

Jaffrey Economic Development Council
Draft Minutes 12/21/22

8:00 am Jaffrey Town Office

Present: Peter Chamberlain, Chair, Larry Alvarez, Dominique Caissie, Tarah Castiglioni, Cathy Furze, Tim Gordon, Bill Schofield, Mike Shea, Kevin Chamberlain, Ex O. for Jack Belletete

Staff: Jo Anne Carr, Director

1. Budgets

Jo Anne presented the budgets for the two TIF Districts. First was the Downtown Financing plan, which is level funded from last year. She reported that the contract with Toole Design was approved by the Select Board with the funds to be drawn for the Downtown Improvements line rather than capital, which should be reserved for construction projects. On a motion by Alvarez and second by Caissie, the budget was approved unanimously by the advisory committee. The Sone Arch Bridge TIF was discussed next, also level funded. There was a brief discussion regarding the road safety audit for the intersection of old Sharon Road and Route 202. Jo Anne sent a copy of the DOT report which included several proposals; short, mid and long-term concepts. In the short-term, there are some easier modifications that the Town can make such as line striping, adjusting the stop line and clearing of vegetation. Longer term concepts will involve coordination between the town and the DOT. On a motion by P. Chamberlain and second by Caissie, the budget was approved unanimously by the advisory committee.

2. Economic Development Chapter

Jo Anne reminded members that the survey is live and the draft economic profile is on the website for review. A link to the plan is here

https://www.townofjaffrey.com/sites/g/files/vyhlf4561/f/uploads/town_of_jaffrey_economic_profile_draft_2022-12-12.pdf

Once the survey is closed we'll need a subcommittee to develop a draft implementation plan for review by the EDC and Planning Board.

3. Traffic Project Communication Plan

As we were running close on time, there was not much discussion on this except that news could go in the Ledger. Jo Anne noted that the paper has been providing good coverage of meetings and events. She will reach to the reporter when there are important updates.

4. Other Business

The Select Board is considering adding the W.W. Cross parcel to the Downtown TIF and are looking for feedback from the EDC. After some discussion of the merits of the proposal, and some concern regarding the future redevelopment of the site if Town resources are expended for the cleanup, Furze made a motion to approve the TIFD expansion with a second by Schofield, the motion passed unanimously.

Cathy reported that the Chamber board has several new members and the annual meeting will be February 9. Cathy is also resigning her seat on the EDC as of December 31st. That is a loss as she has been instrumental in many economic development projects and a member for long years.