

**TOWN OF JAFFREY
BUDGET COMMITTEE MEETING
May 11, 2023**

Members Present: Norm Langevin, Patty Farmer, Peter Maki, Kathy Batchelder, Bob Schaumann, Michael Nork

Members Excused: Charlie Turcotte

Staff Present: Town Manager Frederick, Finance Director FitzGerald, Administrative Assistant Zola

Meeting opened: 6:02pm

Member Introductions

The newest Budcom member, Mike Nork, moved to Jaffrey in 2021 from Peterborough. He works for NH DES in Waste Management in recycling and composting. Is interested in learning about the Town and has no Budget experience, but is eager to learn.

The Budcom members introduced themselves and shared their experience in town committee membership. The budget process and timelines were explained and it was suggested that he attend NHMA's budget process seminar.

MEETING MINUTES APPROVAL

On a motion by Batchelder, seconded by Maki, meeting minutes from April 13, 2023 were approved (5-0). Nork abstained as he didn't attend the April meeting.

OLD BUSINESS - None

TOWN MANAGER'S REPORT

We are 33.3% through our fiscal year, with 66.7% being the "Percent Left" as reported in the financial reports.

The total budgeted General Fund expenditures are \$7,156,964, with \$2,221,804 expended to date and 68.96% remaining (percent left). The following expenditure items are noted for explanation:

- Executive Office – Coding issues on TM Cellphone. Will research with Elisa when she returns.
- Police – Travel/Mileage is over due to recruit training in Concord.
- Emergency Management – Dispatch and Code Red contracts paid for the year.
- Highway Administration – Overtime is over due to another brutal winter.
- Highway Operations – Winter Maintenance is over due to contract plowing and road salt. Equipment Maintenance is running high for the same reasons.
- All other accounts are on target.

Total General Fund revenues are \$2,570,373 and we are currently at 75.7% remaining to collect.

The following revenue line items are noted for explanation:

- Meals & Room Tax – Disbursed at the end of the year.
- TIF Districts – Disbursed at the end of the year.

Water revenue is \$533,640 and expenditures are \$458,521.

Sewer revenue is \$950,573 and expenditures are \$566,346.

\$303,000 in FEMA funds were received and put into the general fund. This was reimbursement for the storm damages earlier. There is a \$2 million backlog in sidewalk repairs, which would be a deserving project.

NEW BUSINESS

- St. Patrick’s School Property - At this time, property is “sale pending”. The potential plan was brought to the Planning Board with workforce housing and condos in the back acreage proposed. The Stone House would be subdivided and sold independently.
- WW Cross - The Downtown TIFD was expanded to include the WW Cross property. Brownfields results are pending. The Town is grant eligible in 2024, with WW Cross site being worked on in 2025.
- Roundabout Updates - The design is being worked on presently with NH DOT. The sidewalks appeared to be smaller than designed, so they are working on that. The end of 2026 is the potential completion date.

The bridge from River Street to Blake Street would be the first construction to be completed.

DISCUSSION

Bob Schaumann offered advice to Mike to take a ride-a-long with the Police Department to get a real appreciation of their jobs and also a tour of the Waste Water Treatment plant would be beneficial.

Chairman Langevin stated that the Town Departments have a wonderful “open door” policy.

ADJOURNMENT

On a motion by Schaumann, seconded by Maki, the meeting was adjourned at 6:32pm.

Next Meeting is September 7, 2023 @ 6pm Town Office

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