

**TOWN OF JAFFREY
BUDGET COMMITTEE MEETING
JANUARY 24, 2017**

Members present: Norm Langevin, Jan Wilkins, Kevin Chamberlain, Jack Belletete, James Moore

Excused: Bob Schaumann

Staff Present: Interim Town Manager MacLean, Selectman MacIsaac, Joanne Carr, Administrative Assistant Zola

Meeting opened: 6:00 p.m.

OLD BUSINESS:

PETITION WARRANT ARTICLES –

SOUTHWESTERN COMMUNITY SERVICES – Keith Thibeault

SWCS is looking for 1% direct assistance funding in the total of \$ 6,311. The proposed funding empowers families to live on their own with some assistance. Last year they assisted 535 times serving 1,100 Jaffrey residents. Some of the services provided are WIC (women, infants, and children) Head Start program, property tax, electric and fuel assistance. All of the towns in Cheshire County served by SWCS support them financially.

A motion was made by Belletete to tentatively recommend the amount of \$ 6,311 seconded by Chamberlain.

Vote was taken – Tentatively Recommended – All in Favor (5-0)

MONADNOCK FAMILY SERVICES- Mary Delisle, Chris Silver, Sam LaFortune

In 2016, M.F.S. provided services to 126 clients which resulted in 2,174 hours of service. They are requested level funding of \$ 6,821, which is census driven. The Monadnock Adult Day Program provided services for 20 residents. Services included personal care, podiatry, Occupational Therapy, Speech services along with help with Activities of Daily Living from nursing staff. These services give caregivers a much needed respite. MFS also substance abuse services in a private setting in Peterborough. At their North Street facility, they provide a supervised visitation center, one of only four in New Hampshire for 41 non-custodial parents to have supervised visits with their children.

A motion was made by Belletete to tentatively recommend the amount of \$ 6,821. seconded by Moore.

Vote was taken – Tentatively Recommended – All in Favor (5-0)

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COMMUNITY KITCHEN, INC. – Phoebe Bray

The Community Kitchen served 74 Jaffrey residents meals through the Pantry Program. There are 6 full time, 7 part time staff members. Residents are able to choose their food items, which include local fruits and vegetables when in season. There are also recipes and workshops available. There is also a soup kitchen which provides a hot meal. A resident is asked to complete forms yearly and TCK verifies their eligibility through USDA guidelines. The TCK is requesting \$8,500.

A motion was made by Chamberlain to tentatively recommend the amount of \$8,500 seconded by Belletete.

Vote was taken – Tentatively Recommended – All in Favor (5-0)

MONADNOCK COMMUNITY EARLY LEARNING CENTER – Bill Gurney

The center was founded in 1970. Total enrollment last year was 100 children, of which 48 are from Jaffrey. Next year the projected Jaffrey children will be 50-52. They currently have 30 children on their waiting list. Projected 2017 state assistance for children is 67%. They are only closed 8 days per year. They provide 2 full meals and 2 snacks through a federal funded food program. Chamberlain asked if they would attempt for more funding from the other towns they serve. A request for \$8,000 was presented for consideration.

A motion was made by Belletete to tentatively recommend the amount of \$8,000 seconded by Wilkins.

Vote was taken – Tentatively Recommended – All in Favor (5-0)

THE RIVER CENTER – Margaret Nelson

The River Center has moved to 9 Vose Farm Road to a leased property. They are a family and community Resource Center to strengthen individuals and families throughout the Eastern Monadnock Region through family support, economic opportunity programs and community connections. Services provided include: parenting classes, home visiting for pregnant women and their babies, job readiness skills, free tax preparations, information and referral to resources in the eastern Monadnock Region. They have added 10 towns to their donation requests this year. Requesting \$1,500 from the Town of Jaffrey to support these programs which benefit Jaffrey residents.

A motion was made by Chamberlain to tentatively recommend the amount of \$1,500 seconded by Wilkins.

Vote was taken - Tentatively Recommended – All in Favor (5-0)

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COMMUNITY VOLUNTEER TRANSPORTATION COMPANY- Ellen Avery

Since absorbing the clients that used the American Red Cross transportation system, they have doubled in business. Jaffrey is #1 in requests for transportation. 55 Jaffrey residents have used their services. Time is volunteered, by 80 drivers, but mileage is reimbursed by NH DOT. Rides are to medical & mental health providers, pharmacies & therapies. They provided 1,817 trips last year and are predicting 2,000 for 2017. They solicit all the towns they provide services to and have 100% participation in donations. CVTC is requesting \$ 2,000.

A motion was made by Belletete to tentatively recommend the amount of \$ 2,000 was second by Chamberlain.

Vote was taken - Tentatively Recommended – All in Favor (5-0)

JAFFREY RINDGE MEMORIAL AMBULANCE – David Hedman, Sam LaFortune

The JRMA is requesting an amount of \$30,000 to help defray operational costs. Total number of call for the ambulance calls was 1,000 with 2/3 of them coming from Jaffrey, 1/3 from Rindge. They have asked the Town of Rindge for the same amount of funding. Staffing right now is at 25 part-time employees, which consists of a manager, 4 paramedics and advanced EMT's. 78% of their services are billable and of that, only 60% is paid. They do use collection services as a last resort to recoup outstanding bills. A new manager is on staff and has been able to move paperwork more quickly for reimbursement. They do receive donations from other sources. It was suggested to set aside funds to help financially, those that cannot pay their bills. They have set monies aside for vehicle replacement, which is on a 10-year cycle. Last year they did have a surplus of \$100,000, which is going to be used for funding increased staffing for 7 days per week.

A motion was made by Chamberlain to tentatively recommend the amount of \$30,000 seconded by Belletete.

Vote was taken – Tentatively Recommended – All in Favor (5-0)

HOME HEALTHCARE HOSPICE & COMMUNITY SERVICES – Mary Anne Brown

A request was presented for \$17,000 to continue visiting nurse and hospice services for Jaffrey residents in 2017. The organization provides Visiting nurse, physical, occupational and speech therapy, social work and home health aide services. They also provide Hospice and long term care services. The Meals on Wheels program provided Jaffrey approximately 5,438 hot, nutritious meals and safety checks Monday thru Friday for homebound senior citizens and individuals with disabilities.

A motion was made by Belletete to tentatively recommend the amount of \$17,000 seconded by Chamberlain.

Vote was taken – Tentatively Recommended – All in Favor (5-0)

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JAFFREY CIVIC CENTER – Fran McBride

The Civic Center is asking for level finding of \$ 3,500 this year. They have been a regional resource with an increasing outreach through programs including an afterschool program.

A motion was made by Belletete to tentatively recommend the amount of \$ 3,500 seconded by Moore.

Vote was taken – Tentatively Recommended – All in Favor (5-0)

WARRANT ARTICLES

Article #5 – The numbers were confirmed with Linda Langille, Finance Director. If this article fails, articles 6 & 7 will need to be amended.

A motion to tentatively recommend Article 5 as written was made by Belletete seconded by Chamberlain.

Vote was taken – Tentatively Recommended – All in Favor (5-0)

Article #6 – Water & Sewer Operation. No Changes

A motion to tentatively recommend Article 6 as written was made by Belletete seconded by Chamberlain.

Vote was taken – Tentatively Recommended – All in Favor (5-0)

Article #7- General Municipal Operations. No Changes

A motion was made by Chamberlain to tentatively recommend Article 7 as written seconded by Moore.

Vote was taken – Tentatively Recommended – All in Favor (5-0)

Article #8 – \$ 138,000 for Highway Equipment

A motion to tentatively recommend to tentatively approved the amount of \$ 138,000 was made by Belletete seconded by Chamberlain.

Vote was taken – Tentatively Recommended – All in Favor (5-0)

Article #9 – Establish Capital Reserve Fund – Town Office

A motion was made by Chamberlain to tentatively approve \$ 50,000 for the Town Office Capital Reserve Fund seconded by Belletete.

Vote was taken – Tentatively Recommended – All in Favor (5-0)

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Article #10 – Fire Capital Reserve Fund.

A motion was made by Chamberlain seconded by Wilkins to tentatively recommend the amount of \$ 60,000.

Vote was taken – Tentatively Recommended – All in Favor (5-0)

Article #11- Property Assessment Services

A motion was made by Chamberlain seconded by Belletete to tentatively recommend the amount of \$ 7,500.

Vote was taken – Tentatively Recommended – All in Favor (5-0)

Article #12- Establish a Capital Reserve Fund for Downtown Improvements

A motion by Belletete, seconded by Wilkins to tentatively recommend Article 12

Vote was taken – Tentatively Recommended – All in Favor (5-0)

Article #14- \$ 5000 to Land Acquisition Capital Reserve Fund

A motion by Chamberlain seconded by Wilkins to tentatively recommend Article 14.

Vote was taken – Tentatively Recommended – All in Favor (5-0)

Article #15 – \$ 1,000 for the Cemetery Trees Trust Fund

A motion by Chamberlain seconded by Moore to tentatively recommend Article 15.

Vote was taken – Tentatively Recommended – All in Favor (5-0)

Article #16 - \$ 1,000 for Gravestone Restoration

A motion by Wilkins seconded by Wilkins to tentatively recommend Article 16.

Vote was taken – Tentatively Recommended – All in Favor (5-0)

Article #17 - \$ 1,000 for the Meetinghouse Trust Fund

A motion by Wilkins seconded by Chamberlain to tentatively recommend Article 17.

Vote was taken – Tentatively Recommended – All in Favor (5-0)

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Article #18- \$ 1,000 for the Municipal Building Maintenance Fund

A motion was made by Belletete to tentatively recommend to tentatively approved article 18, seconded by Chamberlain.

Vote was taken – Tentatively Recommended – All in Favor (5-0)

Article 19 – Establish Capital Reserve Fund – Bridges

A motion by Chamberlain to tentatively recommend to tentatively approved the amount of \$ 50,000 was made seconded by Wilkins.

Vote was taken – Tentatively Recommended – All in Favor (5-0)

DISCUSSION

Recreation: Lifeguard salary line was discussed. There was a lock of lifeguards who applied for last summer and Thorndike wasn't staffed. If the salary line was increased, the higher salaries may attract more candidates. It was suggested to leave line 120 at last year's amount and if Renee did find enough lifeguards to staff both beaches, she could ask the new Town Manager for an increase in funds for the 2018 budget.

1. A motion by Chamberlain to tentatively decrease Line 120 from \$ 2,378 to \$ 1,800 was made, seconded by Wilkins.

Vote was taken – Tentatively recommended – (4 yay – 1 nay)

2. A motion by Chamberlain to tentatively approve the budget amount of \$ 243,170 was made, seconded by Wilkins.

Vote was taken – Tentatively recommended – (4 yay – 1 nay)

TRANSFER STATION/RECYCLING

Presently there is \$20,000 in the budget and \$ 20,000 encumbered for possible projects. It was the hope of the previous Town Manager to encumber the funds so when the Recycling Committee made recommendations for improvements, the money would be available. The Committee is having difficulty committing to specific projects. It is hopeful that they will be able to come up with a plan for the facility in 3-4 months.

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1. On a motion by Chamberlain, seconded by Belletete, to tentatively decrease Line 720 to \$1.00.

Vote was taken - Tentatively Recommended – All in Favor (5-0)

2. A motion by Chamberlain to tentatively approve the budget amount of \$ 341,899 was made, seconded by Belletete.

Vote was taken – Tentatively recommended – All in Favor (5-0)

Motion made by Belletete to adjourn meeting seconded by Wilkins.

Meeting adjourned at 8:25p.m.

NEXT MEETING SCHEDULED IS THE PUBLIC BUDGET MEETING

SATURDAY, FEBRUARY 11, 2017

9:00 AM

AT JAFFREY FIRE DEPARTMENT