

**TOWN OF JAFFREY  
BUDGET COMMITTEE MEETING  
April 12, 2017**

**Members present:** Norm Langevin, Peter Maki, Tom Lambert, Frank Sterling

**Excused:** Bill Graf

**Absent:** Jack Belletete, Bob Schaumann

**Others Present:** Town Manager Frederick, Finance Director Langille, Administrative Assistant Zola

Meeting opened: 6:07 p.m.

On a motion by Sterling, second by Lambert, the Committee voted 4-0 to elect Langevin as chairman for a one-year term.

Chairman Langevin welcomed new members Tom Lambert and Peter Maki and explained the duties of the budget committee as well as policies and procedures for meetings.

**OLD BUSINESS:**

**Meeting Minute Approval**

Meeting minutes from 2-6-17 meeting will be reviewed at next meeting, due to the committee members who attended said meeting are absent from tonight's meeting.

**2017 Budget Summer Schedule** – The Committee decided to not meet in June, July and August, resuming 2<sup>nd</sup> Wednesday of the month in September. Time and place will remain the same, 6:00pm at the Town Office Conference room.

**NEW BUSINESS:**

- 1) **School Board Request-** Laurel MacKenzie had sent a letter to the Jaffrey Budget Committee asking for a Budget Committee member to serve on the Jaffrey-Rindge Committee to examine the SAU 47 apportionment. Chairman Langevin offered to fill this vacancy until other Budget Committee members are alerted to this request and will step down if others show interest in the position.
- 2) **2017 Budget** – The Committee reviewed a memo with TM Frederick detailing line items of expenditures to date. The departments seem to be tracking well. There was some discussion regarding the following:
  - Emergency Management- Line 610 was increased due to Code Red books that weren't budget for. This item will be budgeted for in upcoming years.
  - Transfer Station- Randy Heglin is working on purchasing new equipment.
  - Welfare – Mary Drew utilizes State agencies as much as possible to decrease the financial burden on the town.

- Recreation – Last year it was suggested to reduce life guard budget because of lack of staff to fill the positions. Contoocook Beach will be manned; Thorndike Pond beach will not be.
- Linda Langille will be sending out Sewer and revenue reports quarterly

#### **OTHER BUSINESS:**

- Chairman Langevin urged new members to review reports at home and bring them to meetings with notes and questions.
- In fairness to tax payers, the BudCom should strive to keep level funding without jeopardizing services.
- This is a bottom line budget that the TM has authority to move funds around. Budcom doesn't have authority to cut positions.
- Finance Director Langille will be engaged in all meetings and send out the reconciling by the 10<sup>th</sup> of each month to members.
- Sterling noted that meetings will be eventually televised on local access channel.
- RSA # 91-A will be distributed to the entire committee. Any Budget Committee business should be conducted in a meeting, not via email.

**MEETING ADJOURNED:** On a motion from Sterling, second by Maki, the meeting was adjourned at 7:02pm

**The Committee agreed to meet on May 10, 2017 6:00pm at the Town Office.**

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