer recruitment, new officer uniforms and staffing shortages.
- Ambulance – Paid JRMA their second invoice of three for the year. No further funds will be expended to JRMA until all billing with Peterborough is resolved for 2025. Transfer of funds from the ETF will occur at year end.
- Prosecution Books & Publications – New prosecutor acquiring necessary materials.
- Highway Education & Training – Training new truck driver for required CDL.
- Highway Vehicle Maintenance – Significant engine repairs and tire replacements.

All other accounts are on target.

Total General Fund revenues are \$2,713,687 and we currently have 38.41% remaining to collect.

The following revenue line items are noted for explanation:

- *Meals & Room Tax* and *TIF Districts* – Disbursed at the end of the year.

Water revenue is \$1,454,587 and expenditures are \$915,234.

Sewer revenue is \$1,953,211 and expenditures are \$1,764,978

Tax rate was set at \$18.95. Last year was \$33.28.

(TM Frederick explained that they had estimated the town tax to be \$11.30, but the actual amount was \$11.42)

Social Services Committee met with agencies yesterday.

## **DISCUSSION**

JRMA – Batchelder asked about the billing process with Peterborough. Typically, we are billed \$5,000, the last bill was \$11,000. Peterborough bills us (which is paid by JRMA) when there is understaffing at JRMA and they need to cover. She asked why this is happening since we increased their budget last year to cover more staff. Schaumann, who is a member on the JRMA Board, explained that there has been scheduling issues with staff calling out without a replacement. Also, the Director has been unable to cover due to arm surgery. They will be a meeting to discuss finding your own replacement when calling out and making the director full time.

The \$85,000-line item is now overspent, but funds will be transferred at the end of the year from the EFT account.

School Care – Langevin asked for an explanation for the \$88,000 bill. TM Frederick explained that their reserve account went below the preferred balance due to numerous high cost claims from our members. The School District had an even higher bill due to their claims. In the past, when there were premium holidays, we have taken the cash back to reduce rates. In the future, we will deposit these amounts into a fund to cover any reserve deficits that may occur.

Budget Planning – The Fire Station expansion is planned for next year. By paying on the Fire truck lease and the road bond in 2026, this will free up funds to put towards the expansion to cover the debt. As debt is paid off, it used to go back into the General Fund, now it will go into Capital Outlay to fund the expansion.

CIP – Doug has been working on the Master Plan. The CIP Committee is scheduled to meet next week. There will be no changes to the CRF contributions.

Social Services Committee – The committee met yesterday with the 10 agencies requesting funds. One agency chose not to apply this year due to not completing their audit. 7 agencies requested level funding from last year. Monadnock Family Services asked for \$433 more and Community Kitchen asked for \$701 more both due to increased

costs. Home Healthcare & Hospice asked for \$4,000 more to cover an increase cost in their Meals on Wheels program. When calculated, the actual cost was \$525. The Committee decided to increase their amount \$525 and to donate the remainder of \$3,500 to the Jaffrey Food Pantry to keep the funds local.

Reality Check has adjusted their mission to behavioral health to follow the funding patterns now available. They will be selling the property where they are currently located. They do receive a tax-exempt status on the part of the property used for the business.

Town Hall Renovations – Currently for the construction and renovations done have totaled approximately \$300,000, which is on track with what was budgeted. The DPW staff has saved the town a great deal of money by doing a huge amount of the demo, repairs and painting themselves.

### **ADJOURNMENT**

On a motion by Batchelder, seconded by Schaumann, the meeting was adjourned at 6:40pm.

**Next Meeting is Thursday, December 4th @ 6pm at the Town Hall.**

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