

**Jaffrey Public Library Board of Trustees
Meeting Minutes**

Date September 15, 2021

Time 10:00 am

Chair John Stone

Present Emily Carr, John Stone, Jaime Hutchinson, Grace Flesher, Julie Perrin (Library Director)

Absent Deb Weissman, Jim Draper (Alternate),

Meetings are open to the public except as allowed under RSA 91-A:3.

If requested, the meeting may become a non-public session per RSA 91-A: 3, II (a) personnel; (b) hiring of any person as an employee; (c) matters which, if discussed publicly, would affect adversely the reputation of any person; (d) consideration of acquisition, sale, or lease of property; (e) consideration or negotiation of pending claims or litigation.

Call to Order

10:00 am JS

Approval of Minutes

8/18/21 Public Meeting

Motion to approve as presented EC/JH

Roll Call

Emily Carr Aye

John Stone Aye

Jaime Hutchinson Aye

Grace Flesher Abstain

Motion carries 3:0:1

8/18/21 Non-Public Meeting

Motion to approve as presented EC/JH

Roll Call

Emily Carr Aye

John Stone Aye

Jaime Hutchinson Aye

Grace Flesher Abstain

Motion carries 3:0:1

Corresponding Secretary's Report

As submitted

Treasurer's Report

As submitted

Motion to approve as presented GF/JH

Roll Call

Emily Carr Aye

John Stone Aye

Jaime Hutchinson Aye

Grace Flesher Aye

Motion carries 4:0

Director's Report

As submitted

Julie has been receiving many positive comments and letters from patrons about the library services.

The library has been awarded the MilliporeSigma grant totaling \$20,000 to be used toward the STEAM Learning 2022 program. (This is the 4th year in a row that the library has received a grant from MilliporeSigma. That makes for a total of \$70,000 dedicated to science programming.) The award has increased the reporting and statistical requirements so Julie and staff are making adjustments with how they will record data.

The SHARP grant notification date has been postponed. This would be used to fund a book group discussion for adults. Julie has a back up plan if this funding doesn't come through.

Old Business

History Floor/MOU:

John sent an MOU to the president of the Jaffrey Historical Society (JHS) concerning the History Floor. He also invited members of the JHS to meet with the Library Board to discuss this.

There seems to be a misunderstanding concerning the MOU and the Library Board's intentions for the History Floor. Members of the JHS have begun removing their items from the History Floor. John was able to speak with the president of the JHS and explain our concerns and thoughts for the History Floor. The JHS board is interested in meeting with members of the Library Board. Julie will reach out to the president of JHS with possible meeting times.

Trustee Staff Recognition Update:

Emily and Grace will visit Engrave-It in Keene with the library logo and wording for the plaque. They will report back with options and pricing.

Landscape Contracts:

Julie met with Aaron Abitz of Katsura Landscaping to discuss the learning garden and possible perennial planting for the front of the library. The Friends of the Library may pay for the

perennial plantings. Julie will share the options and pricing with the Friends of the Library.

Aaron is also getting Julie a quote for landscape stone for the side of the building to help with drainage.

It was the consensus of the Board to give Julie authority to ask local landscaping companies for proposals for the care of the learning garden and the lawn. We will need separate contracts for each.

New Business

The library will be hosting a vaccination clinic outside in October.

The NHMA (New Hampshire Municipal Association) posted guidance on mandating vaccinations for local government employees. It states that patrons cannot be mandated to be vaccinated but it does not mention employees. The town has not required vaccines for town employees. If they do then the library can follow suit.

Upcoming Public Hearing:

Wednesday, September 22 at 1:00. (For any unanticipated funds over \$5000 there needs to be a public hearing to accept funds. The MilliporeSigma grant is \$20,000.)

Meeting concluded at 12:29 pm.

Motion to adjourn by EC/GF

Roll Call

John Stone Aye

Jaime Hutchinson Aye

Emily Carr Aye

Grace Flesher Aye

Motion carries 4:0

These minutes recorded by Jaime Hutchinson.