

**Jaffrey Public Library  
Trustees' Meeting  
December 16, 2020 at 10 am via Zoom**

*Meetings are open to the public except as allowed under RSA 91-A:3.*

*If requested, the meeting may become a non-public session per RSA 91-A: 3, II (a) personnel; (b) hiring of any person as an employee; (c) matters which, if discussed publicly, would affect adversely the reputation of any person; (d) consideration of acquisition, sale, or lease of property; (e) consideration or negotiation of pending claims or litigation.*

- I. Call to Order
- II. Charter Trust Review (Bryan Sanford and Marcie Mackenzie)
- III. Board Reports (submitted in advance)
  - a. Secretary's Report – Minutes November 18
  - b. Corresponding Secretary's Report
  - c. Treasurer's Report
    - i. Disability Insurance update
- IV. Director's Report (submitted in advance)
  - a. Job Descriptions (submitted in advance)
  - b. Covid service update
  - c. Masonry repairs
  - d. Personnel
- V. Old Business
  - a. 2021 Budget
  - b. Budget presentation plan
- VI. New Business
  - a. Town Annual report
  - b. Planned Giving/fundraising (Grace)
- VII. Adjournment