## Jaffrey Public Library Code of Conduct Policy

The library strives to provide a welcoming environment for all visitors.

So that no one may interfere with any other person's ability to use the Library, or the staff's ability to provide services, the following rules and regulations must be observed.

- 1. All patrons, regardless of age, must wear clothing, including shoes, while in the library.
- 2. In accordance with our Community Health & Safety policy, the library reserves the right to adjust services or institute health or safety protocols, at the discretion of the Library Director.
- 3. Use of alcohol and tobacco is not permitted anywhere on library property.
- 4. Disruptive behavior that negatively impacts others' enjoyment of the library or the staff's ability to perform their duties is not allowed. Prohibited behavior may include but is not limited to the following: cell phone usage, excessively loud conversations, yelling, running, jumping, obstructing doorways, rearranging furniture, obscene or vulgar language, poor personal hygiene, public displays of affection, and the use of bicycles, roller skates, skateboards, scooters or other such equipment on library property.
- 5. Threatening the safety or rights of another person, including but not limited to, violent or disorderly behavior, threats of violence, use of abusive language, and possession of weapons may result in removal from library premises by the Jaffrey Police Department.
- Visitors are expected to treat library materials and equipment with respect. Misuse, defacing or damaging library property is prohibited.
- 7. Personal property may not be left unattended. Visitors are responsible for their personal property. The Library is not responsible for lost or stolen items.
- 8. In order to comply with visitor safety requirements, strollers/carriages and bicycles are not allowed in the building. Please do not park such items on the walkways/stairs/entrances. An outside bike rack is available for your use.
- 9. The library will not serve in loco parentis to monitor children at the library, except at specified library programs. Responsibility for minors rests with the parent/guardian.
- 10. With the exception of service animals, other animals are not permitted in the library building without the approval of the Library Director.

Failure to comply with these rules may lead to immediate loss of library privileges without notice and eviction from the building. Reinstatement of privileges requires a written request for an appointment with the Library's Board of Trustees.