

Jaffrey Public Library Board of Trustees Meeting Minutes

Date December 28, 2020
Time 10:00am
Chair John Stone

Present Grace Flesher, John Stone, Deb Weissman, Emily Carr, Jaime Hutchinson, Jim Draper (Alternate), Owen Houghton (Alternate), Julie Perrin (Library Director)

Absent

Meetings are open to the public except as allowed under RSA 91-A:3.

If requested, the meeting may become a non-public session per RSA 91-A: 3, II (a) personnel; (b) hiring of any person as an employee; (c) matters which, if discussed publicly, would affect adversely the reputation of any person; (d) consideration of acquisition, sale, or lease of property; (e) consideration or negotiation of pending claims or litigation.

Call to Order

10:01am JS

Read by Julie Perrin:

As a representative of the Jaffrey Public Library Board of Trustees, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:

We are utilizing Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone number 1-646-558-8656, entering meeting ID 876 5221 0211 and password 069209, or by clicking on the following website address:

<https://us02web.zoom.us/j/87652210211> and entering password 069209.

b) Providing public notice of the necessary information for accessing the meeting:

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Jaffrey Public Library at www.jaffreypubliclibrary.org

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:

If anybody has a problem, please email jperrin@townofjaffrey.com.

d) Adjourning the meeting if the public is unable to access the meeting:

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

Roll Call

Grace Flesher	No other person in the room
John Stone	No other person in the room
Deb Weissman	No other person in the room
Emily Carr	No other person in the room
Jaime Hutchinson	No other person in the room
Jim Draper	No other person in the room
Owen Houghton	No other person in the room

Motion to provide Disability Insurance to Julie Perrin and Andrea Connolly through the Hartford Insurance Company, at the quoted price of \$1073.88 per year GF / DW

Roll Call

Grace Flesher	AYE
John Stone	AYE
Deb Weissman	AYE
Emily Carr	AYE
Jaime Hutchinson	AYE

Motion carries 5:0

Deb reports that we have a 2-year price guarantee from the Harford Insurance Company, so we will be able to renew next year at the same price.

Julie confirms that the presentation of the 2021 draft budget to the Budget Committee will take place via Zoom on January 14, 2021 at 6:00pm.

Next Meeting

Wednesday, January 20, 2021 10:00am

Meeting concluded 10:15am

Motion to adjourn

Roll Call

Grace Flesher	AYE
John Stone	AYE
Deb Weissman	AYE

Emily Carr	AYE
Jaime Hutchinson	AYE

Motion carries 5:0

These minutes recorded by Grace Flesher.