

Jaffrey Economic Development Council
Draft Minutes 4/19/17

9:00 am Town Office

Present: Bill Schofield, Chair, Peter Chamberlain, Vice Chair
Larry Alvarez, Dominique Cassie, Cathy Furze, Ed Merrell,
Max Mitchell
Stephanie Niemela, TEAM Jaffrey

Staff: Jo Anne Carr

1. Jon Frederick, Jaffrey's new Town Manager was introduced. He has been reaching out to boards and committees and will be actively engaged with the community.
2. Member Appointments
The Chamber has voted to nominate their immediate past president for a one year term. The Town would have to make an annual request, but this keeps an ongoing commitment from the Chamber to the EDC as a part of the responsibilities for the past President. We are happy to welcome Max Mitchell to the EDC as a full member.
3. Election of Officers
Bill Schofield has stepped down as President, and nominated Peter Chamberlain to the position. Cathy Furze second, and a unanimous vote was made. Bill then nominated Cathy as Vice Chair with Dom as second, followed by a unanimous vote.
4. Reports
Jo Anne gave a brief update on the downtown traffic project, names suggested by the EDC for membership on the Advisory Committee were submitted to the Board of Selectmen who will make the appointments on April 24.

Complete Streets

There will be a workshop on May 19 at the Jaffrey Civic Center on the Complete Streets project that the Planning Board is undertaking with the Southwest Region Planning Commission, registration information was distributed to members. Also a demonstration project will be implemented at the Jaffrey grade School showing an example of separating traffic flow from parent drop off on School Street. That will go up on Memorial Day Weekend and stay up for the beginning of the school week. Info on Complete Streets is [here](#).

WW Cross

The Hazardous Building Materials and Phase I assessments are scheduled for early May and a report will be distributed to the Town. Jo Anne has asked that a presentation to interested individuals be made available once the report has been prepared.

EDA Area Employers Forum

Peterborough and Jaffrey were contacted by an Economic Development Administration representative regarding setting up an employers' forum to solicit feedback on needs and gaps for local manufacturers. Jo Anne suggested some additional local contacts. Peterborough EDC has invited greater cooperation between our towns on economic development and this could be a strong first step.

Broadband

Jo Anne asked the members whether broadband was still an issue for development purposes, which the response was yes. Someone from the EDC would need to take a lead on this, and there were a few ideas given. Following that there will be a meeting on June 5 in Keene for a regional broadband planning group including Peterborough, Dublin, Keene and Chesterfield. Jo Anne will attend but would like some volunteers as well.

5. Other business

Dom was invited to speak at a Community Conversation in Peterborough aimed at attracting and keeping millennials in our communities. Affordable housing comes up as a primary issue. While Peterborough is looking at a zoning answer, what can Jaffrey do to create more opportunities for people entering the job market or still in early career phase?

Cathy reported that the Union Leader “Top 10 Things to Do in NH” has offered space in the August issue. She suggested advertising the Fireworks which is August 19th this year. A question remained regarding whether there will be an opportunity to include other businesses, or links to highlight the Town. A question regarding cost as well.

6. Adjourn

NEXT MEETING: May 19, 2017