

Jaffrey Public Library

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Book Bike Policy

The Jaffrey Public Library encourages staff to engage in outreach activities, outside of the library building. The JPL Book Bike provides an additional opportunity for any staff who wish to participate, but as with all library equipment, staff must adhere to safety requirements.

All staff who wish to ride the Book Bike on or off library property must:

- Review/attend online training provided by the National Safety Council and the National Highway Traffic Safety Administration on bike safety, including the proper use of hand signals and New Hampshire rules of the road BEFORE their first ride.
- Review safety protocols on the use of a properly fitted helmet.
- Wear a helmet that is certified by the Consumer Product Safety Commission.
- Wear a reflective safety vest or suspenders.
- Wear appropriate footwear that provides adequate support and a secure fit, to allow for safe pedaling.
- Check the bicycle for safety/maintenance issues before taking out, including a check of tire pressure and other items on the maintenance checklist.
- Have a safe “check ride” with another staff member prior to the first time on a solo ride.
- Only operate the bike during daylight hours.
- Follow prescribed routes only.
- Keep the Library Director informed of any issues related to operation and maintenance.

Please note that the bike’s use on or off of library property requires preapproval by the Library Director. Outreach activities may be cancelled by the Library Director in cases of inclement weather or safety concerns.