

**TOWN OF JAFFREY
BUDGET COMMITTEE MEETING
September 12, 2018**

Members present: Norm Langevin, Bob Schaumann, Peter Maki, Charlie Turcotte

Excused: Sam Greene

Absent: Franklin Sterling

Staff present: Town Manager Frederick, Finance Director Langille, Administrative Assistant Zola

Meeting opened: 6:04 p.m.

OLD BUSINESS: None

Meeting Minute Approval

On a motion by Schaumann, seconded by Maki, the meeting minutes from 5-16-18 were approved as presented (3-0).

NEW BUSINESS:

- 1) Chairman Langevin reported that Sam Greene will be filling the vacancy left by member Taylor's resignation. Moderator Tieger is currently looking to fill the other vacancy due to the passing of Tom Lambert.
- 2) **2018 Budget Expenditures** – The Committee reviewed a memo with TM Frederick detailing line items of expenditures to date. The departments seem to be tracking well. The budget is 66.7 % thru the year. Larger disbursements from Trust Fund accounts and Room & Meals taxes come later in the year. There was some discussion regarding the following:
 - Judicial/Legal – There are not any known items upcoming.
 - Emergency Management – Mutual Aid is paid in full upfront.
 - Highway Operations- Cold Patch was increased due to the road heaving.
 - Street Lighting – After the LED light changeover, the savings on the electric bill will be used to pay off the project, which is estimated to take 2 years.
 - Transfer Station – Discussion about finding more revenues to pay for a manager as requested by Recycling Committee. Budcom would like the Select Board/Town Manager to do a comparison of the tax payer's cost vs. additional income from user fees.
 - Recreation – By increasing the lifeguard salary, they were fully staffed for the summer.
 - Debt Service – The Route 202 work recently done was budgeted for. Fire Rescue Boat will be coming in the end of September. No other questions.

- Anticipated Revenue- Water billing was delayed due to a new computer system. Revenues should be catching up. Millipore is a large water user.
- Room & Meals revenue is due in December.

OTHER BUSINESS:

- TM Frederick attended a Municipal Budget workshop today.
- CIP- The first meeting was held at the end of August. Of note, the HVAC system in the Town Office, which is 23 years old, needs to be replaced at an estimated cost of \$150,000. Gravel roads require more maintenance than paved roads, which increases costs.
- TM Frederick will have the January Budget Committee meeting schedule prepared for the next meeting.
- Sam Greene's email will be obtained.

Upcoming meetings are: October 10, November 7, & December 12 6pm at the Town Office.

MEETING ADJOURNED: On a motion from Turcotte, second by Maki, the meeting was adjourned at 6:47pm

The Town of Jaffrey prohibits discrimination on the basis of race, color, national origin, sex, sexual orientation, religion, age, disability, marital or family status.

The Town of Jaffrey is an equal opportunity employer.