

Jaffrey Public Library Board of Trustees  
Work Session Minutes – October 7, 2019

Present: Lou Casagrande , Emily Carr, Pat Maclsaac, and Julie Perrin, Library Director.

The meeting was called to order by Co-Chair Casagrande at 1:03 pm.

Casagrande reviewed the goals of the work session to summarize the board self-evaluations, finish the director review, and outline a summary evaluation of the director for a presentation to the full board at the next meeting.

The summary of the board self-evaluations:

- The perspective used considering board performance should be that of the whole board;
- The self-evaluation tool was useful and serves as a good guide for considering areas for improvement in board performance;
- Doing better in most categories requires a strategic plan;
- Doing better in most categories requires more focused communication between the board and the director;
- Priority improvements as a board need to be identified and addressed.

**Action item:** Maclsaac and Carr, with Perrin’s input, will by the end of the year, recommend a series of high priority improvements on board governance, including specific action plans.

Casagrande requested a nonpublic session to discuss the director evaluation.

Motion to enter Nonpublic Session made by Maclsaac, seconded by Carr.

Specific Statutory Reason cited as foundation for the nonpublic session:

RSA 91-A:3, II (a).

Roll Call vote to enter nonpublic session

Lou Casagrande	yes
Emily Carr	yes
Patricia Maclsaac	yes

Entered nonpublic session at 2:25 pm.

Recess due to Fire Alarm at 2:50 pm.

Return to nonpublic session at 3:18 pm.

39 Motion to exit Nonpublic Session and seal the minutes was made by Carr, seconded by  
40 Maclsaac.

41 Roll Call vote to exit nonpublic session at 4:55 pm.

42 Lou Casagrande yes

43 Emily Carr yes

44 Patricia Maclsaac yes

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46 Motion to exit Nonpublic Session and seal the minutes was made by Maclsaac, seconded by  
47 Carr. Vote in favor 3-0.

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49 **Motion to adjourn** made by Carr, seconded by Maclsaac. The Board voted unanimously to  
50 adjourn at 4:55 pm.

51 **The next meeting is scheduled for October 15, 2019 at 1:30 pm.**

52 **These minutes recorded by** Julie Perrin, Library Director.

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