

JAFFREY PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

Date: February 18, 2020

Time: 1:30 – 3:30 pm

Facilitator: Chairs Pat MacIsaac and Lou Casagrande

Board members

Lou Casagrande, Emily Carr, Ann Marie Furnival, Pat MacIsaac, Suzanne Mieso, Travis Shattuck, (alternate), Grace Flesher (alternate)

Library Director: Julie Perrin

Time	Item	Owner
1:30	<u>Call to Order</u>	PM
1:35	Secretary - Meeting Minutes	GF
1:40	<u>Board Reports (submitted in advance)</u>	SM
	Treasurer's Report	EC
	Corresponding Secretary's Report	
1:50	<u>Library Director's Report (submitted in advance)</u>	JP
2:10	<u>New Board Preparation Discussion</u>	
	• New Board Trustee candidates	
	• Collect keys and notebooks from those retiring	
	• Discuss suggestions for March orientation	
	• Content for notebooks: RSA's, Policies, Job descriptions, Through the Year, Strategic Plan	
	• Video	
	• Distribute notebooks & keys	
	• Library Tour	
3:30	Adjournment Next meeting the end of March. Date TBD	