

**Jaffrey Economic Development Council
Draft Minutes 11/20/19**

9:00 am Town Office

Present: Peter Chamberlain, Chair, Dominique Cassie, Cathy Furze, Ed Merrell, Stephanie Porter, Bill Schofield

Staff: Jo Anne Carr, Director

1. TIFD Budgets

Jo Anne reviewed the proposed budgets for FY 2020. As discussed last month, the he Downtown plan is revised to appropriate the match required for the Stratton Road and Peterborough Street sidewalk improvements. This match was approved by Town Meeting March 2019. Amendments to the plan to accommodate the changes include a reduction in the downtown traffic /pedestrian enhancements line from \$10,000 to \$5,000; the Community Field Bond is reduced from \$18,557 to \$17,909; and Downtown Improvements is increased from \$35,000 to \$105,000.

Discussion turned to increase operational funding for TEAM Jaffrey. There has not been an increase in over 10 years. On a motion by Schofield and second by Cassie, the budget for TEAM Jaffrey was increased from \$30,000 to \$35,000.

No changes are proposed for the Stone Arch Bridge District. The budget reflects the decrease in the cost of each of the bonds, bridge and water mains.

A vote will be taken on the TIFD budgets, we will need a quorum from each district to vote. See below table indicating district representation.

	Term	Downtown	Stone Arch Bridge
Alvarez	2019	√	
Cassie	2019	√	√
Chamberlain	2020		√
Furze	2019	√	√
Hackler	2020		
Merrell	2021	√	
Porter	2020	√	
Schofield	2021		
Shea	2020	√	
Chamber Rep (vacant)			
Belletete (ExO.)			

2. Capital Improvements Plan

Jo Anne presented the proposed CIP highlighting the major changes from last year which includes a strong focus on road maintenance. The question centered on whether to support the road maintenance plan and also keep the proposal for a new municipal facility building (police and town office). Much discussion ensued as to the condition of certain roads. Specifically, Peter queried why present 500k to upgrade the entirety of Ingalls Road rather than improve a section at a time as other roads are addressed? Jo Anne can not respond to specifics in the road management plan other than it is intended to attain a 90% performance rating (pavement condition index) across all roads in town. That said though, DPW Director Heglin recently

presented a review of the road asset inventory at the last Select Board meeting (Nov 14, 2019) for anyone here who is interested in following up. A video of that meeting is posted to the town website (you can access it [here](#)).

On a motion by Merrell and second by Schofield, the EDC voted to support the CIP as presented with the new municipal facility and in favor of the increase in the road budget.

3. Other Business

Jo Anne reported that she is submitting a grant application to the EPA for a Community-Wide Assessment of Brownfields, with the WW Cross site as a priority with the St Patrick School and the Pomponio building of interest as well.

Next Meeting Date: December 18, 2019 @ 9:00 AM