

**Jaffrey Economic Development Council**  
**Draft Minutes 06/18/19**

**9:00 am Town Office**

Present: Larry Alvarez, Dominique Cassie, Cathy Furze, Sam Hackler, Ed Merrell, Stephanie Porter, Bill Schofield

Staff: Jo Anne Carr, Director  
Jon Frederick, Town Manager

1. Update WW Cross Workshop, June 15.

The Community Workshop for a redevelopment plan for the WW Cross site was held on Saturday June 15. While about 20 people attended it was recognized that the Saturday format is difficult. The scheduling was a function of staff and contractor availability. It was suggested that youth and the schools should be integrated into the conversation, Jo Anne noted that it would be helpful for participants to share information on date, time and etc. As the program was sponsored through the EDC and Planning Board outreach in general is a shared responsibility.

That said, the work completed by the group was strong. History on the site, historic demographics, population, housing and employment trends and a brief on the environmental conditions were presented for participants' background information. There were facilitated break out groups on several questions: identifying community needs, crafting a vision and aligning proposed land uses with the vision. Ultimately drafting and voting on a vision statement for the site.

The workshop facilitators will be compiling the notes into a report for a smaller workgroup, self-selected at the end of the day, to refine and propose a concept plan to town boards for adoption. The goal of this is to have that plan support an application to EPA for grant funds to address environmental issues with the building and surface materials and set the site ready for redevelopment.

Groundwater contamination is documented through the Environmental Phase 1 and 2 assessments and are the concern of the prior owner. The town has benefitted from grant funds through the Southwest Region Planning Commission to complete these assessments, thus providing due diligence work for prospective investors.

Workshop materials and environmental assessment reports are found here:

<https://www.townofjaffrey.com/planning-economic-development/pages/ww-cross39-webster-street-site>

2. Traffic Advisory Meeting June 25

An Advisory Meeting has been called for June 25 due to the delays in scheduling the Public Hearing and staff transitions at DOT.

3. Other Business – Hopefully next Month we can make assignments to the following committees.

- a. CIP Committee Representation (1 member)
- b. Zoning Committee (1 member)
- b. Election of Officers: Postponed

4. Adjourn

**Next Meeting Date: August 21, 2019 @ 9:00 AM**