

TOWN OF JAFFREY
Budget Committee
May 6, 2021

Members present: Charlie Turcotte, Peter Maki, Frank Sterling, Robert Schaumann, Kathy Batchelder, Sam Greene

Members excused: Norm Langevin

Staff: Town Manager Frederick, Finance Director FitzGerald, Administrative Assistant Zola

Meeting opened: 6:00p.m. by Bob Schaumann

MEETING MINUTES APPROVAL:

On a motion by Batchelder, seconded by Sterling, meeting minutes from February 6, 2021 were approved (5-0) Turcotte Abstained

NEW BUSINESS:

Chair and Vice-Chair Elections

On a motion by Turcotte, seconded by Batchelder, Norm Langevin was nominated as Chairman and approved (6-0)

On a motion by Batchelder, seconded by Maki, Bob Schaumann was nominated as Vice-Chairman and approved (6-0).

BUDGET REVIEW:

TM Frederick reviewed his monthly report to the committee,

We are 33.3% through our fiscal year, with 66.7% being the “Percent Left” as reported in the financial reports.

The total budgeted General Fund expenditures are \$6,504,752, with \$2,117,661 expended to date and 67.44% remaining (percent left). The following expenditure items are noted for explanation:

- Executive Office – Town Report is over expended due to household mailers for Town Meeting.
- Financial Administration – IT Software contracts paid in full for the year.
- Property Records – Vision software license paid in full for the year.
- Personnel Administration – Workers Compensation and Unemployment paid in full for the year.
- Emergency Management – Dispatch and Code Red paid in full for the year.
- Highway Administration – Overtime is up due to winter.
- Highway Operations – Winter Maintenance is up due to contract plowing.
- Recycling/Transfer Station Admin – Overtime is high due to being down one employee at the beginning of the year and utilizing Highway staff to fill the void.

- All other accounts are on target.

Total General Fund revenues are \$2,132,418 and we are currently at 77.5% remaining to collect. The following revenue line items are noted for explanation:

- Meals & Room Tax and Other Taxes – Disbursed at the end of the year.

Water revenue is \$429,006 and expenditures are \$432,564.

Sewer revenue is \$817,493 and expenditures are \$592,693.

OTHER BUSINESS:

Summer meeting dates were discussed and the following decision was made: to meet in June, with July & August off, resuming in September on a motion by Batchelder, seconded by Turcotte was approved (6-0).

Meeting back at the Town Office was also discussed and agreed upon since all members have been vaccinated - all in favor (6-0).

ADJOURNMENT:

Motion presented by Maki to adjourn meeting seconded by Greene at 6:12pm.

The Town of Jaffrey prohibits discrimination on the basis of race, color, national origin, sex, sexual orientation, religion, age, disability, marital or family status.

The Town of Jaffrey is an equal opportunity employer.