

**TOWN OF JAFFREY  
BUDGET COMMITTEE MEETING  
JANUARY 23, 2018**

**Members present:** Norm Langevin, Tom Lambert, Frank Sterling, Bob Schaumann, Charlie Turcotte, Peter Maki

**Excused:** Jack Belletete

**Staff Present:** Town Manager Frederick, Finance Director Langille, Administrative Assistant Zola

Others Present: Don MacIsaac, Petitioners

Meeting opened: 6:02 p.m.

**OLD BUSINESS:**

**MEETING MINUTES APPROVAL**

On a motion by Lambert, seconded by Maki, meeting minutes from January 18, 2018 were approved with corrections, all in favor (6-0)

**PETITION WARRANT ARTICLES –**

**COMMUNITY VOLUNTEER TRANSPORTATION COMPANY-** Ellen Avery  
Jaffrey is #1 in requests for transportation. 42 Jaffrey residents have used their services. Time is volunteered, by 80 drivers, but mileage is reimbursed by NH DOT. Rides are to medical & mental health providers, pharmacies & therapies. They provided 703 trips last year and logged 116,214 miles. They solicit all the towns they provide services to.  
CVTC is requesting \$ 2,000.00, which is level funded from last year.

A motion was made by Schaumann to tentatively recommend the amount of \$ 2,000.00 was second by Lambert.

Vote was taken - Tentatively Recommended – All in Favor (6-0)

**HOME HEALTHCARE HOSPICE & COMMUNITY SERVICES –** Susan Ashworth

The organization provides Visiting nurse, physical, occupational and speech therapy, social work and home health aide services. They also provide Hospice and long term care services. The Meals on Wheels program provided Jaffrey approximately 3,973 hot, nutritious meals and safety checks Monday thru Friday for homebound senior citizens and individuals with disabilities. They have provided over 6,000 home visits to Jaffrey residents.

A request is presented for \$17,000 to continue visiting nurse and hospice services for Jaffrey residents in 2018.

A motion was made by Turcotte to tentatively recommend the amount of \$17,000.00 seconded by Maki.

Vote was taken – Tentatively Recommended – All in Favor (6-0)

HUNDRED NIGHTS- Mindy Cambier

This is a new request for 2018. They provide emergency housing for all towns in Cheshire County. They do not receive any state or federal funding. They receive 52% from individual donations and try not to ask for funding, unless they have served residents of your community. They did house a Jaffrey resident for 13 nights, costing \$ 28.71 per night.

They are asking for reimbursement to cover their cost in the amount of \$400.00.

A motion was made by Sterling to tentatively recommend the amount of \$ 400.00 seconded by Schaumann.

Vote was taken – Tentatively Recommended – All in Favor (6-0)

JAFFREY CIVIC CENTER – Tom Doane

They have been a regional resource with an increasing outreach through art and cultural programs. They have been considering an afterschool program to co-exist with The Monadnock Bible Conference. They recently co-sponsored the MLK event with 200 attendees. They sponsor senior coffee for 30 residents with the Jaffrey Rec. Dept. They service 40 local groups and will be sponsoring a home school art program. They plan to have a lift installed to bring 2<sup>nd</sup> floor access to all patrons.

They are asking for \$ 3,500.00.

A motion was made by Schaumann to tentatively recommend the amount of \$ 3,500.00 seconded by Turcotte.

Vote was taken – Tentatively Recommended – All in Favor (6-0)

JAFFREY RINDGE MEMORIAL AMBULANCE – David Hedman, Sam LaFortune

JRMA Staff would like to thank the Town of Jaffrey and Jaffrey residents for their support. Total number of call for the ambulance calls was 1,084 with 60% of them coming from Jaffrey, 40% from Rindge. They have asked the Town of Rindge for the same amount of funding. Staffing right now is at 21 EMT's and 3 Paramedics. Staff is at the station 7 days a week 6:00am to 6:00pm. They are happy to be stationed in Jaffrey and have no plans to move or serve other towns.

The JRMA is requesting an amount of \$30,000 to help defray operational costs.

A motion was made by Lambert to tentatively recommend the amount of \$30,000 seconded by Maki.

Vote was taken – Tentatively Recommended – All in Favor (6-0)

MONADNOCK COMMUNITY EARLY LEARNING CENTER – Bill Gurney

The center was founded in 1970. Total enrollment last year was 117 children, of which 44 are from Jaffrey. They are only closed 8 days per year. They provide 2 full meals and 2 snacks through a federal funded food program. They also provide before and after school care. Teachers are certified with the State DOE. They do not ask Peterborough for funding as they are a non-profit and are not required to pay real estate taxes.

A request for \$8,000 was presented for consideration.

A motion was made by Turcotte to tentatively recommend the amount of \$8,000 seconded by Schaumann.

Vote was taken – Tentatively Recommended – All in Favor (6-0)

MONADNOCK FAMILY SERVICES- Chris Selmer, Mary Deslisle

In 2017, M.F.S. provided services to 96 clients which resulted in 2,073 home visits. They are requested level funding of \$ 6,821, which is census driven. The Monadnock Adult Day Program provided services for 18 residents. Services included personal care, podiatry, Occupational Therapy, Speech services along with help with Activities of Daily Living from nursing staff. These services give caregivers a much needed respite.

A motion was made by Schaumann to tentatively recommend the amount of \$ 6,821. seconded by Maki.

Vote was taken – Tentatively Recommended – All in Favor (6-0)

PROJECT SHAKESPEARE- Deborah Shakespeare Thurber

Deborah founded Project Shakespeare 24 years ago and this is the 13<sup>th</sup> year here in Jaffrey. Her mission is to transform lives through teamwork and learn critical thinking skills through the organization and production of plays. She feels that she is feeding souls to become better citizens. The performances are all over, but locally, they have been in many locales in Jaffrey and Park Theatre would be a possibility also.

She is asking for \$500.00 for 2 scholarships for Jaffrey children.

Schaumann noted that Project Shakespeare does do good work, but would be difficult to convince Jaffrey tax payers to approve this request and add to the tax rate.

A motion was made by Turcotte to tentatively recommend the amount of \$ 500.00. seconded by Schaumann.

Vote was taken – Tentatively not recommended (4-2)

REALITY CHECK – Mary Drew

This is a new program for a petition request. Reality Check will be a community based recovery center based in Jaffrey. It will support clients across the lifespan. Support groups will be formed for clients, their children, their families and all those affected. Employer training will be available to help with employees re-entering the workforce after recovery. They will be investing in prevention in schools and in the community. They launched 16 months ago and have served about 50 clients. They would like to hire a full-time coordinator and look into a permanent location for the recovery center in town. Sterling commented the vision is spot on, but plans are for potential staff/building are not concrete. Langevin commented that the request is a bit high and may have to be justified to the taxpayer. They are requesting \$ 10,914.00.

A motion was made by Schaumann to tentatively recommend the amount of \$10,914.00 seconded by Sterling.

Vote was taken - Tentatively Recommended (5-1)

THE RIVER CENTER – Margaret Nelson, Frank Sterling

The River Center has moved to 9 Vose Farm Road to a leased property. They are a family and community Resource Center to strengthen individuals and families throughout the Eastern Monadnock Region through family support, economic opportunity programs and community connections. Services provided include: parenting classes, home visiting for pregnant women and their babies, job readiness skills, free tax preparations, information and referral to resources in the eastern Monadnock Region. They also have a wood bank to help with fuel costs. 205 Jaffrey residents have used the Center for 540 visits. They are requesting \$1,500 from the Town of Jaffrey to support these programs which benefit Jaffrey residents.

A motion was made by Maki to tentatively recommend the amount of \$1,500 seconded by Turcotte.

Vote was taken - Tentatively Recommended – All in Favor (5-0)

SOUTHWESTERN COMMUNITY SERVICES – Keith Thibeault

SWCS is looking for 1% direct assistance funding in the total of \$ 5,931.00. The proposed funding empowers families to live on their own with some assistance. Last year they assisted 499 times serving 1,058 Jaffrey residents. Some of the services provided are WIC (women, infants, and children) Head Start program, property tax, electric and fuel assistance and a welfare to work program. They provided energy services to 154 households and were able to do energy audits on 12 homes.

A motion was made by Sterling to tentatively recommend the amount of \$ 5,931.00 seconded by Schaumann.

Vote was taken – Tentatively Recommended – All in Favor (6-0)

**COMMUNITY KITCHEN, INC. – Phoebe Bray**

The Community Kitchen served 78 Jaffrey residents meals through the Pantry Program. Residents are able to choose their food items, which include local fruits and vegetables when in season. There are also recipes and workshops available. There is also a soup kitchen which provides a hot meal. A resident is asked to complete forms yearly and then they verify eligibility through USDA guidelines. They are requesting \$9,000.00.

A motion was made by Sterling to tentatively recommend the amount of \$ 9,000.00 seconded by Schaumann.

Vote was taken – Tentatively Recommended – All in Favor (6-0)

**WARRANT ARTICLES**

- Raise and Appropriate \$ 600,424.00 to retire the Squantum Road Well Project and Fire Truck Capital Lease.

A motion to tentatively recommend article as written was made by Sterling seconded by Schaumann. Vote was taken – Tentatively Recommended – All in Favor (6-0)

- Raise and Appropriate \$ 138,000.00 to deposit into the Highway Capital Reserve Fund.

A motion was made by Schaumann to tentatively recommend Article as written seconded by Turcotte. Vote was taken – Tentatively Recommended – All in Favor (6-0)

- Raise and Appropriate \$ 50,000.00 to be deposited into the Capital Reserve Fund – Town Office

A motion was made by Maki to tentatively recommend \$ 50,000 for the Town Office Capital Reserve Fund seconded by Schaumann. Vote was taken – Tentatively Recommended – All in Favor (6-0)

- Fire Capital Reserve Fund.

A motion was made by Schaumann seconded by Sterling to tentatively recommend the amount of \$ 60,000. Vote was taken – Tentatively Recommended – All in Favor (6-0)

- Raise and Appropriate \$ 40,000.00 to deposit in the Downtown TIF District Capital Reserve Fund

A motion was made by Turcotte seconded by Sterling to tentatively recommend the amount of \$40,000.00. Vote was taken – Tentatively Recommended – All in Favor (6-0)

- Raise and Appropriate \$ 5,000.00 to be deposited into the Land Acquisition Capital Reserve Fund.

A motion by Maki, seconded by Turcotte to tentatively recommend the amount of \$ 5,000.00  
Vote was taken – Tentatively Recommended – All in Favor (6-0)

- \$ 1,000.00 for the Cemetery Trees Trust Fund

A motion by Turcotte seconded by Lambert to tentatively recommend the amount of \$ 1,000.00  
Vote was taken – Tentatively Recommended – All in Favor (6-0)

- \$ 1,000.00 for Gravestone Restoration

A motion by Schaumann seconded by Maki to tentatively recommend the amount of \$ 1,000.00.  
Vote was taken – Tentatively Recommended – All in Favor (6-0)

- \$ 3,000 for the Meetinghouse Trust Fund

A motion by Wilkins seconded by Chamberlain to tentatively recommend the amount of \$ 3,000.00. Vote was taken – Tentatively Recommended – All in Favor (6-0)

- \$ 1,000 for the Municipal Building Maintenance Fund

A motion was made by Turcotte to tentatively recommend the amount of \$ 1,000.00, seconded by Maki. Vote was taken – Tentatively Recommended – All in Favor (6-0)

- \$ 50,000 deposit into the Capital Reserve Fund – Bridges

A motion by Sterling to tentatively recommend the amount of \$ 50,000 was made seconded by Schaumann. Vote was taken – Tentatively Recommended – All in Favor (6-0)

- Authorize the withdrawal of \$ 180,000.00 from the Highway Equipment Capital Reserve fund to purchase a dump truck.

A motion by Lambert to tentatively recommend the amount of \$ 180,000.00 was made, seconded by Sterling. Vote was taken – Tentatively recommended – All in Favor (6-0)

- \$ 5,000.00 Broadband Feasibility Study

A motion by Maki to tentatively recommend the amount of \$ 5,000 was made, seconded by Turcotte. Vote was taken – Tentatively recommended – All in Favor (6-0)

- Authorize withdrawal of \$ 28,000.00 from Fire Department Equipment Capital Reserve Fund to purchase a rescue boat.

A motion by Schaumann to tentatively recommend the amount of \$ 28,000.00 was made, seconded by Maki. Vote was taken – Tentatively recommended – (5-1)

TM Frederick and Chairman Langevin will meet to complete the PowerPoint for the Public Budget Hearing.

Motion made by Schaumann to adjourn meeting seconded by Maki.

Meeting adjourned at 8:35p.m.

**NEXT MEETING SCHEDULED IS THE PUBLIC BUDGET MEETING**

**SATURDAY, FEBRUARY 10, 2018**

**9:00 AM**

**AT JAFFREY FIRE DEPARTMENT**

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