

Jaffrey Public Library Board of Trustees  
Meeting Minutes – October 16, 2018

Present: Francis McBride, Pam Armstrong, Emily Carr, Pat MacIsaac, Tammy Cummings (alternate), and Julie Perrin, Library Director.  
Absent: Travis Shattuck (alternate), Lou Casagrande (alternate)

The meeting was called to order by Chair McBride at 9:38 am. McBride designated Cummings as a voting member.

McBride updated everyone on Trustee Joe Johnson's resignation from the board. The present alternates were willing to move into the position if required, but not preferred. McBride and Perrin had heard from Harry Young, a long time library volunteer and advocate, that he was very interested in filling the position as Interim Trustee to complete Johnson's term.

Armstrong made a motion and Carr seconded to accept the resignation of Joe Johnson. **Vote in favor: 5-0.**

MacIsaac made a motion and Armstrong seconded to appoint Harry Young as Interim Trustee to fill the term vacated by Joe Johnson. **Vote in favor: 5-0.**

McBride requested a nonpublic session to discuss a personnel issue. Perrin left the room at 9:45 am.

Motion to enter Nonpublic Session made by Carr, seconded by MacIsaac.

Specific Statutory Reason cited as foundation for the nonpublic session:  
RSA 91-A:3, II (a), (b), and (c.)

Roll Call vote to enter nonpublic session

Francis McBride	yes
Pam Armstrong	yes
Emily Carr	yes
Tammy Cummings	yes
Pat MacIsaac	yes

Entered nonpublic session at 9:45 am.

Motion to exit Nonpublic Session made by Armstrong, seconded by MacIsaac.

Motion to seal the minutes made by Carr, seconded by Armstrong.

38 Roll Call vote to exit nonpublic session and seal the minutes:

39	Francis McBride	yes
40	Pam Armstrong	yes
41	Emily Carr	yes
42	Tammy Cummings	yes
43	Pat MacIsaac	yes

44

45 Public session reconvened at 10:08 am. Perrin returned to the meeting.

46

47 **Action:** McBride will deliver a letter to Town Manager, Jon Frederick today, and McBride will  
48 ask Frederick to respond to the Board by October 24.

49

50 Perrin made a presentation for the 2019 Library budget. She presented the budget line by line,  
51 explaining the challenges of rising costs due to inflation and library usage. Four alternative  
52 budgets were presented.

53 **Action:** Perrin will calculate the annual increase in usage and circulation as part of her follow-up  
54 budget presentation to the Board on October 25.

55 **Motion to adjourn** made by Carr, seconded by Cummings. The Board voted unanimously to  
56 adjourn at 11:49 am.

57 **These minutes recorded by** Julie Perrin, Library Director.